



NEIGHBORHOOD COUNCIL #1
THURSDAY, AUGUST 7, 2014, 7:30 P.M.
CITY HALL COMMUNITY ROOM
2929 TAPO CANYON ROAD

AGENDA

NC #1 Chair	David Kern
NC #1 Vice Chair	Anthony Hernandez
NC #1 Interim Vice Secretary	Andrea Stillmak
NC Coordinator	Jennifer Santos
City Council Liaison	Council Member Keith Mashburn

1. Call to Order/Welcome/Pledge of Allegiance
2. Agenda Review
3. Approval of Minutes
4. Correspondence
5. Police Liaison Report
6. Public Statements/Comments
This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the Executive Board. Statements and comments are limited to no more than five (5) minutes per speaker.
7. Informational Presentations
 - a. Overview of the Noise Ordinance
 - b. Overview of the Forfeited Assets Fund
 - c. Coastal Cleanup Day 2014
8. Continued Business
 - a. Discussion of Flyer Distribution Procedures
9. New Business
 - a. Election of Executive Board Officers
10. Executive Board Comments
This is the time allotted for Executive Board member statements or comments on matters within the subject matter and jurisdiction of the Neighborhood Councils, to request a future agenda item, or to give an Ad Hoc Committee Report. This is also the time to make any announcements related to community events and other items of interest.

11. Neighborhood Council Coordinator's Report
12. Adjournment: Thursday, September 4, 2014

/s/

Mark Oylar
Deputy Director/Citizen Services

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the Neighborhood Council Coordinator at (805) 583-6756. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Chair David Kern called the meeting to order at 7:30 p.m. Vice Chair A.J. Hernandez confirmed that a quorum was present.

Don Diamond	E	Andrea Stillmak	E
Jamie Extract	P	Vacant	
Anthony (A.J.) Hernandez	P	Vacant	
David Kern	P	Vacant	
Michelle Moroney	P	Vacant	
Michael Pucher	P	Vacant	
Richard Olson	P	P=Present; E=Excused; A=Absent	

2. Agenda Review

By consensus of the Executive Board, the agenda was approved as presented.

3. Approval of Minutes

A motion to approve the May 8, 2014 minutes as presented was made by Richard Olson and seconded by Michael Pucher. The motion passed unanimously.

4. Correspondence

David Kern received a letter from the City of Simi Valley that Shelley McGee moved out of Neighborhood Council #1 resulting in her resignation as an Executive Board member.

5. Public Statements/Comments

Officer Ryan Brennan informed the Executive Board that the Police Department will be expanding their Community Liaison Officer program by adding three police officers. The program will assist the community with non-criminal related activities by problem solving such issues through community outreach. Officer Brennan stated that he will provide a Police Liaison Report at the August 7 meeting.

6. Informational Presentation

a. Overview of the Under One Roof Project

Fred Bauermeister, Executive Director of the Free Clinic of Simi Valley provided an overview of the Under One Roof Project. For 43 years the Free Clinic of Simi Valley has provided the community with free medical, dental, and legal aid services. Six employees and over 160 volunteer professionals assist with the clinic's operation. In 2009, a feasibility study

was conducted with the Simi Valley Community Foundation to partner the Free Clinic of Simi Valley and other nonprofit organizations serving the community to locate into one building. The cost was projected to be \$2.5 million. This resulted in a 50 year lease to utilize the City of Simi Valley's former Development Services Building. At least 13 nonprofit agencies will occupy the building once funding and improvements are made, which will provide more opportunities for the community to receive better access to needed services.

7. Continued Business: None

8. New Business

a. Discussion of Flyer Distribution Procedures

The Executive Board discussed methods for distributing flyers to notify the community of upcoming meetings. Executive Board members expressed that they found posting flyers at businesses, at local churches, through e-mail, and on Facebook to be helpful. Additionally, Executive Board members stated that they liked distributing flyers in their general neighborhoods for meetings without development projects and to focus on the immediately adjacent areas of a project when there is one. The Executive Board came to the consensus to have staff create a map with general detail of where each Executive Board member lives and to continue the discussion at the next meeting.

9. Executive Board Member Comments

David Kern stated that he attended the July 1 Joint Chairs meeting and explained the activities of the Joint Chairs to the new Executive Board members. He stated that the Vice Chairs and Secretaries are welcome to attend the meetings.

Mr. Kern briefly explained the Community Development Block Grant (CDBG) program and the responsibilities of the CDBG Advisory Committee to the Executive Board members. He stated that the Committee's recommendations for CDBG funding allocations were presented at the April 28 City Council meeting, which resulted in modifications to the final allocations. For the Fiscal Year 2014-15, the Public Services Category was allocated \$85,845. Some examples of the Public Services organizations include the Samaritan Center of Simi Valley, Long Term Care of Simi Valley, and Coalition for Family Harmony. The Housing/Community Development Category received \$646,816, which included the Boys and Girls Club, Simi Valley Community Foundation, Habitat for Humanity of Ventura County, and the Public Works Department. The Administration Category for the CDBG Entitlement Allocations received \$114,460. This category included the administration for the CDBG Program, Fair Housing, and Consolidated Plan & Analysis of Impediments for Fair Housing.

The Committee held a debriefing meeting on May 19 to provide recommendations to the City Council to further streamline the CDBG Program's guidelines for the City. At the June 23 City Council meeting, the City Council approved the following recommendations made by the Committee: Raise the minimum funding request from \$12,000 to \$18,000 on all Public Service applications and revise the minimum funding allocation from \$10,000 to \$15,000 on all Public Service programs; Conduct the first public hearing (by the Committee) in one meeting, instead of over a two-meeting period; Establish a two-year funding cycle for Public Service applications only; Authorize the City Manager to delegate to Director of Environmental Services or his designee the authority to sign all CDBG written agreements between subrecipients and the City.

Mr. Kern commended a past presentation provided by Mark Oyler, Deputy Director/Citizen Services about the Neighborhood Council meeting procedures. He passed out an Agenda Cheat Sheet to the Board members and discussed the highlights of running a meeting.

Michelle Moroney inquired about the different committees that Executive Board members can serve on as representatives. Jennifer Santos explained the opportunities and responsibilities of the Neighborhood Council representatives. Currently, representatives serve on the Task Force on Homelessness, Youth Employment Services, CDBG, and the Community Projects Grant Review Committee.

Debbie Thomas asked if meeting flyers could be posted on social media sites. Mrs. Santos stated flyers could be posted through social media such as, E-mail, Facebook, Nextdoor, and others to invite the public to meetings.

10. Neighborhood Council Coordinator's Report

Jennifer Santos stated that on May 15, Neighborhood Council #3 recommend approval to Planning Commission to construct a 59-unit apartment complex with an affordable housing agreement, located at 4862 Cochran Street. On June 10, Neighborhood Council #2 recommended approval of a request to amend the Limited Farm Animal Overlay provision and allow an existing wildlife rehabilitation facility on a 20,000 sq. ft. residential lot, located at 352 Genial Court. She stated the City's Annual Water Quality Report was available for review at www.simivalley.org/CCR. New water rates will be in effect on July 15. Rates will increase by 0.4% or 13 cents, and the Water Usage charge will increase 5.2% per billing unit. The new rates are available on the City's website at www.simivalley.org/waterrates. She stated that the County of Ventura has discounted pet adoptions through the Simi Valley and Camarillo Animal Shelters.

11. Adjournment: August 7, 2014

By the consensus of the Executive Board, the meeting was adjourned at 8:55 p.m.