

YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

*Wednesday, April 23, 2014, 8:15 a.m.

Boys and Girls Club of Simi Valley
2850 Lemon Drive

AGENDA

1. Call to Order/Pledge of Allegiance
2. Agenda Review
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. Approval of Minutes
4. Correspondence
5. Public Statements/Comments
This is the time allotted for statements or comments on items within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Continued Business
 - a. Discussion of YES Job and Career Expo Outreach
 - b. Discussion of the YES Job and Career Expo Organization and Set-Up
7. New Business
 - a. Discussion of the Cancellation of the June 18 YES Advisory Board Meeting
 - b. Discussion of YES Workshop Series at Simi Valley Public Library
 - c. Tour of Boys and Girl Club of Simi Valley
8. Youth Employment Service Advisory Board Reports and Comments
This is the time for Youth Employment Service Advisory Board members' statements or comments on items within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
9. Coordinator's Report
10. Adjournment: Wednesday, May 21, 2014, 8:15 a.m., City Hall Community Room

/s/

Rob Bruce

Deputy Director/Community Programs & Facilities

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

*Please note the change in meeting date and location.



DRAFT MINUTES

1. Call to Order/Pledge of Allegiance

Youth Employment Service (YES) Advisory Board Vice Chair Veronica Martinez called the meeting to order at 8:17 a.m. and verified that a quorum was present.

P	John Baxter	P	Brian Miller		Alternates
A	Nicole Gruetzmacher	A	Timothy Munz	E	Kristen Pichler
P	Marybeth Jacobsen	A	Grace Orate	P	Tracy DiFillipis
P	Zorko Jezina	E	Sandy Porter	P	Gloria Bowman
P	Kiana Kenik	P	Rick Webb	P	= Present
P	Jim King	P	Bruce Yi	E	= Excused
P	Kilian Magness	V	Local Government	A	= Absent
P	Veronica Mertinez			V	= Vacant

Staff: Kristin Tignac, YES Coordinator.

Guests: Hailey Kramer and Jerry Beckerman.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes

A motion to approve the February 19, 2014, minutes as presented was made by Jim King and seconded by Brian Miller. The motion passed unanimously.

4. Correspondence

No correspondence received.

5. Public Statements/Comments

Hayley Cramer, Moorpark College student, stated that she was observing the meeting as a class assignment.

6. Informational Presentation

Segue Career Mentoring Program, Jerry Beckerman, President and Founder

Mr. Beckerman gave a brief overview of the Segue Career Mentoring program, as well as played a video highlighting the program's accomplishments. The program maximizes students' exposure to career options through use of volunteer speakers from a variety of industries. He also stated that Segue's mission is to empower, inspire, and motivate students to explore, choose, and act on their life's path.

For more information on bringing the program to a local school, visit www.segueprogram.org.

7. Continued Business

No continued business was discussed.

8. New Business

a. Discussion of YES Job and Career Expo Outreach

Ms. Tignac reported that a number of employers and organizations had already registered to attend the 28th Job and Career Expo, such as; CFS Tax Software, City of Simi Valley, Federal Bureau of Investigation, Lowes, and Professional Medical Careers.

Ms. Bowman gave a brief overview of the Job and Career Expo employer outreach process. She stated that the Job and Career Expo committee had reduced the list of employers to the extent that each Board member would only have approximately 20 phone calls to make.

Ms. Tignac stated that she would email Board members a follow-up call guide, the reduced employer list and the YES Job and Career Expo registration materials.

Ms. Tignac gave event school announcements to each of the Simi Valley Unified School District representatives.

Kiana Kenik and Veronica Martinez volunteered to distribute Job and Career Expo packets to Simi Valley Town Center stores.

b. Discussion of the YES Job and Career Expo Organization and Set-up

The sign-up list for Job and Career Expo volunteer tasks was routed for board members to select desired volunteer assignments. Ms. Tignac stated that Bank of America would be recruiting volunteers for the event.

9. Youth Employment Service Advisory Board Reports and Comments

Zorko Jezina, Gloria Bowman and Kristin Tignac presented a "Professionalism in the Workforce" workshop to students attending the Simi Valley Adult School and career Institute's High School Diploma, Machine Technology, Welding, and English as a Second Language courses on March 12, 2014.

10. Coordinator's Report

Ms. Tignac announced that the Simi Valley Youth Council was seeking applicants to serve on the 2014-15 Youth Council. Students entering seventh through twelfth grades as of September 1, 2014 are encouraged to submit online applications at www.simivalley.org/YouthCouncil by Friday, May 2, 2014.

Ms. Tignac routed an Interview Skills Workshop sign-up sheet for workshops scheduled at Apollo High School, Royal High School, Simi Valley High School, and the Simi Valley Public Library.

11. Adjournment

By consensus of the YES Advisory Board, the meeting was adjourned at 9:28 a.m.