

**ADA PARATRANSIT ADVISORY COMMITTEE
QUARTERLY MEETING**

AGENDA

THURSDAY, APRIL 17, 2014

3:00 P.M.

SIMI VALLEY SENIOR CENTER

3900 AVENIDA SIMI, SIMI VALLEY, CA 93063

1. Call to Order/Pledge of Allegiance/Welcome
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of ADA Advisory Committee Chair
6. Representative Reports
 - A. City Council Liaison
 - B. Director of Community Services
7. Presentations
None
8. Public Statements
This time is allotted for any citizen who wishes to make a public statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee.
9. ADA Paratransit Advisory Committee Member Reports

10. Liaison and Ad Hoc Committee Reports
 - A. Liaison
 - B. Ad Hoc Committee
11. System Service Performance and Safety Reports
 - A. System Service Performance
 - B. System Safety
12. Continued Business – None
13. New Business – None
14. Announcements
 - A. The next meeting of the Americans with Disabilities Act Paratransit Advisory Committee is scheduled to take place at 3:00 p.m. on Thursday, July 17, 2014, at the Simi Valley Senior Center in Room #107.
15. Agenda Item Suggestions for the Thursday, July 17, 2014 Meeting
16. Adjournment

/s/

Sommer Barwick, Director
Department of Community Services

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Simi Valley Transit's Dial-A-Ride services at (805) 583-6464.

Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order:

Fern Williams called the meeting to order at 3:03 p.m. John Dautremont confirmed that a quorum was present.

2. Roll Call

Fern Williams	P	
David Lavoie	P	
John Dautremont	P	
Barbara Waite	P	
Jackie McGee	A	P: Present
Ruth Lauro (alternate)	P	A: Absent
Judy Harrington (alternate)	P	V: Vacant

Staff: Christopher Latham, Transit Supervisor; Sherry Ruiz, Transit Dispatcher and Sommer Barwick, Director of Community Services

3. Agenda Review - The agenda was approved, as presented.

4. Approval of Minutes - David Lavoie motioned to approve the October 17, 2013 ADA Paratransit Advisory Committee meeting minutes. John Dautremont seconded the motion. The minutes of the October 17, 2013, ADA Paratransit Advisory Committee meeting were approved by a consensus of the ADA Paratransit Advisory Committee.

5. Report of the ADA Paratransit Advisory Committee Chair – No report.

6. Representative Reports

A. City Council Liaison – No report.

B. Director of Community Services – Sommer Barwick gave the committee a quick update on transit projects and events. She informed them that Simi Valley Transit has been participating in a multi-agency regional emergency exercise in order to prepare countywide in case of an earthquake. Simi Valley transit is also reaching out across the county to try to identify unmet transit needs, and will be offering a number of workshops to explain what they are.

C. Deputy Director/Transit – No report.

7. Presentations – None

8. Public Statements – John Dautremont stated that he was not notified ahead of time that his ADA card had expired. He requested that, like Access, Simi Valley

- Transit or Ventura County Transportation Commission (VCTC) should call passengers to let them know their cards are about to expire.
9. ADA Paratransit Advisory Committee Reports – Committee members had no reports.
 10. Liaison and Ad Hoc Committee Reports
 - A. Liaison Report – Christopher Latham had no report.
 - B. Ad Hoc Committee Report
 1. Transportation Awareness Project (TAP) workshop – Barbara Waite gave a report on the progress made regarding the TAP workshop scheduled for Wednesday, February 5, 2014, from 1:30 p.m. until 3:30 p.m. at the Simi Valley Senior Center. She said that volunteers were needed to help escort people to their seat, sign them in, etc. She also passed out marketing materials that will be posted in the Senior Center and in the Acorn newspaper.
 11. System Service Performance and Safety Reports
 - A. System Service Performance – Transit Dispatcher, Sherry Ruiz passed out Dial-A-Ride statistics for the committee's information.
 - B. System Safety – Christopher Latham reported on accidents/incidents that occurred during the last quarter (October – January). The first was a minor rear-end collision that involved a Dial-A-Ride van and a car. The second involved a passenger who fell while trying to take their seat. The third involved a passenger whose foot became stuck in the lift, and the fourth occurred when a Dial-A-Ride van collided with a pole that was extended off a light pole. Mr. Latham reminded passengers to stay seated while the vehicle is in motion.
 12. Continued Business - None.
 13. New Business – None.
 14. Announcement of Upcoming Events
 - A. The next Americans with Disabilities Act Paratransit Advisory Committee meeting is scheduled to take place at 3:00 p.m. on Thursday, April 17, 2014, at the Simi Valley Senior Center in Room #107.
 15. Adjournment

The meeting adjourned at 3:40 p.m.