



Simi Valley Council On Aging

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Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, March 10, 2014

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports
 - A. City Council Liaison
 - B. Deputy Director/Community Programs & Facilities
 - C. Senior Services Manager
 - D. Ventura County Area Agency on Aging
 - E. Simi Valley Community Council
 - F. Simi Valley Transit
 - G. Task Force On Homelessness
 - H. California Senior Legislature
7. Presentations
 - A. Volunteer of the Month
 - B. The Long Term Care Ombudsman Program
8. Public Statements

This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair
 2. Treasurer
 3. Corresponding Secretary

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

- B. Liaison and Program Manager Reports
 - 1. Speakers Bureau Program Manager
 - 2. Senior Share Liaison
 - 3. Housing Liaison
 - 4. Lifeline Liaison
 - 5. Meals On Wheels Liaison

- C. Ad Hoc Committee Reports
 - 1. Dance Committee
 - 2. Bingo Bonanza Committee
 - 3. Arts & Crafts Fair Committee
 - 4. Wellness Expo Committee

- 10. Continued Business - None

- 11. New Business
 - A. Discussion/Action on the Appointment of Teri Thomson as Chair of the Restaurant Fundraising Program Ad Hoc Committee
 - B. Discussion/Action on the Appointment of Ed Mazeika as the Meals On Wheels Liaison

- 12. Announcements of Upcoming Events

- 13. Suggestions of Agenda Items for the Monday, April 14, 2014 meeting

- 14. Adjournment

/s/ _____
Rob Bruce
Deputy Director/Community Programs and
Facilities

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Toni Olson called the meeting to order at 1:00 p.m. Frank Sinsheimer led the Pledge of Allegiance.
2. Roll Call – Members present were Al Fournier, Fred Goldberg, Richard Harper, David Kennedy, Sharon McCann, Toni Olson, Kenneth Sinn, Frank Sinsheimer, and John H. Williams.
3. Agenda Review – By a consensus of the Executive Board the agenda was reordered to have item 11.A Election of Officers, to follow the Approval of the Minutes.
4. Approval of Minutes - The minutes of January 13, 2014 were approved by a consensus of the Executive Board.
11. New Business

A. Election of Officers for the Council On Aging Executive Board

The following officers were nominated and subsequently elected:

Chair	Antoinette Olson
Vice Chair	Frank Sinsheimer
Treasurer	Sharon McCann
Recording Secretary	John H. Williams
Corresponding Secretary	Kenneth Sinn

5. Report of COA Chair – Antoinette Olson thanked the outgoing Board members for their dedicated service.
6. Representative Reports
 - A. City Council Liaison – Council Member Mike Judge clarified that the City Council is addressing the problem of homeless individuals who commit crimes, not those who abide by the law. He went on to say the City Council will not tolerate criminal behavior in our City. He informed members that there is a Task Force on Homelessness meeting on Thursday, February 13 in the Community Room at City Hall at 3:30 p.m. He also mentioned that the City has a balanced budget and that City Council was able to give staff a small salary increases to offset the pay reductions that were put in place a couple of years ago. A member asked about a rumor that a fourth Walmart was being proposed for Simi Valley.

Council Member Judge said that he is not aware of a fourth Walmart, however, the Walmart on Tapo Street will be opening on March 22. Another member asked about the empty storefront in Woodranch where a Fresh and Easy grocery store was supposed to open. Council Member Judge said Fresh and Easy will not be going into that space and no other tenant is interested at this point. He also told members to be on the lookout for information on several community events coming up in the next several months including the Roundup on April 12, the Street Fair on May 10 and the Cajun Festival on May 24 and 25.

- B. Deputy Director/Community Programs & Facilities - Rob Bruce announced that nominations are being sought for the Community Volunteer of the Year Award and applications are available at the front desk at the Senior Center and on the City's website www.simivalley.org. The award is given to a City of Simi Valley resident for extraordinary volunteer service to the community. Laurie Dickinson reminded members that last year, Judy Pepiot, the COA Housing Liaison, was the recipient of the City Volunteer of the Year Award.
- C. Senior Services Manager – Laurie Dickinson explained that the Moorpark College oral history project had its orientation meeting. The project partners seniors with college students from a U.S. History class. Students meet with their senior partner at least twice to share their memories of historical events. The student then creates a poster depicting the senior's life to display in the Senior Art Gallery during the month of June. She also announced that there is a presentation by the U.S. Postal Service on fraud at the Senior Center on February 25 at 1:30 p.m.
- D. Area Agency on Aging Representative(s) – Toni Olson stated that the Board meets next week. She said she is a member of the Senior Nutrition Committee and that two of the Senior Nutrition sites did not appropriately utilize funds that were given to them.
- E. Simi Valley Community Council – David Kennedy stated the Council will meet on February 13 at the Junk Yard Café and he will pass out Bingo Bonanza flyers to the attendees.
- F. Simi Valley Transit - Transit Supervisor Christopher Latham announced that applications for the ADA Paratransit Advisory Committee are being accepted through February 21 and are available at the Senior Center main reception desk or on the City website at www.simivalley.org. He told members a Transit Awareness workshop was held at the Senior Center on February 5 and approximately 30 people attended. He also said the Ventura County Transportation Commission is holding meetings throughout the County for the public to address unmet transit needs and

that flyers with the times and locations of the meetings are at the main reception desk at the Senior Center.

- G. Task Force on Homelessness - June Marie Von Osinski had no report.
- H. California Senior Legislature - Bill Witt told members the CSL is a volunteer body that meets in Sacramento each October to author priority proposals relating to senior concerns. He then explained some of the top legislative proposals the CSL supported in 2013.

7. Presentations

- A. Volunteer of the Month – Laurie Dickinson presented the Volunteer of the Month award to Jean Bennett. Jean has been a Meals On Wheels driver for 16 years, she teaches an AARP driving course for seniors, and served on the COA Executive Board.
- B. The Brown Act – Assistant City Attorney Felicia Liberman gave a presentation on California’s “sunshine law” which known as the Brown Act. She explained the caveats involved when serving in public office, and offered advice on how to handle certain situations.

8. Public Statements – Everett Johnson requested information about a five thousand dollar grant application opportunity for MPR entertainment. COA Chair Olson said she would look into the situation and get back to Mr. Johnson.

9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

- 1. Vice Chair – Al Fournier had no report.
- 2. Treasurer – Sharon McCann briefed the members on the financial status of the COA and stated that the COA is in great financial shape.
- 3. Corresponding Secretary – Frank Sinsheimer had no report.

B. Liaison & Program Manager Reports

- 1. Speakers Bureau Program Manager - John Williams had no report.
- 2. Senior Share Liaison – Joe Beautz reported that extra food is being donated which requires more driving to pick it up. He is requesting anyone who might be interested in driving to pick up food from the

grocery stores when the regular drivers are absent to contact him. He also told members that several clients have been removed from the program, so six clients will be added from the waiting list.

Housing Liaison – Judy Pepiot attended a public hearing pre-screening before the City Council to consider a new proposal by Ravello Holdings, Inc. to build 182 housing units at the corner of Los Angeles Avenue and Madera Road. She said that several years ago when the project was proposed for this property, it included senior housing, but this new project does not. Ms. Pepiot said she requested that the 28 of the high density units in this project be for age restricted rental apartments.

Ms. Pepiot attended a presentation given by Senior Concerns on “Creative Housing Choices for the Second Half” which discussed planning your housing needs as you age. She also announced that the Area Housing Authority of Ventura County is now accepting applications for the public housing waiting list. There are presently no public housing units in the City of Simi Valley.

3. Lifeline Liaison – Don Novell gave a summary of the Lifeline Program. The program has expanded service to Newbury Park, Camarillo, and Thousand Oaks, as well as Simi Valley and Moorpark. He also informed members he is willing to look into a system that can be used by subscribers who have cell phones but do not have landlines.
4. Meals On Wheels Liaison – John Williams reported the program added 13 new clients, for a current total of 140 clients. Currently there are 28 volunteer drivers so there is no need for more drivers at this time. On behalf of the drivers and Meals on Wheels Coordinator, he congratulated Jean Bennett for being named Volunteer of the Month and said she also is the one who sends birthday cards to all of the MOW recipients.

C. Ad Hoc Committee Reports

1. Dance Committee – Richard Harper announced the Valentine’s Day dance is this Friday, February 14. He said the dances are doing well and net a small profit. He thanked the Dance Committee members and said they could use a couple more volunteers to help out at the dances.

2. Annual Fund Drive Committee - Sharon McCann stated that the fund drive was over and it raised \$10,000. However, she said that business contributions were down.
 3. Bingo Bonanza Committee - Sharon McCann reported that they have sold 74 tickets to date which is about average. She also reported that an opportunity drawing for chances to win a Ride-along with a Simi Valley police officer is available this year. She also added that she would welcome more volunteers to help on the day of the event.
 4. Arts & Crafts Fair Committee - Toni Olson announced that the Spring Arts and Fair will be held on March 28 and 29 and that they increased the price for a table from \$40 to \$50 this year. Even so, all but six tables have already been sold.
 5. Wellness Expo Committee – John Williams, who is co-chairing this event with Barbara Durham, reported that the advertising campaign was initiated that morning. Letters have been sent out to previous advertisers and new advertisers will be sought. He encouraged members to approach businesses they frequent to purchase a \$50 business card advertisement.
10. Continued Business - None.
11. New Business
- Appointment of a COA representative to the Special Event Support Review Committee
- By a consensus of the Executive Board, Barbara Durham was appointed to serve as the COA representative to the Special Event Support Review Committee.
12. Announcements of Upcoming Events – Judy Pepiot announced the Civil War Encampment at Strathearn Historical Park will take place on February 15 and 16. She also announced there will be pre-round up pancake breakfast on March 1 at the barn at Hummingbird Nest Ranch and told members to come to her for more information.
13. Suggestions of Agenda Items for the Monday, March 10, 2014 meeting.
- COA member Pete Means suggested the COA discuss resuming the restaurant fundraisers.
14. Adjournment - Meeting adjourned at 2:23 p.m.

9:55 AM
03/04/14
Cash Basis

Council on Aging
Profit & Loss Budget vs. Actual
July 1, 2013 through March 4, 2014

	Jul 1, '13 - Mar 4, 14	Budget
Ordinary Income/Expense		
Income		
4 - Contributed support		
4010 - Individual Contribution	12,211.70	7,927.74
4015 - Business Contribution	3,295.43	15,364.52
4210 - Corporate/business grants	8,456.00	0.00
Total 4 - Contributed support	23,963.13	23,292.26
5 - Earned revenues		
5310 - Interest-savings/short-term inv	87.14	243.87
5340 - Other investment income	676.43	0.00
5450 - Advertising revenues	725.00	167.74
5490 - Miscellaneous revenue	14,745.00	8,982.26
5560 - Tickets	14,847.00	9,819.35
5570 - Drawings	757.00	325.16
5580 - Table Reservations	4,420.00	3,258.08
Total 5 - Earned revenues	36,257.57	22,796.44
Total income	60,220.70	46,088.70
Expense		
7200 - Contracted personnel services		
7220 - Musicians & bands	6,525.00	5,783.87
Total 7200 - Contracted personnel services	6,525.00	5,783.87
7500 - Other personnel expenses		
7540 - Professional fees - other	0.00	425.81
Total 7500 - Other personnel expenses	0.00	425.81
8100 - Non-personnel expenses		
8110 - Supplies	8,534.64	7,389.03
8112 - Food	0.00	64.52
8115 - MOW Program Expense	731.90	1,290.32
8120 - Advertising	0.00	100.00
8125 - Video Rentals	137.62	203.23
8160 - Equip rental & maintenance	2,000.00	2,129.03
8165 - Equipment Purchase	22,017.61	20,000.00
8170 - Printing & copying	288.13	0.00
Total 8100 - Non-personnel expenses	33,689.80	31,176.13
8500 - Misc expenses		
8510 - Interest expense - general	0.00	162.58
8515 - Grants	544.98	2,500.00
8530 - Membership dues - organization	294.73	300.00
8535 - Participation Fees	50.00	0.00
8545 - Mileage	546.00	1,869.68
8570 - Advertising expenses	1,200.00	1,200.00

9:55 AM
03/04/14
Cash Basis

Council on Aging
Profit & Loss Budget vs. Actual
July 1, 2013 through March 4, 2014

	<u>Jul 1, '13 - Mar 4, 14</u>	<u>Budget</u>
8590 - Other expenses	4,489.18	2,270.00
8500 - Misc expenses - Other	0.00	100.00
Total 8500 - Misc expenses	<u>7,124.89</u>	<u>8,402.26</u>
Total Expense	<u>47,339.69</u>	<u>45,788.07</u>
Net Ordinary Income	<u>12,881.01</u>	<u>300.63</u>
Net Income	<u><u>12,881.01</u></u>	<u><u>300.63</u></u>

12:45 PM
03/04/14
Cash Basis

Council on Aging
Balance Sheet
As of March 4, 2014

Mar 4, 14

ASSETS	
Current Assets	
Checking/Savings	
Bank of America Checking	
Drama Club	674.25
Meals on Wheels - Rst	4,831.10
Bank of America Checking - Other	8,838.16
Total Bank of America Checking	14,343.51
Bank of America Maximizer	143,986.91
SVSS Endowment Fund	15,454.38
1040 · Petty cash	
1041 · Cash Drawer	250.00
1042 · Dance Cash Drawer	100.00
1045 · Parties and Actvy	200.00
Total 1040 · Petty cash	550.00
Total Checking/Savings	174,334.80
Total Current Assets	174,334.80
TOTAL ASSETS	174,334.80
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	-2,761.24
Net Income	12,881.01
Total Equity	174,334.80
TOTAL LIABILITIES & EQUITY	174,334.80

Home Rehabilitation Program– CITY OF SIMI VALLEY (REMINDER OF AVAILABILITY)

Is your home in need of health and safety related repairs? Does your roof leak? Do you need plumbing, heating, or other repairs? Do you need to accommodate handicapped residents?

Although interest rates are at historical lows, many homeowners find it difficult to obtain a home improvement loan in today's lending environment. As a Simi Valley resident, you may qualify for assistance under the City's Home Rehabilitation Program. Since 1981, the City has provided loans to over 700 households.

The Program offers low interest deferred loans to low-income homeowners. Qualified owners of detached single-family residences are eligible for a deferred 2% loan with no monthly payments. Full repayment is required when the property is sold, refinanced, leased, or changes title. The maximum loan amount is \$50,000.

The household's anticipated gross income (income before taxes) cannot exceed the limits found on the [Affordable Housing page](#).

The Home Rehabilitation Coordinator will assist with the following items:

- Identify health and safety hazards in your home;
- Assist the homeowner in the application procedure;
- Help the homeowner obtain and select estimates from qualified contractors.

The [Home Rehabilitation Program Application](#) and the [Program's Policies and Procedures Manual](#) are available in electronic format, or by calling the Home Rehabilitation Coordinator at (805) 583-6757. Complete and return the application and all required documents to the Home Rehabilitation Coordinator at City Hall, [2929 Tapo Canyon Road](#), Simi Valley.

If you have any questions regarding the application or program, please call Blaze Buonpane, Home Rehabilitation Coordinator, at (805) 583-6757 or BBuonpan@simivalley.org for assistance.

Proposed Housing Development at Los Angeles Ave/Madera

A meeting with the developer has been scheduled on March 12th to share information regarding the possibility of including a senior housing element in this proposed residential project. This developer is involved in several Ventura County projects, including a 60 unit senior project in Calabasas.

Our senior representatives attending: Ventura County Area Agency on Aging – Director, Victoria Jump, Senior Concerns – Senior Advocate/Case Manager, Lori Bliss, Simi Valley Senior Services Manager, Laurie Dickinson, Simi Valley Council on Aging Chairperson, Tony Olson & myself.

Judy Pepiot – Housing Liaison, Simi Valley Council on Aging

Attachment 4-B
Simi Valley Nutrition Program
FY 2013-2014 Service Statistics

Home Delivered Meals								
					Unduplicated Clients			
	Total		Svc Days	Ave / Day				
	Meals	Senior		Meals	Y-T-D	New	Y-T-D	Donations
					Meals			Received
Jul	2758	2706	22	125.4	2758	14	14	\$ 2,411.50
Aug	3023	2974	23	131.4	5781	14	28	\$ 2,352.00
Sep	2593	2551	20	129.7	8374	19	47	\$ 2,361.00
Oct	2845	2791	23	123.7	11219	11	58	\$ 2,541.50
Nov	2463	2421	21	117.3	13682	4	62	\$ 2,495.50
Dec	2734	2688	22	124.3	16416	17	79	\$ 2,129.50
Jan	2794	2728	23	121.5	19210	13	92	\$ 1,925.00
Feb	2403	2341	20	120.2	21613	5	97	\$ 2,013.00
Mar	0	0	0	#DIV/0!	21613	0	97	\$ -
Apr	0	0	0	#DIV/0!	21613	0	97	\$ -
May	0	0	0	#DIV/0!	21613	0	97	\$ -
Jun	0	0	0	#DIV/0!	21613	0	97	\$ -
Totals:	21613	21200	174	#DIV/0!	185,505	97	97	\$ 18,229.00

Dance Committee Report for March 10, 2014

Our Valentine's Day Dance last month was a great success, thanks in part, to the timely announcement Ken & Mildred Sinn submitted to the Simi Valley Acorn newspaper.

We had over 80 paying attendees at the dance and collected more than \$100 in raffle ticket sales. Our gross receipts were \$691 with total expenses of less than \$350.

We are also excited to have added free dance lessons to our dance program. Steve Myers has offered to teach each lesson starting this coming Friday, March 14th. Beginners and advanced dancers will all benefit from Steve's expertise.

Our dances are held on the 2nd Friday of each month from 7:30 pm to 10:00 pm. The free dance lessons will be offered one hour before each dance, beginning at 6:30 pm.

Please join us for a little dancing, great entertainment and light refreshments. We welcome adults of all ages.

Richard Harper
COA Dance Committee Chair