

**ADA PARATRANSIT ADVISORY COMMITTEE
QUARTERLY MEETING**

**THURSDAY, OCTOBER 16, 2014
3:00 P.M.**

**SIMI VALLEY SENIOR CENTER
3900 AVENIDA SIMI, SIMI VALLEY, CA 93063**

AGENDA

1. Call to Order/Pledge of Allegiance/Welcome
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of ADA Advisory Committee Chair
6. Representative Reports
 - A. City Council Liaison
 - B. Director of Community Services
7. Presentations
 - A. Officer Elections
 - B. Overview of the Senior/Disabled Riders Guide
8. Public Statements

This time is allotted for any citizen who wishes to make a public statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee.
9. Reports
 - A. Transit Supervisor
 - Simi Valley Transit Rates – Comparison with other agencies

Short-range Transit Plan

- B. Travel Training Ad Hoc Committee
 - C. System Service Performance
 - D. System Safety
10. New Business
 - A. Election of ADA Paratransit Advisory Board Officers
 11. ADA Advisory Committee Member Reports
 12. Announcements
 - A. The next meeting of the Americans with Disabilities Act Paratransit Advisory Committee is scheduled to take place at 3:00 p.m. on Thursday, January 15, 2015, at the Simi Valley Senior Center in Room #107.
 13. Agenda Item Suggestions for the Thursday, January 15, 2015 meeting
 14. Adjournment

/s/
Sommer Barwick, Director
Department of Community Services

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Simi Valley Transit's Dial-A-Ride services at (805) 583-6464.

Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

ADA PARATRANSIT ADVISORY COMMITTEE
JULY 17, 2014 AT 3:00 P.M.
QUARTERLY

DRAFT - MEETING MINUTES

1. Call to Order:

Barbara Waite called the meeting to order at 3:05 p.m. Staff member Christopher Latham verified that a quorum was present.

2. Roll Call

Rosalie Berger	P
Alexis Chen	P
Dorothy Hall	P
Marie Harvey	P
Barbara Waite	P
Pauline Cabal (alternate)	P
Judi Harrington (alternate)	A

P: Present A: Absent V: Vacant

Staff: Sommer Barwick, Director of Community Services, Christopher Latham, Transit Supervisor, and John Webster, Sr., Transit Superintendent.

3. Agenda Review - The agenda was approved, as presented.

4. Approval of Minutes – Judi Harrington moved to approve the April 17, 2014 ADA Paratransit Advisory Committee meeting minutes. Dorothy Hall seconded the motion. The minutes of the April 17, 2014, ADA Paratransit Advisory Committee meeting were approved by a consensus of the ADA Paratransit Advisory Committee.

5. Report of the ADA Paratransit Advisory Committee Chair – No report.

6. Representative Reports

A. City Council Liaison – City Council Member Mike Judge had no report.

B. Director of Community Services – Sommer Barwick welcomed the new committee members and thanked the outgoing members for their service. She gave an update on customer service concerns brought up at the April 17, 2014 ADA Paratransit Advisory Committee meeting, saying there has been marked improvement. She also said she visited the Millennium Adult Daycare facility to see what kind of services they provide, and to try to facilitate a better working relationship between them and Simi Valley Transit's Dial-A-Ride. Finally, she said despite being 10 drivers down, the Transit Division was working hard to still provide excellent customer and transportation services.

7. Presentations
 - A. ADA Paratransit Advisory Committee Orientation - Christopher Latham discussed the Simi Valley Transit ADA Paratransit Advisory Committee Mission Statement, City of Simi Valley Code of Ethics and Statement of Purpose.
 - B. Overview of the open meeting “Brown Act” and “Code of Ethics and Conduct” – Assistant City Attorney Felicia Liberman gave the presentation.
8. Public Statements – A guest commented on trying to schedule rides with Dial-A-Ride. She said when she calls, she is put on hold and the Dispatcher does not come back to the phone.

A guest suggested the Dispatchers call Dial-A-Ride customers if they are going to be picked up late.
9. ADA Paratransit Advisory Committee Member Reports - None
10. Liaison and Ad Hoc Committee Reports
 - A. Liaison Report – Christopher Latham had no report.
 - B. Ad Hoc Committee Report
 1. Barbara Waite said the Travel Training Ad Hoc Committee held a workshop in February for seniors and individuals with disabilities to teach them how to use the bus system. They would like to hold additional workshops quarterly or semi-annually. She asked for volunteers to help her set up the workshops.
11. System Service Performance and Safety Reports
 - A. System Service Performance – Christopher Latham handed out copies of the report in Dispatcher Catherine Medina’s absence. He said the report showed that senior and ADA ridership were almost equal in the last quarter. He also said that most ADA/DAR customers were transported to meal site and adult day healthcare facilities. Sommer Barwick added that there was an increase in customers who use mobility devices.
 - B. System Safety – Christopher Latham gave a report on incidents that happened on Simi Valley Transit’s paratransit service since the last ADA Paratransit Advisory Committee meeting on April 17, 2014.
12. Continued Business – None.
13. New Business – None.

14. Announcement of Upcoming Events

- A. The next Americans with Disabilities Act Paratransit Advisory Committee meeting is scheduled to take place at 3:00 p.m. on Thursday, October 16, 2014, at the Simi Valley Senior Center in Room #107.

15. Adjournment

The meeting adjourned at 4:20 p.m.

Transit Services Matrix
Approved as to Form 1/23/2014

	TOT	SVT	MCT	CAT	GCDT	VISTA	Oak Park
Regular Bus	\$1.50	\$1.25	\$1.00	\$1.00	\$1.50	\$1.25	Free/\$1.00
Senior DAR	\$3.00	Suggested Donation	\$1.50	\$1.50*	\$3.00	\$0.85*	\$3.00
ADA	\$3.00	\$1.50	\$1.50	\$1.50*	\$3.00	\$0.85*	\$3.00
ADA Intercity	Varies by destination	Varies by destination	Varies by destination	Varies by destination	\$3.00 (within GCTD area)	N/A	Varies by destination
Bus Hours	5:00a-8:00p M-F 8:00a-8:00p SA	5:00a-8:00p M-F 5:00a-8:00p SA	5:00a-8:00p M-F 8:00a-5:00p SA	8:00a-4:30p M-F	4:45a-10:15p M-F 5:15a-10:15p SA - SU (Varies by route)	5:45a-7:00p M-F 7:30a-7:00p SA (Varies by route)	6:45a-6:20p M-F
ADA/DAR Hours	5:00a-8:00p M-F 8:00a-8:00p SA-SU	5:00a-8:00p M-F 5:00a-8:00p SA	5:00a-8:00p M-F 8:00a-5:00p SA-SU	6:00a-9:00p M-F 8:00a-9:00p SA 8:00a-5:00p SU	5:00a-10:00p M-F 5:15a-9:15p SA 6:00a-9:00p SU	6:00-8:00p M-F** 7:00a-6:00p SA-SU**	7:00a-7:00p M-F (DAR) 9:00a-5:00p SA (DAR) See TOT for ADA service times
Intercity ADA	6:00a-6:00p M-F	6:00a-6:00p M-F	6:00a-6:00p M-F	6:00a-6:00p M-F	5:00a-10:00p M-F	N/A	6:00a-6:00p M-F
Senior Age	65	60	62	55	65	65	65

* General Public DAR

** Varies by location