



YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

2929 Tapo Canyon Rd., Simi Valley, California 93063-2199 • (805) 583-6766

Wednesday, April 17, 2024, 8:15 a.m.
City Hall Community Room
2929 Tapo Canyon Road

AGENDA

1. Call to Order/Pledge of Allegiance
2. Agenda Review
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. Approval of the Minutes of March 20, 2024
4. Correspondence
5. Public Statements/Comments
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Continued Business
 - a. Discussion of the YES Job and Career Fair on Saturday, April 20, 2024
7. New Business
 - a. Discussion of the YES Summer Workshop Series
 - b. YES Advisory Board Recruitment
 - c. Discussion and Selection of the YES Advisory Board Interview Subcommittee
8. Youth Employment Service Advisory Board Reports and Comments
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
9. Coordinator's Report
10. Adjournment: Wednesday, May 15, 2024, 8:15 a.m., City Hall Community Room.

/s/

Anna M. Medina
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.



DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Youth Employment Service (YES) Advisory Board Chair Gloria Bowman called the meeting to order at 8:15 a.m. and acting Secretary Eric Verwey verified that a quorum was present.

E	Anthony Angelini	P	Anika Nedunuri		Alternates
P	Gloria Bowman	E	Marc Netka	P	Ryan Fowler
P	Al Brown	P	Ryan Taggart	P	Eric Verwey
E	Hayley Estrada	E	Rikka Tignac	P	Rithmika Naveen
P	Amey Gupta	P	Jennifer Wigdor	P = Present E = Excused A = Absent V = Vacant	
E	Tim Harrington	V	Vacant		
E	Chelsie Kennedy	V	Vacant		
P	Rita Longo	*Arrived after approval of minutes			

Staff: Kristin Miller, Management Analyst.

Guests: Kelly Behle, Director, Simi Valley Public Library; Kris Turner, Branch Manager, Simi Valley Family YMCA; Tammy White, WorkAbility Coordinator, Simi Valley Unified School District, and Brian Williams, Adventist Health Simi Valley.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes from February 21, 2024

ACTION: A motion to approve the February 21, 2024 minutes as written was made by Al Brown and seconded by Ryan Taggart.

YES Advisory Board vote: 9 Ayes; 0 Noes; 1 Abstention.

The motion passed.

4. Correspondence

Ms. Miller reported that she had received correspondence from the Simi Valley Chamber of Commerce staff seeking volunteers for the Little House on the Prairie Anniversary Festival.

5. Public Statements/Comments

No public statements or comments were made.

6. Continued Business

a. Discussion of the YES Job and Career Fair on Saturday, April 20, 2024

Ms. Miller gave an update on the 15 businesses that had registered to participate in the Job and Career Fair. Board members were tasked with contacting businesses to follow-up on the initial invitations sent regarding the Job and Career Fair.

Events flyers, approved by the Simi Valley Unified School District for displaying on school campuses, were shared with Board members. Ms. Miller stated that event banners would be dropped off at each high school two weeks prior to the job fair.

Ms. Miller reported that she had attended the Simi Valley Chamber of Commerce's March networking meeting to promote the job fair to local businesses.

Members discussed options for employer hospitality, volunteer needs for mock interviews and job bank area, use of BINGO sheets for job seeker participation, and use of the QR Code for landing page for job fair participating businesses.

Al Brown volunteered to help lead Job Fair orientation groups.

Action Items:

Board members to complete follow-up calls with local businesses inviting them to participate in the Job and Career Fair.

Ms. Miller to inquire with Mayor Pro Tem Rocky Rhodes regarding coffee cart service at the event.

7. New Business

a. Discussion of the Let's Talk Money Financial Literacy Workshop on Saturday, April 20, 2024

Ms. Miller stated that she had met with Bank of America's Better Money Habits education team member Paola Aguilera, along with Ventura County LEAD program coordinator Danielle Curtain, to discuss the financial literacy workshop to be held during the Job and Career Fair. Mrs. Aguilera was tasked with condensing multiple Better Money Habits workshop topics into one.

Members discussed workshop logistics, including 11:30 a.m. start time, use of the Library's laptop and monitor, and concept of utilizing audience engagement incentives.

8. Youth Employment Service Advisory Board Reports and Comments

Kelly Behle announced that she would be going to Uganda in May on a service trip to set up a much needed library.

Anika Nedunuri promoted upcoming Youth Council events, including the co-hosted Roots and Rhythm Multicultural Fair from 5:00 p.m. to 8:00 p.m., on Friday, April 12, 2024 at Santa Susana High School and the 6th annual Simi Valley Talent Show on Wednesday, April 17, 2024.

Kris Turner announced that the Simi Valley Family YMCA would host an Egg Dash from 9:00 a.m. to 11:00 a.m., on Saturday, March 23, 2024, and a Healthy Kids Day from 1:00 p.m. to 3:00 p.m., on Saturday, April 13, 2024.

Chair Gloria Bowman reported that she had presented the YES Advisory Board's annual Informational Report to the City Council on March 18, 2024. She stated that she had received positive comments from the City Council, including Mayor Pro Tem Rocky Rhodes and City Council Member Elaine Litster.

9. Coordinator's Report

Ms. Miller announced that she had accepted a promotion with the City of Simi Valley, but that she would continue managing Youth Services during the recruitment process.

10. Adjournment: Wednesday, April 17, 2024, 8:15 a.m., Simi Valley City Hall, Community Room

Chair Gloria Bowman adjourned the meeting at 9:02 a.m.