



NEIGHBORHOOD COUNCIL #1  
THURSDAY, JULY 3, 2014, 7:30 P.M.  
CITY HALL COMMUNITY ROOM  
2929 TAPO CANYON ROAD

### AGENDA

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NC #1 Chair	David Kern
NC #1 Vice Chair	Anthony Hernandez
NC #1 Interim Vice Secretary	Andrea Stillmak
NC Coordinator	Jennifer Santos
City Council Liaison	Council Member Keith Mashburn

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1. Call to Order/Welcome/Pledge of Allegiance
2. Agenda Review
3. Approval of Minutes
4. Correspondence
5. Public Statements/Comments  
This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the Executive Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Informational Presentation
  - a. Overview of the Under One Roof Project
7. Continued Business: None
8. New Business:
  - a. Discussion of Flyer Distribution Procedures
9. Executive Board Comments  
This is the time allotted for Executive Board member statements or comments on matters within the subject matter and jurisdiction of the Neighborhood Councils, to request a future agenda item, or to give an Ad Hoc Committee Report. This is also the time to make any announcements related to community events and other items of interest.
10. Neighborhood Council Coordinator's Report
11. Adjournment: Thursday, August 7, 2014

/s/  
Mark Oyler  
Deputy Director/Citizen Services

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the Neighborhood Council Coordinator at (805) 583-6756. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Chair David Kern called the meeting to order at 7:32 p.m. and noted that a quorum was present.

Anthony Hernandez	P	Mary Ann Wales	P
Don Hoyt	A	Vacant	
David Kern	P	Vacant	
Shelley McGee	P	Vacant	
Dana Murphy	P	Vacant	
Richard Olson	P	Vacant	
Andrea Stillmak	P	P=Present; E=Excused; A=Absent; L=Leave	

2. Agenda Review

By the consensus of the Executive Board, the agenda was approved as presented.

3. Approval of Minutes

A motion to approve the April 3, 2014 minutes as presented was made by Shelley McGee and seconded by Richard Olson. The motion passed unanimously.

4. Correspondence: None

5. Public Statements/Comment

A member from the Simi Valley Leadership class stated that she and two classmates were attending to learn more about the Neighborhood Councils.

Michael Mussack, candidate for California's Congressional District 25, introduced himself to the Executive Board and made himself available for questions. None of the Executive Board members had any questions.

Betty Eskey, Executive Director of the Samaritan Center provided an update with the needs and future plans of the Center. Currently, approximately 400 clients are receiving services from the Center, with one case manager. Nearly 29 individuals are in need of a home or a room to rent. Recently, the Center applied for Community Development Block Grant (CDBG) funding in the amount of \$45,000 and received \$20,000. Funding will be used to assist with the breakdown of 12 illegal encampments and provide social services to the approximate 60 homeless individuals who occupy the encampments.

To help raise additional funding, the Center will host the second annual Riding for Hope event on Saturday, May 17 and the CROP Hunger Walk on May 18. Ms. Eskey stated that non-monetary items are needed, such as shoes, boots, jeans, and work clothes.

6. Informational Presentation

a. National Public Works Week – Open House/Tours, May 22, 2014

James Langley, Deputy Director/Sanitation Services, Alan Krieger, Plant Operations Manager, and Nicholas Steffen, Lead Plant Operator III for Sanitation Services Division of the Public Works Department, announced the upcoming National Public Works Week. The event is a public campaign to educate communities on the importance of how public works contributes to their daily lives.

All three staff members provided an overview of the different divisions within the Department and its functions and operations. The seven divisions include Administration Services, Maintenance, Engineering, Environmental Compliance, Sanitation Services, Waterworks, and Water Conservation. Each division works in conjunction with one another to maintain the physical infrastructure of the City and provide engineering for all modes of transportation within the City. The Department provides civil engineering for various capital projects, traffic engineering to improve and maintain the City's traffic flow systems and the abatement of graffiti. Staff maintains parkway trees and landscaping, streets and roads and public buildings such as city hall, the police department, and library. Public Works is also responsible for maintenance of City-owned vehicles and equipment.

Some of the City's sewage lines are over 50 years old and additional funding is needed to replace the piping. Upgrades are projected to cost approximately \$80 million, and prior increases to raise fees have been unsuccessful. However, at some point the increase in sewage rates will be necessary to upgrade the infrastructure.

7. Continued Business: None

8. New Business

a. Election of Interim Executive Board Officers

A motion to nominate Andrea Stillmak to serve as the Interim Secretary was made by Shelley McGee and seconded by Anthony Hernandez. The motion passed by a unanimous vote.

9. Executive Board Comments

Andrea Stillmak stated that the Animal Rescue Volunteers will be having a 9<sup>th</sup> annual "Wag 'n Walk event scheduled on Saturday, September 27, 2014 at the Rancho Simi Community Park. The fundraising event will include prizes, contests, silent auctions, and pet adoptions. Online registration and additional information can be found by visiting [www.arvsimi.org](http://www.arvsimi.org).

10. Neighborhood Council Coordinator's Report

Jennifer Santos, Neighborhood Council Coordinator stated that recruitment for Executive Board members concluded on April 29. A total of 26 applications were received to fill 20 positions. Terms for the newly appointed Executive Board members will commence on July 1, 2014 and end on June 30, 2015. May is Mental Health Awareness Month and Rancho Simi Recreation and Park District sponsors free mental health first aid training. The training provides an eight hour certification course to help better understand mental illness and respond to psychiatric emergencies. For additional information and to register for classes, visit [www.rsrdp.org](http://www.rsrdp.org) or call (805) 584-4400. She stated that Waterworks District No. 8 and Golden State Water Company will not have access to water from the Metropolitan Water District from Thursday, May 8 through Sunday, May 11. Metropolitan will shut down the Jensen Water Treatment Plant to conduct upgrades for reliable water supplies. She encouraged everyone to spread the word to conserve water. Mayor Bob Huber will host a town hall meeting on Saturday, May 17 from 10 a.m. to 12:00 p.m. at the Simi Valley Town Center. The occasion will provide opportunities for residents to meet one-on-one with the Mayor to ask questions and discuss any concerns regarding their City government. The Street Fair will be held this weekend Saturday, May 10, from 9:00 a.m. until 5:00 p.m. along Street, between Galena Avenue and Sequoia Avenue.

11. Adjournment: Thursday, July 3, 2014

By the consensus of the Executive Board, the meeting was adjourned at 8:30 p.m.