



2929 Tapo Canyon Rd., Simi Valley, California 93063-2199 • (805) 583-6766

## YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

Wednesday, May 18, 2022, 8:15 a.m.

City Hall Community Room

2929 Tapo Canyon Road

### AGENDA

1. Call to Order/Pledge of Allegiance
2. Agenda Review  
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. Approval of the Minutes of April 20, 2022
4. Correspondence
5. Public Statements/Comments  
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Continued Business
  - a. Review and Discussion of Redesigned YES Logo Samples
7. New Business
  - a. Debrief of the Job and Career Fair on Saturday, April 23, 2022
  - b. Discussion of the YES Summer Workshop Series
8. YES Advisory Board Recruitment  
Youth Employment Service Advisory Board Reports and Comments  
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.



CITY OF SIMI VALLEY

9. Coordinator's Report
10. Adjournment: Wednesday, August 17, 2022, 8:15 a.m., City Hall Community Room



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Anna M. Medina  
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Youth Employment Service (YES) Advisory Board Chair Ryan Fowler called the meeting to order at 8:16 a.m. and Ms. Tignac verified that a quorum was present.

P	Anthony Angelini	A	Robert Perez		Alternates
E	Gloria Bowman	E	Rocky Rhodes	P	Ryan Fowler
P	Connor Kubeisy	V	Local Business Rep	E	Mary Poitier
E	Tim Harrington	P	Jennifer Wigdor	P	Eric Verwey
E	Tammy Harter	V	Chamber Rep.	P = Present E = Excused A = Absent V = Vacant	
P	Rita Longo	V	Local Gov. Rep.		
P	Mailani McNabb-Robinson	V	Youth Rep		
P	Ian Nelson	*Arrived after approval of minutes			

Staff: Kristin Tignac, Community Services Coordinator.

Guest: John Tolson, Director of Membership & Business Development with the Simi Valley Chamber of Commerce; and guest presenters Rob Fiance and Sophia Gaynes with STS Education.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes from March 16, 2022

**ACTION:** A motion to approve the March 16, 2022 minutes as presented was made by Anthony Angelini and seconded by Connor Kubeisy.

**YES Advisory Board vote: 8 Ayes; 0 Noes; 0 Abstentions;**

**The motion passed unanimously.**

4. Correspondence

Ms. Tignac reported that she had spoken with David Rosenberg, Young Adult Librarian at the Simi Valley Public Library, regarding scheduling the annual YES summer workshop series to be held at the Library.

Ms. Tignac stated she had received correspondence from Cindy Lewis, California Lutheran University (CLU) Career Center Coordinator, regarding YES participation in the 4A Cause Summer Internship program.

5. Public Statements/Comments

No public statements or comments were made.

6. Informational Presentation

- a. STS Education and Employment Opportunities for Summer and Beyond by Rob Fiance, COO

Mr. Fiance provided an overview of the history of the company, as well as its products, services and mission. Mr. Fiance also discussed programs for employees, including the wellness workshops and financial literacy exposure and classes. He stated that STS would be hiring 25 to 30 paid summer interns. Those interested could attend the Job and Career Fair on April 23, 2022 to meet their Human Resources Manager, Yolanda Salvas.

7. Continued Business

- a. Review and Discussion of Redesigned YES Logo Samples

Ms. Tignac reported that Graphics staff were still working on making the revisions requested by the Board during the February Board meeting.

There being no objections, Chair Fowler tabled the discussion until the revisions to the logo samples were completed.

- b. Discussion of the Job and Career Fair on Saturday, April 23, 2022

Board members discussed the value of having job seekers complete passports or bingo sheets to encourage them to visit all employer tables during the Job and Career Fair.

Board members volunteered to do various roles to help coordinate the event.

Ms. Tignac would send an additional sign-up sheet by email.

Ms. Tignac stated that David Rosenberg, Young Adult Librarian, had done a wonderful job on the Job and Career Fair webpage that listed all registered employers, their hiring process, and links to employment related resources. QR codes would be displayed throughout the Library that would link to the website.

Additionally, mock interviews would be offered in the City Hall Community Room.

8. New Business

- a. Discussion of YES Advisory Board Recruitment

Ms. Tignac reviewed all Board positions that were expiring.

The following Board members volunteered to serve on the Interview Subcommittee to interview, select and nominate candidates for appointment to the YES Advisory Board; Connor Kubeisy, Anthony Angelini, and John Tolson.

Board members recommended contacting State Senator Stern or Ventura County Supervisor Huber's Offices regarding the open local government positions.

9. Youth Employment Service Advisory Board Reports and Comments

Ian Nelson announced that the Youth Council will hold its annual Talent Show on Friday, May 20, 2022. He also stated that as a fundraiser, the Youth Council was selling Buy One, Get One Free x6 Jamba Juice fundraiser cards.

John Tolson invited all members to attend the Simi Valley Street Fair on Saturday, April 30, 2022 on Simi Town Center Way.

10. Coordinator's Report

Ms. Tignac reminded board members that the Youth Council was seeking members to serve on the 2022-23 Youth Council. Interested students, in grades 7 through 12, should visit [www.simivalley.org/youthcouncilapp](http://www.simivalley.org/youthcouncilapp) to submit an online application prior to the April 27, 2022 deadline.

Ms. Tignac stated that she would email board members a sign-up sheet to volunteer to run the YES and Youth Council booth at the Simi Valley Street Fair on Saturday, April 30, 2022.

11. Adjournment: Wednesday, May 18, 2022, 8:15 a.m., City Hall Community Room.

Chair Ryan Fowler adjourned the meeting at 9:29 a.m.