



## YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

2929 Tapo Canyon Rd., Simi Valley, California 93063-2199 • (805) 583-6766  
Wednesday, May 15, 2024, 8:15 a.m.  
City Manager's Conference Room  
2929 Tapo Canyon Road

### AGENDA

1. Call to Order/Pledge of Allegiance
2. Agenda Review  
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. Approval of the Minutes of April 17, 2024
4. Correspondence
5. Public Statements/Comments  
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Continued Business
  - a. Discussion of the YES Summer Workshop Series
7. New Business
  - a. Debrief of the YES Job and Career Fair on Saturday, April 20, 2024
8. Youth Employment Service Advisory Board Reports and Comments  
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
9. Coordinator's Report
10. Adjournment: Wednesday, August 21, 2024, 8:15 a.m., City Hall Community Room.

/s/

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Anna M. Medina  
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.



DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Youth Employment Service (YES) Advisory Board Chair Gloria Bowman called the meeting to order at 8:15 a.m. and Kristin Miller verified that a quorum was present.

P	Anthony Angelini	P	Anika Nedunuri		Alternates
P	Gloria Bowman	P	Marc Netka	P	Ryan Fowler
P	Al Brown	E	Ryan Taggart	P	Eric Verwey
E	Hayley Estrada	P	Rikka Tignac	P	Rithmika Naveen
P	Amey Gupta	E	Jennifer Wigdor	P = Present E = Excused A = Absent V = Vacant	
E	Tim Harrington	V	Vacant		
E	Chelsie Kennedy	V	Vacant		
P	Rita Longo	*Arrived after approval of minutes			

Staff: Kristin Miller, Management Analyst.

Guests: Kris Turner, Branch Manager, Southeast Ventura County YMCA; Tammy White, WorkAbility Coordinator, Simi Valley Unified School District, and Brian Williams, Adventist Health Simi Valley.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes from March 20, 2024

**ACTION:** A motion to approve the March 20, 2024, minutes as written was made by Al Brown and seconded by Rita Longo.

**YES Advisory Board vote: 9 Ayes; 0 Noes; 1 Abstention.**

**The motion passed.**

4. Correspondence

No correspondence had been received.

5. Public Statements/Comments

No public statements or comments were made.

6. Continued Business

a. Discussion of the YES Job and Career Fair on Saturday, April 20, 2024

Ms. Miller gave an update on the 20 businesses that had registered to participate in the Job and Career Fair. All high schools and the Simi Valley Public Library had received the Job and Career Fair banners for display at their respective locations.

Gloria Bowman announced that Sheila Lowe, author, and handwriting analysis expert, had committed to participate in the Job and Career Fair.

Ms. Miller reported that due to a last-minute scheduling conflict, Mayor Pro Tem Rocky Rhodes would no longer be able to provide coffee for the event. Ms. Miller stated that the new Simi Valley Public Library Foundation had offered to oversee the coffee service area.

7. New Business

a. Discussion of the YES Summer Workshop Series

Ms. Miller reported that the following dates had been reserved for the 2024 YES Summer Workshop Series: June 20, 2024; July 11, 2024; July 25, 2024; and August 8, 2024.

Board members discussed workshop topics to offer, along with a new workshop title for the "You've Got a Job; Learn How to Keep it" will now be titled "Navigating the Workplace; How to Succeed".

Board members also discussed promotion ideas for the workshop series, including contacting the 2024 Summer School Principal, Reyna Zepada to request that they share workshop series flyer with summer school students.

b. YES Advisory Board Recruitment

Ms. Miller stated that the Board recruitment for vacant positions would open within the next two weeks. Board members discussed the idea of either interviewing via Zoom or in-person. After a brief discussion, members elected to continue offering interviews over Zoom.

c. Discussion and Selection of the YES Advisory Board Interview Subcommittee

The following Board members volunteered to serve on the YES Advisory Board Interview Subcommittee; Gloria Bowman, Al Brown, Ryan Fowler, Rithmika Naveen and Rikka Tignac.

**ACTION:** A motion to approve the YES Advisory Board Interview Subcommittee consisting of Board members Gloria Bowman, Al Brown, Ryan Fowler, Rithmika Naveen and Rikka Tignac was made by Rikka Tignac and seconded by Al Brown.

**YES Advisory Board vote: 10 Ayes; 0 Noes; 0 Abstentions.**

**The motion passed.**

8. Youth Employment Service Advisory Board Reports and Comments

Kris Turner announced that the Simi Valley Family YMCA had hosted a successful Healthy Kids' Day on Saturday, April 13, 2024; attended by more than 1,000 children and family members.

Anika Nedunuri announced that the Youth Council would co-host the 2<sup>nd</sup> annual Teen Wellness Night from 5:30 p.m. to 8:00 p.m., on Friday, May 17, 2024.

Anthony Angelini reported that the Simi Valley Chamber of Commerce's Little House on the Prairie event surpassed their expectations with more than 14,000 people in attendance. He also stated that the Chamber plans to continue offering tours to the interior sets located in the Big Sky area.

Mr. Angelini announced that the Simi Valley Street Fair will be held on Saturday, May 4, 2024.

9. Coordinator's Report

Ms. Miller stated that she would update the YES Summer Workshop Series flyer and send to the Simi Valley Unified School District for approval before the May 10, 2024, deadline.

Ms. Miller also stated that she would notify which Board members would need to re-apply.

10. Adjournment: Wednesday, May 15, 2024, 8:15 a.m., Simi Valley City Hall, Community Room

Chair Gloria Bowman adjourned the meeting at 8:51 a.m.