



NEIGHBORHOOD COUNCIL #3
THURSDAY, FEBRUARY 13, 2014, 7:30 P.M.
CITY HALL COMMUNITY ROOM
2929 TAPO CANYON ROAD

AGENDA

NC #3 Chair	Leroy Leyba
NC #3 Vice Chair	Charles Navarro
NC #3 Secretary	Mary Jane Nash
NC Coordinator	Jennifer Santos
City Council Liaison	Council Member Steve Sojka

1. Call to Order/Welcome/Pledge of Allegiance
2. Agenda Review
3. Approval of Minutes
4. Correspondence
5. Public Statements/Comments
This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the Executive Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Informational Presentations
 - a. Overview of Southern California Gas Company's Advanced Meter Program
 - b. 2014 Update to the Master Plan of Drainage
7. Continued Business: None
8. New Business
 - a. Discussion of Neighborhood Council Recruitment
 - b. Selection of a nominee to the Special Event Support Review Committee
9. Executive Board Comments
This is the time allotted for Executive Board member statements or comments on matters within the subject matter and jurisdiction of the Neighborhood Councils, to request a future agenda item, or to give an Ad Hoc Committee Report. This is also the time to make any announcements related to community events and other items of interest.
10. Neighborhood Council Coordinator's Report
11. Adjournment: Thursday, March 13, 2014

/s/ _____
Mark Oyler
Deputy Director/Citizen Services

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the Neighborhood Council Coordinator at (805) 583-6756. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Welcome/Pledge of Allegiance

Interim Chair Leroy Leyba called the meeting to order at 7:31 p.m. Secretary Mary Jane Nash confirmed that a quorum was present.

Devin Brady	P	Mary Jane Nash	P
Bryan Doss	A	Charles Navarro	P
Anil Garg	P	Al Orozco	P
Tracy Guillette	P	Erin Pierik	E
Leroy Leyba	P	Joseph Proja	P
Josh Lorencz	P	Avery West	P
Timothy Munz	A	P=Present; E=Excused; A=Absent	

Mayor Huber thanked the Executive Board members for their service. He explained the important relationship between the Neighborhood Councils and the City Council including the duties, responsibilities, and expectations of the Neighborhood Council liaison. He stated that Council Member Sojka is the current City Council Liaison for Neighborhood Council #3.

2. Agenda Review

By consensus of the Executive Board, the agenda was approved with the postponement of the Informational Presentation on the Southern California Gas Company's Advanced Meters to the February meeting.

3. Approval of Minutes

A motion to approve the November 14, 2013 minutes as presented was made by Anil Garg and seconded by Avery West. The motion passed unanimously.

4. Correspondence: None

5. Police Liaison Report

Officer Brennan handed out a detailed incident report for the Neighborhood Council #3 area. He reported that there were no crime trends to report and that crime is down citywide. Officer Brennan responded to a question about the K-9 team's training activities by informing the Executive Board that it is normal for the K-9 team to conduct training drills in various areas of the City.

6. Public Statements/Comments

A resident expressed concerned about the excessive grading in the Runkle Canyon area at the end of Sequoia Ave and the possible dangers it seems to be imposing. Staff stated that they would get him in touch with Planning Division staff to discuss his concerns.

7. Informational Presentations

a. Overview of Southern California Gas Company's Advanced Meter Program

This item was postponed to the February 13, 2014 meeting at the request of the Southern California Gas Company.

b. Development Review and Planning Process Overview

Sean Gibson, Associate Planner with the City of Simi Valley's Environmental Services Department, provided an overview of the City's development and planning process. He explained that the Planning Division staff processes applications for residential, commercial, and industrial development through a formal review. He explained the different types of permits, levels of decision-making, process involved to prepare the applications for a decision, and the public hearing process. Applications are reviewed for consistency with the General Plan, compliance with the Municipal Code, and conformance with City design guidelines and policies. The review process also analyzes potential environmental impacts for disclosure. Planning staff provides guidance to development applicants and the public to ensure that all proposed development projects meet community standards and fulfill all legal requirements. Planning staff also performs plan checks and site inspections on approved projects throughout construction to ensure all development conditions have been met. Additionally, he explained the role of the Neighborhood Councils in the development process to bring forward community concerns and highlight impacts of development that may only be noticed by residents.

8. Continued Business

a. Discussion of Flyer Distribution

The Executive Board reviewed the flyer distribution coverage areas provided by Executive Board members distributing flyers in their general neighborhoods. The value of walking around the neighborhoods and engaging in conversation with residents was also discussed. By consensus of the Executive Board, members will continue to distribute

flyers in their respective neighborhoods for meetings without development related items on the agenda and will do targeted outreach to neighborhoods affected by proposed developments.

9. New Business

a. Discussion of Unmet Transit Needs and Public Transportation in the East County

David Kern and Deuk Perrin of the Citizens Transportation Advisory Committee provided a presentation of the Ventura County Transportation Commission's efforts to increase public participation in identifying unmet transit needs. They discussed the upcoming workshops for educating individuals about unmet transit needs and the necessity of conferring with a wide range of local agencies and individuals for their suggestions on improvements. They informed the Executive Board that unmet transit needs relate to the needs of more than one individual. They stressed the importance of community involvement in the process. Executive Board members identified the need for direct transportation to the Ventura County Government Center for court appearances and jury duty. The Executive Board also requested copies of the flyers with the upcoming meeting dates to assist in notifying the community.

b. Election of Executive Board Officers

A motion to elect Leroy Leyba, to the position of Chair, was made by Anil Garg, seconded by Josh Lorencz. The motion passed with a unanimous vote. Charles Navarro made a motion to nominate himself to the position of Vice Chair and was seconded by Anil Garg. The motion passed with a unanimous vote. A motion to elect Mary Jane Nash, to the position of Secretary, was made by Tracy Guillette and seconded by Leroy Leyba. The motion passed with a unanimous vote.

10. Executive Board Member Comments

Tracy Guillette informed the Executive Board of the possible closing of Mountain View Elementary School, which is in Neighborhood Council # 3. She asked that individuals consider attending an upcoming public meeting on the possible closure. She stated that the Simi Valley Unified School District Board of Education would be making its final decision on Tuesday January 28, 2014. She also recommended attending the Mental Health First Aid training offered through Rancho Simi Recreation and Park District to better understand mental illness and respond to psychiatric emergencies.

Avery West suggested that Code Enforcement look into signs staged in various areas throughout the City for mattress sales and whether they were related to a legitimate business. He stated the signs are located on Madera Road near Royal Avenue and Tierra Rejada and near Sycamore Drive and Cochran Street. Mara Malch encouraged the Executive Board to report sign concerns to Code Enforcement at 583-6753.

Leroy Leyba inquired about door to door solicitors and whether they required a permit. Mara Malch informed him that they need a solicitors permit and a business tax certificate to operate in the City. She encouraged residents to request to see a solicitor's permit before conducting business with one.

Devin Brady inquired about the solar panel farms that are currently being installed in the schools. Mara Malch informed him that the solar panels and their placement fell under the purview of the Simi Valley Unified School District and any concerns should be brought to the District's attention.

Al Orozco expressed concern regarding the issue of pet waste and the need for pet owners to pick up after their animals.

11. Neighborhood Council Coordinator's Report

Sandra Hernandez shared the good news about the birth of Sofia, Jennifer Santo's baby girl on New Year's Day. She also announced that Mayor Huber would be hosting an opportunity for the public to meet directly with him at the Simi Valley Town Center Community Room on January 18, 2014. Also, she shared that the Simi Valley Public Library now offers e-notification for programs and events, to register please visit, www.simivalley.org/enotify. Lastly, she informed the Executive Board that the Department of Toxic Substances Control had extended its public comment period for the Santa Susana Field Laboratory environmental impact report to Monday February 10, 2014.

12. Adjournment: Thursday February 13, 2014, 7:30 p.m.

By the consensus of the Executive Board, the meeting was adjourned at 9:08 p.m.