



**NEIGHBORHOOD COUNCIL #2**  
TUESDAY, JANUARY 9, 2024, 7:00 p.m.  
CITY HALL COMMUNITY ROOM  
2929 TAPO CANYON ROAD

AGENDA

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NC #2 Chair	Al Brown
NC #2 Vice Chair	Sam Cohen
NC #2 Secretary	Raine Wiseman
City Council Liaison	Council Member Mike Judge

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1. Call to Order/Welcome/Pledge of Allegiance
2. Agenda Review
3. Approval of Minutes
4. Correspondence
5. Public Statements/Comments

This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the Executive Board not on the agenda. Statements and comments are limited to no more than three (3) minutes per speaker.

6. Informational Presentation
  - a. Simi Valley Transit: How does it run?
7. New Business: None
8. City Staff Comments
9. Executive Board Comments

This is the time allotted for Executive Board member statements or comments on matters within the subject matter and jurisdiction of the Neighborhood Councils, to give an Ad Hoc Committee Report, or to make any announcements related to community events and other items of interest.



10. Adjournment: Tuesday, February 13, 2024, 7:00 p.m.

/s/  
Mara Malch  
Deputy Environmental Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the Neighborhood Council Program at (805) 583-6756. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Chair Al Brown called the meeting to order at 7:00 p.m. He also confirmed that a quorum was present.

Al Brown	P	Pete Stong	P
Theresa Ramirez	P	Satish Shah	P
Raine Wiseman	P	Sam Cohen	A
Gayle Sutton	P	Jerry Placers	E
Douglas Robertson	P	Iann Mena	A
Brian Neiens	P	Vacant	
Michael Tirpak	P	P=Present; E=Excused; A=Absent	

2. Agenda Review

No changes were made to the agenda.

3. Approval of Minutes

A motion was made by Gayle Sutton and seconded by Michael Tirpak to approve the October 10, 2023 minutes as presented. The motion passed unanimously.

4. Correspondence: None

5. Public Statements/Comments: None

6. Informational Presentation

Kelly Behle, Director of the Simi Valley Public Library, gave an overview PowerPoint presentation of library services, programs, and future proposed capital projects, including an ongoing fundraising campaign to repurpose space within the existing footprint of the building. Ms. Behle shared the success of the Meet Me at the Library Program and how it is structured to invite more patrons to utilize the library and its services.

7. New Business

Alex Clingman, Associate Planner, and Sean Gibson, Deputy Environmental Services Director/City Planner, presented a City-initiated Municipal Code Text Amendment to establish development standards and modify the design guidelines and size limitations for residential accessory structures.

**Questions and comments from the Executive Board and responses from the City staff:**

Q: Are the 7x7 structures one can buy at Costco allowed?

A: Yes. A building permit is required for structures over 120 sq. ft.

Q: How many properties in the City fall in the overlay zone?

A: About 5-10 percent of the properties within the City.

Q: How will this all be controlled if people go over the limit?

A: A formal complaint would need to be filed with the Code Enforcement Section.

Q: Is there a limit on the lot size?

A: There is no lot size limit for accessory structures.

Q: Will this have anything to do with hardscape?

A: The building code will require a pad if the structure is 120 square feet or larger.

Q: Will there be height restrictions?

A: The maximum allowed height of an accessory structure is 18 feet. This restriction is not changing.

Q: If you currently have a cargo container on a lot, can you have an accessory structure too?

A: Yes, if your lot is 20,000 square feet and the container complies with the SVMC standards.

Q: Do current regulations require temporary structures 120 square feet and larger to match per the Design Guidelines?

A: Yes. Current policy requires structures 120 sq. ft. or more to match the color, materials, and roof pitch to the main home. The proposed updates make this less restrictive.

Q: Can a property that is under one acre have two structures?

A: Yes. Subject to the SVMC development standards, i.e., setbacks, distance, and lot coverage.

Q: What is the setback between structures for ADUs?

A: It is six feet between structures.

Q: Will the structures have electricity?

A: Yes, an electrical permit can be obtained for these structures. However, they cannot be 'conditioned' space, which would make it a habitable structure.

**Motion:** Recommend that the Planning Commission establish development standards and modify the design guidelines and size limitations for residential accessory structures.

Executive Board vote:	3 Ayes;	6 Noes;	0 Abstentions
Audience vote:	0 Ayes;	0 Noes;	1 Abstentions
Unincorporated Area vote:	0 Ayes;	0 Noes;	0 Abstentions

8. City Staff Comments: None

9. Executive Board Comments

Pete Stong stated that he was sorry for having missed a previous meeting.

Satish Shah thanked the youngest Chairperson ever for serving on the board.

Raine Wiseman complimented the Street Fair booth decorations.

Al Brown voiced that it was good to have an Environmental Services Department booth at the Street Fair.

Gayle Sutton shared her experience at the Street Fair and asked about assistance with raccoons in her neighborhood.

10. City Council Member Comments: None

11. Adjournment: Tuesday, December 12, 2023, 7:00 p.m.

By consensus of the Executive Board, the meeting was adjourned at 7:59 p.m.