



**NEIGHBORHOOD COUNCILS**

NEIGHBORHOOD COUNCIL #4  
TUESDAY, SEPTEMBER 17, 2024, 7:00 P.M.  
CITY HALL COMMUNITY ROOM  
2929 TAPO CANYON ROAD

AGENDA

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NC #4 Chair	Don Diamond
NC #4 Vice Chair	Tracy Bodis
NC #4 Secretary	Holly Harpham
City Council Liaison	Council Member Dee Dee Cavanaugh

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1. Call to Order/Welcome/Pledge of Allegiance

2. Agenda Review

3. Approval of Minutes

4. Correspondence

5. Public Statements/Comments

This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the Executive Board not on the agenda. Statements and comments are limited to no more than three (3) minutes per speaker.

6. Informational Presentation(s)

a. Pretreatment Program and Stormwater Quality Management

*No Action: Receive Information*

b. Emergency Volunteer Rescue Team (EVRT) for Evacuation of Livestock and Domestic Animals - Ventura County Animal Services

*No Action: Receive Information*

7. New Business: None

8. City Staff Comments



9. Executive Board Comments

This is the time allotted for Executive Board member statements or comments on matters within the subject matter and jurisdiction of the Neighborhood Councils, to give an Ad Hoc Committee Report, or to make any announcements related to community events and other items of interest.

10. Adjournment: Tuesday, October 15, 2024, 7:00 p.m.

/s/

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Mara Malch  
Deputy Environmental Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please call the Neighborhood Council Program at (805) 583-6756. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Chair Don Diamond called the meeting to order at 7:00 p.m. A quorum was present.

Don Diamond	P	Dale Cutler	P
Tracy Bodis	E	Art Simeri	P
Holly Harpham	P	Alessandro Neri	A
Amber Powell	P	Karen Diem	P
Susan Derksen	P	Stephanie Bunker	P
Steven Koep	E	Vacant	
David Hechter	P	P=Present; E=Excused; A=Absent	

2. Agenda Review

No changes were made to the agenda.

3. Approval of Minutes

A motion was made by Holly Harpham and seconded by Dale Cutler to approve the July 16, 2024 minutes as presented. The motion passed unanimously.

4. Correspondence: None

5. Public Statements/Comments: None

6. Informational Presentation(s)

a. Gauge Your Emergency Preparedness: Are you prepared?

Eileen Connors, the City’s Emergency Services Manager, highlighted key aspects of emergency preparedness. In any crisis, if the danger is inside, evacuate; if it’s outside, shelter in place. The main actions to prioritize are personal safety, assisting others if possible, and maintaining communication with loved ones. Staying informed is crucial. For reliable updates from local emergency services, residents are urged to sign up for VC Alert at [www.vcalert.org](http://www.vcalert.org) and Nixle at <https://local.nixle.com/simi-valley-police-department/>. Resource apps include [MyShake App](#), [FEMA App](#), and the [Red Cross Emergency App](#). Know your evacuation routes and have a family emergency plan with accurate contact information. The plan should have pet-friendly options if applicable and backup meeting locations. Establishing an emergency support network with at least two contacts, including one out-of-state person, is essential for maintaining communication during a disaster. Utilize secure bank and insurance apps for critical documents and consider securely storing documents on a

password protected flash drive. Preparedness also involves go kits and shelter in place kits with essentials such as water, medications, and pet supplies. Residents can get trained for free with the Community Emergency Response Team (CERT), taught by the Ventura County Fire Department and hosted by the Simi Valley Office of Emergency Services. The next CERT training taught in English runs September 11, 2024 through October 16, 2024 on Wednesdays from 6:00 p.m. to 9:00 p.m. CERT, taught in Spanish, runs September 10, 2024 through October 15, 2024 on Tuesdays from 6:00 p.m. to 9:00 p.m. For more information contact Eileen Connors at [ecconnors@simivalley.org](mailto:ecconnors@simivalley.org) or 805-583-6982.

7. New Business: None

8. City Staff Comments

Kelly Duffy, Community Services Coordinator, emailed all Executive Board members the August City Focus Newsletter link. Members are encouraged to review the newsletter for updates on local events and news. The Coyote Yard Audit Checklist was provided to mitigate coyote/human interactions as the community continues to coexist with local wildlife. The Neighborhood Councils will have a booth at the Simi Valley Street Fair on October 26, 2024. Executive Board members can sign up to volunteer at the booth and help connect Neighborhood Councils with the community.

9. Executive Board Comments

Executive Board members introduced themselves and shared motivations for volunteering to serve on the Executive Board.

10. Adjournment: Tuesday, September 17, 2024, 7:00 p.m.

By consensus of the Executive Board, the meeting was adjourned at 7:40 p.m.