

**ADA PARATRANSIT ADVISORY COMMITTEE  
QUARTERLY MEETING**

**AGENDA**

**THURSDAY, JULY 17, 2014  
3:00 P.M.**

**SIMI VALLEY SENIOR CENTER  
3900 AVENIDA SIMI, SIMI VALLEY, CA 93063**

1. Call to Order/Pledge of Allegiance/Welcome
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of ADA Paratransit Advisory Committee Chair
6. Representative Reports
  - A. City Council Liaison
  - B. Director of Community Services

7. Public Statements

This time is allotted for any citizen who wishes to make a public statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee.

8. Presentations

- A. ADA Paratransit Advisory Committee Orientation
- B. Overview of the open meeting "Brown Act" and "Code of Ethics and Conduct"

9. ADA Paratransit Advisory Committee Member Reports

10. Liaison and Ad Hoc Committee Reports
  - A. Liaison Report
  - B. Ad Hoc Committee Report
11. System Service Performance and Safety Reports
  - A. System Service Performance Report
  - B. System Safety Report
12. Continued Business – None
13. New Business – None
14. Announcements

The next meeting of the Americans with Disabilities Act Paratransit Advisory Committee is scheduled to take place at 3:00 p.m. on Thursday, October 16, 2014, at the Simi Valley Senior Center in Room #107.

15. Agenda Item Suggestions for the Thursday, October 16, 2014 Meeting
16. Adjournment

/s/  
Sommer Barwick, Director  
Department of Community Services

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Simi Valley Transit's Dial-A-Ride services at (805) 583-6464.

Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

**ADA PARATRANSIT ADVISORY COMMITTEE  
APRIL 17, 2014 AT 3:00 P.M.  
QUARTERLY**

DRAFT MINUTES

1. Call to Order:

Fern Williams called the meeting to order at 3:00 p.m. A quorum was present.

2. Roll Call

Fern Williams	P
David Lavoie	P
John Dautremont	P
Barbara Waite	P
Jackie McGee	A
Ruth Lauro (alternate)	P
Judy Harrington (alternate)	A
P: Present, A: Absent, V: Vacant	

Staff: Xavier C. Perkins, Deputy Director/Transit - Absent

3. Agenda Review - The agenda was approved, as presented.

4. Approval of Minutes – David Lavoie motioned to approve the January 16, 2014, ADA Paratransit Advisory Committee meeting minutes. John Dautremont seconded the motion. The minutes of the January 16, 2014, ADA Paratransit Advisory Committee meeting were approved by a consensus of the ADA Paratransit Advisory Committee.

5. Report of the ADA Paratransit Advisory Committee Chair – No report.

6. Representative Reports

A. City Council Liaison – No report.

B. Director of Community Services – Sommer Barwick said that there were no additional updates at this time. She said that Simi Valley Transit is still working with the cities of Thousand Oaks, Moorpark and Camarillo, as well as the County of Ventura, to regionalize services, increase efficiencies and possibly make changes to each agency's services.

C. Deputy Director/Transit – No report.

7. Presentations – None
8. Public Statements – Dan Dawidowicz said that she works for a local Adult Day Care Center and they have been getting a lot of complaints about the Dial-A-Ride service. One complaint was that passengers have been scheduled to be dropped off prior to the facility opening. Another was about the type of customer service provided by certain Dial-A-Ride staff members.

Robert Kilpatrick and Rebecca McCann also had complaints; specifically, that the Dispatchers did not return their phone calls when they had questions or issues regarding the service.

9. ADA Paratransit Advisory Committee Reports – Committee members had no reports.
10. Liaison and Ad Hoc Committee Reports
  - A. Liaison Report – No report.
  - B. Ad Hoc Committee Report

Barbara Waite said they are starting a program to teach people on a quarterly basis about transportation services.

11. System Service Performance and Safety Reports
  - A. System Service Performance – Transit Dispatcher, Kathleen Rich passed out Dial-A-Ride statistics for the committee's information.
  - B. System Safety – No report

12. Continued Business - None.

13. New Business - None.

14. Announcement of Upcoming Events

The next Americans with Disabilities Act Paratransit Advisory Committee meeting is scheduled to take place at 3:00 p.m. on Thursday, October 16, 2014, at the Simi Valley Senior Center in Room #107.

15. Adjournment

Meeting adjourned at 3:40 p.m.