



CITY OF SIMI VALLEY
Department of Environmental Services

Affordable Housing Application

The City's Affordable Housing program offers a path for developers to obtain density bonus, waivers, concessions, and other incentives pursuant to Section 65915 et seq. of the California Government Code.

The Application is required by the City of Simi Valley for all housing projects with an affordable component. Please follow the instructions detailed below (from pages 1 thru 3) for each of the sections. The Application must be completed, signed, dated, including all required fees, and submitted with a [Formal Application Packet](#). Please contact the Planning Division at (805) 583-6769 or email enviroservices@simivalley.org. If the Application cannot be submitted concurrently with the Planned Development application, the Applicant must consult with the assigned application coordinator to arrange for a subsequent submittal.

For questions or consultation, please contact the assigned application coordinator.

2929 Tapo Canyon Road
Simi Valley, CA 93063

Hours: Monday-Friday 8 a.m. to 5 p.m.
Planning Counter: (805) 583-6769
Email: enviroservices@simivalley.org

AN APPOINTMENT IS REQUIRED TO SUBMIT THE APPLICATION

www.simivalley.org

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CITY OF SIMI VALLEY

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Affordable Housing Application

OWNER / APPLICANT INFORMATION

1. Applicant: _____
Address: _____
City/State/Zip: _____
Phone: _____
Email: _____

2. Property Owner: _____
Address: _____
City/State/Zip: _____
Phone: _____
Email: _____

3. Agent/Primary Contact: _____
Address: _____
City/State/Zip: _____
Phone: _____
Email: _____

PROJECT INFORMATION

4. Project Location: _____

Assessor's Parcel Number(s): _____

Existing Land Use: _____

5. Project Description: _____

A. General Plan Designation: _____ Existing _____ Proposed

B. Zoning Designation: _____ Existing _____ Proposed

C. Property Size: _____ Gross Acres _____ Net Acres

D. Density (units/acre): _____ Proposed

E. Base Entitlement: _____ Units

F. Density Bonus: _____ Units _____ %

G. Project Type (check all that applies):

Rental

For-sale / Owner-occupied

Multi-Family

Single-Family

Senior (age restricted)

Farm worker

Mixed-Use

Single Resident Occupancy

Emergency Shelter

Other: _____

H. Provide breakdown of unit mix by number of bedrooms and sizes:

SRO: _____ units; _____ sq.ft.

Studio: _____ units; _____ sq.ft.

One-bedroom: _____ units; _____ sq.ft.

Two-bedroom: _____ units; _____ sq.ft.

Three-bedroom: _____ units; _____ sq.ft.

Four-bedroom: _____ units; _____ sq.ft.

Other: _____ units; _____ sq.ft.

I. Number of Affordable Units to be Provided by Area Median Income (AMI) and Percentage of Total Units:

Very Low-Income (30% - 50% AMI): _____ units

Low-Income (50% - 80% AMI): _____ units

Moderate-Income (80% - 120% AMI): _____ units
(Single Family Ownership Projects Only)

Other: _____ units

J. Affordable Term: 55 years 45 years (for-sale units only)

Other: _____ years

K. Check to select list of conditions that are applicable to the proposal:

Project involves demolishing existing unit(s): _____ units

Project involves demolishing existing affordable units(s). Specify Affordable Housing Agreement number (AHA) and number of units affected:

AHA- _____; Units Affected; _____ units

Project includes a child care facility. Square footage: _____ sq.ft.

Project is located within ½ mile, and with unobstructed access, to major transit stop: Specify applicable code:

Project is intended for a Special Needs Population. Specify: _____

L. Please submit any additional details of the proposal not covered in this application in the form of a proposal letter. Be sure to include references to the Simi Valley Municipal Code (SVMC) sections for each requested concessions, waivers, incentives, etc.

Enclosed proposal letter

DEVELOPMENT INCENTIVES & FINANCIAL INFORMATION

6. Identify the proposed concessions and waivers, and justification for each request including project's financial feasibility without the incentives:

7. Anticipated Project Costs - Briefly identify the anticipated costs for the project including the construction costs, land costs, debt service, and any other costs associated with development and initial marketing of the project:

8. Sources of Funding - Indicate the proposed source(s) of financing, including any state or federal grants or loans, tax credits, conventional financing, and any other sources. Also, indicate the use of any request for a "letter of interest" from the City Council necessary to secure said financing. A request for a City loan will require a pro forma:

Pro forma attached to substantiate request for a City loan.

9. Organization Background Information:

- i. Non-profit organizations - Attach a copy of 501(c)(3), identify board members and job descriptions, and include a brief history of their experience in affordable housing development.
- ii. For-profit organizations - Attach resumes for personnel involved with the project and include a brief history of the organization's experience in affordable housing development.

ACKNOWLEDGEMENT & CERTIFICATION

The Affordable Housing Subcommittee (AHS) is an advisory body to the City Council and makes no commitments or final decisions. Policies regarding affordable agreements may change after any meeting with the AHS. All negotiations with the AHS are tentative and projects are not deemed approved until final approval by a full vote of the City Council of the City of Simi Valley.

I/we hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this Affordable Housing, Density Bonus & Other Incentives Application to the best of my/our ability, and that the foregoing is true and correct, to the best of my/our knowledge and belief.

Applicant Signature

Date

Owner Signature

Date

Agent/Primary Contact Signature

Date

For Staff Use:

Case Numbers: _____

Filing Date: _____

