

## **Simi Valley Council On Aging (COA) Monthly Meeting**

Agenda

Monday, December 8, 2014

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports
  - A. City Council Liaison
  - B. Deputy Director/Community Programs and Facilities
  - C. Senior Services Manager
  - D. Ventura County Area Agency on Aging
  - E. Simi Valley Community Council
  - F. Simi Valley Transit
  - G. Task Force On Homelessness
  - H. California Senior Legislature
7. Presentations
  - A. Volunteer of the Month
  - B. Home Share Program
8. Public Statements

This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
  - A. Officer Reports
    1. Vice Chair
    2. Treasurer
    3. Corresponding Secretary

### **Council On Aging Mission Statement**

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

- B. Liaison and Program Manager Reports
  - 1. Speakers Bureau Program Manager
  - 2. Senior Share Liaison
  - 3. Housing Liaison
  - 4. Lifeline Liaison
  - 5. Meals On Wheels Liaison
  
- C. Ad Hoc Committee Reports
  - 1. Dance Committee
  - 2. Finance Committee
  - 3. Annual Fund Drive Committee
  - 4. COA Executive Board Nominating Committee
  - 5. Wayne Templeton Volunteer of the Year Committee
  - 6. Expenditure Priorities Committee
  
- 10. Continued Business – None.
  
- 11. New Business
  - A. Discussion/Action on the approval of the 2015 Calendar of COA Events.
  - B. Discussion/Action on the approval of a monetary limit for the Expenditure Priorities Committee.
  - C. Discussion/Action on sending a letter of support for Senior Concerns to Caltrans to fund 50% of the operating costs of van designated to transport seniors from Simi Valley to the Senior Concerns Adult Day Center in Thousand Oaks.
  
- 12. Announcements of Upcoming Events
  - A. Holiday Boutique on December 9, 10 & 11 from 9:00 a.m. to 1:00 p.m.
  - B. COA Holiday Dance, December 12 from 7:30 p.m. to 10:00 p.m.
  - C. New Year's Eve, Eve Dance, December 30 from 7:00 p.m. to 11:00 p.m.
  
- 13. Suggestions of Agenda Items for the January 13, 2015 meeting
  
- 14. Adjournment

/s/ \_\_\_\_\_  
Rob Bruce  
Deputy Director/Community Programs & Facilities

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

### **DRAFT MINUTES**

1. Call to Order and Pledge of Allegiance – Vice Chairman Frank Sinsheimer called the meeting to order at 1:00 p.m. Al Fournier led the Pledge of Allegiance.
2. Roll Call – Members present were Al Fournier, Fred Goldberg, Richard Harper, David Kennedy, Sharon McCann, Frank Sinsheimer, and John H. Williams. Ken Sinn and Toni Olson were excused.
3. Agenda Review – By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes - The minutes of October 13, 2014, were approved by a consensus of the Executive Board.
5. Report of COA Chair – Acting Chairman Frank Sinsheimer gave recognition to the veterans in attendance. He also congratulated City Council Member Mike Judge on his re-election.
6. Representative Reports
  - A. City Council Liaison – Council Member Mike Judge announced that three new stores will be opening at the Simi Town Center: Buffalo Wild Wings restaurant, Marshalls, and The Sports Authority. He also added that there are no plans to put a cover on the mall. In response to questions from the members, Council Member Judge said the development of Hummingbird Ranch is still on track and that we may get an Arby's in Simi Valley. He also reassured members that there are no current plans to add any more Walmart stores in Simi Valley.
  - B. Deputy Director/Community Programs and Facilities - No report.
  - C. Senior Services Manager – Laurie Dickinson announced that this was the final day to submit applications for a position on the COA Executive Board. She told members that she only has received three applications for five vacancies. She also introduced Carie Salas, MSW, the new case manager from Senior Concerns, who will be available at the Senior Center each Wednesday to meet with clients. Ms. Dickinson also reminded members that the newsletter mailing list is being updated and those wanting to receive the newsletter by mail should fill out a form at the reception desk. She encouraged members to sign up to receive the newsletter by email if at all possible.

- D. Ventura County Area Agency on Aging Representative(s) - No report.
  - E. Simi Valley Community Council – No report.
  - F. Simi Valley Transit - No report.
  - G. Task Force On Homelessness - June Marie Von Osinski reported that the Task Force will meet on November 13.
  - H. California Senior Legislature – No report.
7. Presentations
- A. Volunteer of the Month – Laurie Dickinson introduced Sandy Middleton as the November Volunteer of the Month. Sandy coordinates and leads the Visually Impaired Person’s group that meets weekly at the Senior Center.
  - B. Catch a Ride program – Nicole Cavalino, a consultant for Mobility Management Partners, and Lettie Gutierrez, a Mobility Manager, gave a presentation on a volunteer mileage reimbursement program for seniors 65 years of age and older who reside in Ventura County. The way the program works is that the senior would find someone to drive them to appointments, be reimbursed for the mileage and then pass on the funds to the driver. There will be a workshop at the Simi Valley Senior Center on December 2 at 1:30 p.m. for those interested in transporting seniors or needing rides.
8. Public Statements – A member of the audience thanked the Senior Center staff for the expansion of Senior News, the Senior Center newsletter.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
- A. Officer Reports
    - 1. Vice Chair – No report.
    - 2. Treasurer – Sharon McCann reported that the budget was on target and goals were being met.
    - 3. Corresponding Secretary – No report.
  - B. Liaison & Program Manager Reports
    - 1. Speakers Bureau Program Manager – No report.

2. Senior Share Liaison – Joe Beautz commented on the Acorn article about Senior Share. He also shared that they currently distribute 94 bags of food each week and there is a waiting list of 29 clients.
3. Housing Liaison – Judy Pepiot told members she would be attending the City Council meeting this evening to express her gratitude to the City Council for supporting the amendment of the affordable housing agreements for three senior apartment complexes. She also told members that there is a City Council Agenda item for the City of Simi Valley to accept an estate gift from the Judith Dwyer, a former COA Housing Liaison.
4. Lifeline Liaison – No report.
5. Meals On Wheels Liaison – Ed Mazeika reported that 3,016 meals were delivered to 142 clients in October and there are presently 25 volunteer drivers.

C. Ad Hoc Committee Reports

1. Dance Committee – Richard Harper announced that the November 14 dance will have a Veteran's Day theme. He informed members that tickets for the New Year's Eve, Eve dance will be sold at the upcoming dance and they are \$10 per person. Mr. Harper said he is stepping down at the end of this year and that Helen Loring will become the new Chair of the Dance Committee in 2015.
2. Finance Committee – No report.
3. Annual Fund Drive Committee – Sharon McCann thanked everyone who donated and informed members the COA is presently at 32% of the budgeted amount for donations.
4. COA Executive Board Nominating Committee – John Williams urged members to apply for the COA Executive Board and reminded them the deadline is today. He also reminded them that nominations for the Wayne Templeton Volunteer of the Year Award are due by November 30.
5. Wayne Templeton Award Committee – No report.

10. Continued Business - None.

11. New Business

- A. Discussion/Action on the appointment of Barbara Durham as the Chair of a committee to establish a prioritized list of needs for the Senior Center.

With the consensus of the COA Executive Board, Barbara Durham was appointed as the Chair of the Senior Center Needs Committee.

- B. Discussion/Action on the appointment of Ken Sinn as the Co-Chair of the Wellness Expo.

With the consensus of the COA Executive Board, Ken Sinn was appointed as Co-Chair of the Wellness Expo.

12. Announcements of Upcoming Events

Jewelry Sale, November 17 – 21, 8:00 a.m. – 1:00 p.m.

13. Suggestions of Agenda Items for the Monday, December 8, 2014, meeting - None.

14. Adjournment - Meeting adjourned at 2:08 p.m.

**Council on Aging**  
**Balance Sheet \***  
As of December 2, 2014  
Dec 2, 14

**ASSETS**

**Current Assets**

**Checking/Savings**

|                                       |                 |
|---------------------------------------|-----------------|
| <b>Bank of America Checking</b>       |                 |
| Drama Club                            | 721.98          |
| Bank of America Checking - Other      | <u>8,077.01</u> |
| <b>Total Bank of America Checking</b> | <u>8,798.99</u> |

|                                  |               |
|----------------------------------|---------------|
| <b>Bank of America Maximizer</b> | 167,014.62    |
| <b>SVSS Endowment Fund</b>       | 16,221.90     |
| <b>1040 · Petty cash</b>         |               |
| 1041 · Cash Drawer               | 250.00        |
| 1042 · Dance Cash Drawer         | 100.00        |
| 1045 · Parties and Actvy         | <u>200.00</u> |
| <b>Total 1040 · Petty cash</b>   | <u>550.00</u> |

|                               |                   |
|-------------------------------|-------------------|
| <b>Total Checking/Savings</b> | <u>192,585.51</u> |
|-------------------------------|-------------------|

|                             |                   |
|-----------------------------|-------------------|
| <b>Total Current Assets</b> | <u>192,585.51</u> |
|-----------------------------|-------------------|

|                     |                          |
|---------------------|--------------------------|
| <b>TOTAL ASSETS</b> | <u><u>192,585.51</u></u> |
|---------------------|--------------------------|

**LIABILITIES & EQUITY**

**Equity**

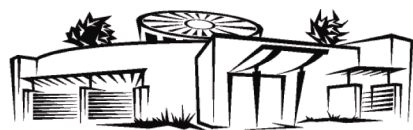
|  |                   |
|--|-------------------|
| <b>Activities</b>                            | 96,769.50         |
| <b>Discretionary</b>                         | 24,533.29         |
| <b>LifeLine</b>                              | 1,317.68          |
| <b>Meals On Wheels</b>                       | -12,055.55        |
| <b>Reserve</b>                               | 41,806.27         |
| <b>Services &amp; Programs</b>               | -1,559.11         |
| <b>3001 · Opening Bal Equity</b>             | 13,402.95         |
| <b>3010 · Unrestrict (retained earnings)</b> | 16,374.57         |
| <b>Net Income</b>                            | <u>11,995.91</u>  |
| <b>Total Equity</b>                          | <u>192,585.51</u> |

|                                       |                          |
|---------------------------------------|--------------------------|
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <u><u>192,585.51</u></u> |
|---------------------------------------|--------------------------|

## COA Home Delivered Meals Report - FY1415

|                | Total Meals  | Senior Meals | Service Days | Average Meals per Day | Y -T- D Meals | Unduplicated Clients |           | Donations Received  |
|----------------|--------------|--------------|--------------|-----------------------|---------------|----------------------|-----------|---------------------|
|                |              |              |              |                       |               | New                  | Y-T-D     |                     |
| Jul            | 2859         | 2788         | 22           | 130.0                 | 2859          | 12                   | 12        | \$ 2,630.50         |
| Aug            | 2803         | 2718         | 21           | 133.5                 | 5662          | 10                   | 22        | \$ 2,978.50         |
| Sept           | 2721         | 2635         | 22           | 123.7                 | 8383          | 10                   | 32        | \$ 2,265.00         |
| Oct            | 3091         | 3016         | 23           | 134.4                 | 11474         | 13                   | 45        | \$ 2,523.50         |
| Nov            | 2616         | 2551         | 20           | 130.8                 | 14090         | 9                    | 54        | \$ 2,307.50         |
| Dec            | 0            | 0            | 0            | #DIV/0!               | 14090         | 0                    | 54        | \$ -                |
| Jan            | 0            | 0            | 0            | #DIV/0!               | 14090         | 0                    | 54        | \$ -                |
| Feb            | 0            | 0            | 0            | #DIV/0!               | 14090         | 0                    | 54        | \$ -                |
| Mar            | 0            | 0            | 0            | #DIV/0!               | 14090         | 0                    | 54        | \$ -                |
| Apr            | 0            | 0            | 0            | #DIV/0!               | 14090         | 0                    | 54        | \$ -                |
| May            | 0            | 0            | 0            | #DIV/0!               | 14090         | 0                    | 54        | \$ -                |
| Jun            | 0            | 0            | 0            | #DIV/0!               | 14090         | 0                    | 54        | \$ -                |
| <b>Totals:</b> | <b>14090</b> | <b>13708</b> | <b>108</b>   | <b>130.46</b>         | <b>14,090</b> | <b>54</b>            | <b>54</b> | <b>\$ 12,705.00</b> |





# Simi Valley Council On Aging

3900 Avenida Simi, Simi Valley, CA 93063 Phone: 805.583.6041 Fax: 805.583.7921

## 2015 Calendar of Important COA Events

### January

|             |                    |                        |
|-------------|--------------------|------------------------|
| 9 – Friday  | COA Dance          | 7:30 p.m. – 10:00 p.m. |
| 12 – Monday | COA Annual Meeting | 1:00 p.m.              |

### February

|   |               |                        |
|---|---------------|------------------------|
| 9 – Monday  | COA Meeting   | 1:00 p.m.              |
| 13 – Friday   | COA Dance     | 7:30 p.m. – 10:00 p.m. |
| 21 – Saturday   | Bingo Bonanza | 9:30 p.m. – 3:00 p.m.  |
| Electra Investment Props LLC<br>1464 Madera Road #N157<br>Simi Valley, CA 93065 |               |                        |

### March

|               |  |                        |
|---------------|--|------------------------|
| 9 – Monday    | COA Meeting                                      | 1:00 p.m.              |
| 13 – Friday   | COA Dance  | 7:30 p.m. – 10:00 p.m. |
| 20 – Friday   | Spring Arts & Crafts Fair                        | 9:00 a.m. – 3:00 p.m.  |
| 21 – Saturday | Spring Arts & Crafts Fair                        | 8:00 a.m. – 3:00 p.m.  |
| 21 – Saturday | Pancake Breakfast<br>-Rotary Club of Simi Valley | 8:00 a.m. – 11:00 a.m. |

### April

|             |                                 |                        |
|-------------|---------------------------------|------------------------|
| 5 – Sunday  | Easter Sunrise Breakfast – FREE | 8:00 a.m. – 11:00 a.m. |
| 10 – Friday | COA Dance                       | 7:30 p.m. – 10:00 p.m. |
| 13 – Monday | COA Meeting                     | 1:00 p.m.              |

### May

|                |               |                        |
|----------------|---------------|------------------------|
| 8 – Friday     | COA Dance     | 7:30 p.m. – 10:00 p.m. |
| 11 – Monday    | COA Meeting   | 1:00 p.m.              |
| 20 – Wednesday | Wellness Expo | 8:00 a.m. – 12:00 p.m. |

### June

|             |             |                        |
|-------------|-------------|------------------------|
| 8 – Monday  | COA Meeting | 1:00 p.m.              |
| 12 – Friday | COA Dance   | 7:30 p.m. – 10:00 p.m. |

### July

|                              |                                  |                        |
|------------------------------|----------------------------------|------------------------|
| <i>COA Dark – No Meeting</i> |                                  |                        |
| 10 – Friday                  | COA Dance                        | 7:30 p.m. – 10:00 p.m. |
| 18 – Saturday                | Stars & Stripes Ice Cream Social | 12:30 p.m. – 4:30 p.m. |

### August

|                              |           |                        |
|------------------------------|-----------|------------------------|
| <i>COA Dark – No Meeting</i> |           |                        |
| 14 – Friday                  | COA Dance | 7:30 p.m. – 10:00 p.m. |



# Simi Valley Council On Aging

3900 Avenida Simi, Simi Valley, CA 93063 Phone: 805.583.6041 Fax: 805.583.7921

## 2015 Calendar of Important COA Events

### September

|               |               |                        |
|---------------|---------------|------------------------|
| 11 – Friday   | COA Dance     | 7:30 p.m. – 10:00 p.m. |
| 12 – Saturday | Bingo Bonanza | 9:30 a.m. – 3:00 p.m.  |
| 14 – Monday   | COA Meeting   | 1:00 p.m.              |

### October

|               |                         |                        |
|---------------|-------------------------|------------------------|
| 9 – Friday    | COA Dance               | 7:30 p.m. – 10:00 p.m. |
| 12 – Monday   | COA Meeting             | 1:00 p.m.              |
| 23 – Friday   | Fall Arts & Crafts Fair | 9:00 a.m. – 3:00 p.m.  |
| 24 – Saturday | Fall Arts & Crafts Fair | 8:00 a.m. – 3:00 p.m.  |
| 24 – Saturday | Pancake Breakfast       | 8:00 a.m. – 11:00 a.m. |

*-Rotary Club of Simi Valley*

### November

|                |                                |                        |
|----------------|--------------------------------|------------------------|
| 9 – Monday     | COA Meeting                    | 1:00 p.m.              |
| 13 – Friday    | COA Dance                      | 7:30 p.m. – 10:00 p.m. |
| 25 – Wednesday | Thanksgiving Eve Dinner – FREE | 5:00 p.m. – 8:00 p.m.  |

*- Simi Sunrise Rotary*

### December

|                |                              |                        |
|----------------|------------------------------|------------------------|
| 11 – Friday    | COA Dance                    | 7:30 p.m. – 10:00 p.m. |
| 14 – Monday    | COA Meeting                  | 1:00 p.m.              |
| 30 – Wednesday | COA New Year's Eve Eve Dance | 7:00 p.m. – 11:00 p.m. |