



Simi Valley Council On Aging

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Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, June 9, 2014

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports
 - A. City Council Liaison
 - B. Deputy Director/Community Programs and Facilities
 - C. Senior Services Manager
 - D. Ventura County Area Agency on Aging
 - E. Simi Valley Community Council
 - F. Simi Valley Transit
 - G. Task Force On Homelessness
 - H. California Senior Legislature
7. Presentations
 - A. Volunteer of the Month
 - B. Adult Protective Services
8. Public Statements

This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

2. Treasurer
 3. Corresponding Secretary
- B. Liaison and Program Manager Reports
1. Speakers Bureau Program Manager
 2. Senior Share Liaison
 3. Housing Liaison
 4. Lifeline Liaison
 5. Meals On Wheels Liaison
- C. Ad Hoc Committee Reports
1. Dance Committee
 2. Wellness Expo Committee
 3. Ice Cream Social Committee
 4. Bingo Bonanza Committee
10. Continued Business - None
 11. New Business: None.
 12. Announcements of Upcoming Events
 13. Suggestions of Agenda Items for the September 9, 2014 meeting
 14. Adjournment

/s/

Rob Bruce
Deputy Director/Community Programs & Facilities

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Toni Olson called the meeting to order at 1:00 p.m. Richard Harper led the Pledge of Allegiance.
2. Roll Call – Members present were Al Fournier, Fred Goldberg, Richard Harper, David Kennedy, Sharon McCann, Toni Olson, Kenneth Sinn, Frank Sinsheimer, and John H. Williams.
3. Agenda Review – By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes - The minutes of April 14, 2014, were approved by a consensus of the Executive Board.
5. Report of COA Chair – Chair Toni Olson asked for a moment of silence to acknowledge the passing of several former COA members. She announced that the Easter Breakfast had been a huge success. She thanked the Senior Center staff for their efforts on behalf of Older Americans Month and told members there was a handout at the front table on “How to Prevent Fraud”.
6. Representative Reports
 - A. City Council Liaison – Council Member Mike Judge announced that because of a recent Supreme Court decision, the City Council would consider prayer at public meetings at the Council meeting this evening. A member questioned the decision to develop a 5-star resort at Hummingbird Ranch. Council Member Judge explained that is not the City’s decision because the property is already zoned for that type of development. However, he pointed out that the dignitaries who come to the Reagan Library presently stay in Westlake where higher quality lodging is available. Another member asked him about possible tenants for the Wood Ranch shopping center where Ralph’s used to be and he said they are still looking for an interested tenant. A member asked if the developer is considering enclosing the Simi Valley Town Center and Council Member Judge said the developer is not.
 - B. Deputy Director/Community Programs and Facilities - No report.
 - C. Senior Services Manager – Laurie Dickinson reported that the luncheon for Older Americans Month was provided by Daphne’s Greek Café and the Ventura County Area Agency on Aging and that 180 seniors attended, 27 of whom were over 90 years old.

- D. Ventura County Area Agency on Aging Representative(s) - Toni Olson mentioned that \$49,500 in remaining nutrition funds would be placed in reserve for next year. She also told members that Doris Fritch, who is 102 years old, would be accepting the Older Americans Month Proclamation at the City Council meeting this evening.
 - E. Simi Valley Community Council – David Kennedy announced that he had been re-elected Parliamentarian for the Council.
 - F. Simi Valley Transit - No report.
 - G. Task Force On Homelessness - June Marie Von Osinski had no report.
 - H. California Senior Legislature - No report.
7. Presentations
- A. Volunteer of the Month - Barbara Flick was awarded Volunteer of the Month for her leadership of the Coping with Loneliness Group.
 - B. Under One Roof Program - Joanne Abruzzese, Executive Director of the Community Foundation, gave an overview of some of the Foundation's activities which include the military banner project, the Metrolink Memorial, Charitable Funds Management, and Simi Valley Leadership Program scholarships. She outlined the plan for the Under One Roof Program, explaining that the Free Clinic and fifteen other nonprofit organizations will occupy a former city office building by the end of the year. The Foundation has an ongoing capital campaign in progress to fund this effort.
8. Public Statements – Chair Toni Olson informed members that the COA has received a \$1,500 donation for entertainment from the Shepherd of the Valley Church. Everett Johnson requested something be done about the holding of classes in the Multi-purpose room in the mornings prior to lunch. He is concerned about the seniors who wait in the hallway until they can get into the lunchroom on Mondays and Tuesdays when exercise classes are held. He also questioned the efficiency of the Dial-A-Ride program and the Senior Center lending out the dining tables for City events. Rebecca McCann informed Mr. Johnson that she had spoken to Director of Community Services, Sommer Barwick, and that Ms. Barwick is addressing concerns about Dial-A-Ride. Frank Sinsheimer reported that the Street Fair was very well attended and he thanked those that helped at the COA booth. Jean Bennett asked volunteers to help at a poll station for the June 3, 2014, primary election.

9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

1. Vice Chair – Frank Sinsheimer had no report.
2. Treasurer – Sharon McCann referred the members to the handouts and told them that at this point, nothing has changed with the COA financial situation. She did say the COA expects to incur some Meals On Wheels costs next month once the grant is expended.
3. Corresponding Secretary – Ken Sinn had no report.

B. Liaison & Program Manager Reports

1. Speakers Bureau Program Manager - John Williams announced that he and Judy Pepiot would be giving a COA presentation to the Kiwanis Club at the Junkyard Café on Wednesday, May 14, 2014.
2. Senior Share Liaison – Joe Beautz declared that the program is still receiving an excess of food donations so he has been giving food to the Samaritan Center. He also expressed concern about Food Share’s policy of taking clients off the waiting list in the order they applied, regardless of which sites can accommodate more clients. Ms. Dickinson explained that this is due to the administrative costs associated with screening clients for eligibility, and added she is still discussing the situation with Food Share to see if there is a way around the policy.
3. Housing Liaison – Judy Pepiot provided an update on the proposed senior apartments to be located at 4862 Cochran Street. She encouraged members to attend the Neighborhood Council #3 meeting on May 15, 2014, at 7:00 p.m. to support the project. She added that people do not have to live within the NC #3 boundaries to speak or submit a card in support of the project. The meeting will be in the Community Room at City Hall.
4. Lifeline Liaison – Don Novell said he has set a goal of giving a presentation about the Lifeline Program at two senior housing complexes every month. He also reminded members that there are Lifeline applications available at the reception desk at the Senior Center if they know someone who could benefit from the service.
5. Meals On Wheels Liaison – No report.

C. Ad Hoc Committee Reports

1. Dance Committee – Richard Harper informed members that the dances, held on the second Friday of the month, are averaging 60 to 70 people. The next dance is the “Senior Prom” scheduled for June 13, 2014.
2. Wellness Expo Committee - John H. Williams reported that everything was “a go.” Over 70 vendors will be present and over 500 people are expected to attend on May 21, 2014 from 8:00 a.m. to 12:00 p.m.
3. Ice Cream Social Committee – Ken Sinn announced that the Ice Cream Social would be held on July 19, 2014 from 1:30 p.m. to 3:00 p.m. and he will be asking for volunteers at next month’s meeting.

10. Continued Business - None.

11. New Business

- A. Introduction of candidates for the Ventura Area Agency on Aging Advisory Council Simi Valley representative. Jean Bennett and Neil Spector were introduced and both gave a short statement about their qualifications. Chair Toni Olson thanked Karen Cline, the current VCAAA representative, for her service.
- B. Open election by the COA general membership to recommend a Ventura Area Agency on Aging Advisory Council Simi Valley representative for ratification by the City Council.

Signed ballots were received from those present and the ballots were tabulated. The first vote resulted in a tie. A second vote was taken and the results were as follows:

Neil Spector	13
Jean Bennett	9

Mr. Spector will be presented to the City Council at the June 9 meeting for ratification.

- C. Discussion/Action on the approval of the 2014/15 Calendar of Important COA Events.

A motion was made by Ken Sinn and seconded by John H. Williams to approve the 2014/15 Calendar of Important COA Events.

Audience	Ayes	13	Noes	0	Abstentions	0
Board	Ayes	8	Noes	0	Abstentions	0

The motion passed.

- D. Discussion/Action on adding to the COA Financial Policies and Procedures, as recommended by the Finance Committee, the following:
iv. Disbursements made for amounts under \$150 that are not already budgeted for specific programs may be approved by the Finance Manager and COA Chair as long as there are funds budgeted in the discretionary expense budget.

A motion was made by Al Fournier and seconded by Frank Sinsheimer to add the recommended text to the COA Financial Policies and Procedures.

Audience	Ayes	13	Noes	0	Abstentions	0
Board	Ayes	8	Noes	0	Abstentions	0

The motion passed.

- E. Discussion/Action on the adoption of the COA 2014/15 Fiscal Year Budget
A motion was made by Sharon McCann and seconded by Frank Sinsheimer to approve the COA 2014/15 Fiscal Year Budget.

Audience	Ayes	14	Noes	0	Abstentions	0
Board	Ayes	8	Noes	0	Abstentions	0

The motion passed.

12. Announcements of Upcoming Events – None.

13. Suggestions of Agenda Items for the Monday, June 9, 2014 meeting.

Everett Johnson suggested the COA consider appointing a representative to advocate for the interests of older seniors. COA Board member Fred Goldberg told Mr. Johnson that the Board represents all seniors in the City of Simi Valley and that anyone is welcome to run for the Board if they do not feel their interests are being addressed, or they can come to the COA meetings. Barbra Williamson suggested the COA consider holding its meetings in the Multipurpose Room so it would be more convenient for some of the older seniors to attend. An audience member asked Teri Thomson about the restaurant fundraiser that was held at California Pizza Kitchen. She said the COA raised \$25. She has decided to wait until the fall to hold another fundraiser and plans to approach The Habit restaurant to see if they are interested.

14. Adjournment - Meeting adjourned at 2:30 p.m.

10:10 AM
06/03/14
Cash Basis

Council on Aging
Balance Sheet *
As of June 3, 2014

	<u>Jun 3, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of America Checking	15,255.51
Bank of America Maximizer	157,014.62
SVSS Endowment Fund	16,087.85
1040 · Petty cash	550.00
Total Checking/Savings	<u>188,907.98</u>
Total Current Assets	<u>188,907.98</u>
TOTAL ASSETS	<u>188,907.98</u>
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	-2,761.24
Net Income	27,454.19
Total Equity	<u>188,907.98</u>
TOTAL LIABILITIES & EQUITY	<u>188,907.98</u>

10:13 AM
06/03/14
Cash Basis

Council on Aging
Profit & Loss Budget vs. Actual
July 1, 2013 through June 3, 2014

	<u>Jul 1, '13 - Jun 3, 14</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Individual Contribution	11,042.35	8,916.50
4015 · Business Contribution	4,030.41	16,900.00
4210 · Corporate/business grants	8,456.00	0.00
Total 4 · Contributed support	<u>23,528.76</u>	<u>25,816.50</u>
5 · Earned revenues		
5310 · Interest-savings/short-term inv	62.92	333.00
5340 · Other investment income	1,361.83	0.00
5450 · Advertising revenues	2,730.00	3,400.00
5490 · Miscellaneous revenue	18,432.55	12,380.00
5560 · Tickets	15,799.00	16,027.00
5570 · Drawings	862.00	444.00
5580 · Table Reservations	16,096.00	13,000.00
Total 5 · Earned revenues	<u>55,344.30</u>	<u>45,584.00</u>
Total Income	78,873.06	71,400.50
Expense		
7200 · Contracted personnel services		
7220 · Musicians & bands	6,635.65	7,715.00
Total 7200 · Contracted personnel services	<u>6,635.65</u>	<u>7,715.00</u>
7500 · Other personnel expenses		
7540 · Professional fees - other	0.00	1,020.00
Total 7500 · Other personnel expenses	0.00	1,020.00
8100 · Non-personnel expenses		
8110 · Supplies	10,070.88	10,149.50
8112 · Food	71.28	1,550.00
8115 · MOW Program Expense	731.90	31,000.00
8120 · Advertising	0.00	100.00
8125 · Video Rentals	171.90	277.50
8160 · Equip rental & maintenance	3,000.00	3,100.00
8165 · Equipment Purchase	22,017.61	20,000.00
8170 · Printing & copying	662.46	0.00
Total 8100 · Non-personnel expenses	<u>36,726.03</u>	<u>66,177.00</u>
8500 · Misc expenses		
8510 · Interest expense - general	0.00	222.00
8515 · Grants	944.98	3,000.00
8530 · Membership dues - organization	294.73	300.00
8535 · Participation Fees	50.00	0.00
8545 · Mileage	848.40	2,553.00
8570 · Advertising expenses	1,200.00	1,200.00

10:13 AM
06/03/14
Cash Basis

Council on Aging
Profit & Loss Budget vs. Actual
July 1, 2013 through June 3, 2014

	<u>Jul 1, '13 - Jun 3, 14</u>	<u>Budget</u>
8590 · Other expenses	4,719.08	4,360.00
8500 · Misc expenses - Other	0.00	100.00
Total 8500 · Misc expenses	<u>8,057.19</u>	<u>11,735.00</u>
Total Expense	<u>51,418.87</u>	<u>86,647.00</u>
Net Ordinary Income	<u>27,454.19</u>	<u>-15,246.50</u>
Net Income	<u><u>27,454.19</u></u>	<u><u>-15,246.50</u></u>

UPDATE

Proposed Senior Apartments – 4862 Cochran (near Kadota intersection)

*Location: 1.85-acre with churches on East & West sides is zoned **RESIDENTIAL HIGH DENSITY-Senior Only***

- 50 – units with an Affordable Housing/Senior agreement for 5 units for very low income (4 one bedroom, 1 two bedroom) For ages 55+

June 9th 2014 – This project was recommended for approval by the Neighborhood Council. It will now go forward to the Planning Commission. ***Thank you to June-Marie Von Osinski & Toni Olson & her husband for attending the meeting.***

Judy Pepiot – Housing Liaison, Simi Valley Council on Aging

COA Home Delivered Meals Report

	Total Meals	Senior	Svc Days	Ave / Day Meals	Unduplicated Clients			Donations Received
					Y-T-D Meals	New	Y-T-D	
Jul	2758	2706	22	125.4	2758	14	14	\$ 2,411.50
Aug	3023	2974	23	131.4	5781	14	28	\$ 2,352.00
Sep	2593	2551	20	129.7	8374	19	47	\$ 2,361.00
Oct	2845	2791	23	123.7	11219	11	58	\$ 2,541.50
Nov	2463	2421	21	117.3	13682	4	62	\$ 2,495.50
Dec	2734	2688	22	124.3	16416	17	79	\$ 2,129.50
Jan	2794	2728	23	121.5	19210	13	92	\$ 1,925.00
Feb	2403	2341	20	120.2	21613	5	97	\$ 2,013.00
Mar	2452	2382	21	116.8	24065	8	105	\$ 1,965.50
Apr	2606	2540	22	118.5	26671	16	121	\$ 1,875.00
May	2822	2751	22	128.3	29493	13	134	\$ 2,667.00
Jun	0	0	0	#DIV/0!	29493	0	134	\$ -
Totals:	29493	28873	239	#DIV/0!	208,775	134	134	\$ 24,736.50