



2929 Tapo Canyon Rd., Simi Valley, California 93063-2199 • (805) 583-6766

## **YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD**

Wednesday, April 20, 2022, 8:15 a.m.

City Hall Community Room

2929 Tapo Canyon Road

### **AGENDA**

1. Call to Order/Pledge of Allegiance
2. Agenda Review  
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. Approval of the Minutes of March 16, 2022
4. Correspondence
5. Public Statements/Comments  
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Informational Presentation
  - a. STS Education and Employment Opportunities for Summer and Beyond
7. Continued Business
  - a. Review and Discussion of Redesigned YES Logo Samples
  - b. Discussion of the Job and Career Fair on Saturday, April 23, 2022
8. New Business
  - a. YES Advisory Board Recruitment
9. Youth Employment Service Advisory Board Reports and Comments  
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.



**CITY OF SIMI VALLEY**

10. Coordinator's Report
11. Adjournment: Wednesday, May 17, 2022, 8:15 a.m., City Hall Community Room



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Anna M. Medina  
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Pledge of Allegiance/Welcome

Youth Employment Service (YES) Advisory Board Vice Chair Gloria Bowman called the meeting to order at 8:15 a.m. and Secretary Tim Harrington verified that a quorum was present.

P	Anthony Angelini	A	Robert Perez		Alternates
P	Gloria Bowman	P	Rocky Rhodes	E	Ryan Fowler
P	Connor Kubeisy	V	Local Business Rep	E	Mary Poitier
P	Tim Harrington	P	Jennifer Wigdor	E	Eric Verwey
E	Tammy Harter	V	Chamber Rep.	P	= Present
P	Rita Longo	V	Local Gov. Rep.	E	= Excused
E	Mailani McNabb-Robinson	V	Youth Rep	A	= Absent
				V	= Vacant
E	Ian Nelson	*Arrived after approval of minutes			

Staff: Kristin Tignac, Community Services Coordinator.

Guest: Yvette Bess, Interim Career Guidance Counselor at Santa Susana High School.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes from February 16, 2022

**ACTION:** A motion to approve the February 16, 2022 minutes as presented was made by Rocky Rhodes and seconded by Tim Harrington.

**YES Advisory Board vote: 7 Ayes; 0 Noes; 0 Abstentions;**

**The motion passed unanimously.**

4. Correspondence

Ms. Tignac reported that she had been contacted by Danielle Curtain with Bank of America to schedule a WebEx call with members of Bank of America's LEAD members, to build awareness of YES programs and to discuss volunteer opportunities for the Job and Career Fair.

5. Public Statements/Comments

No public statements or comments were made.

6. Continued Business

a. Discussion of the 2022 Interview Skills Workshops

Ms. Tignac reminded members that the next Interview Skills Workshop would be held on Monday, March 21, 2022 from 9:00 a.m. to 2:23 p.m., at Royal High School.

The following board members volunteered to help lead the workshops that day: Anthony Angelini, Gloria Bowman, and Rocky Rhodes, along with Ms. Tignac, with Yvette Bess requesting to attend to observe.

b. Review and Discussion of Redesigned YES Logo Samples

Ms. Tignac reported that Graphics staff were still working on making the revisions requested by the Board during the February board meeting.

There being no objections, Vice Chair Bowman tabled the discussion until the revisions to the logo samples were completed.

c. Discussion of the Job and Career Fair on Saturday, April 23, 2022

Board members discussed volunteer assignments that would be needed the day of the event and logistics. Resource folders would be made available for new job seekers.

Ms. Tignac stated that David Rosenberg, Young Adult Librarian, had offered to set up a webpage that would list registered employers, their hiring process, and links to employment related resources. QR codes would be displayed throughout the Library that would link to the website.

Tim Harrington volunteered to be the event Volunteer Coordinator.

Additionally, mock interviews would be offered in the City Hall Community Room.

7. New Business

a. Discussion of YES Participation in the Simi Valley Chamber of Commerce's Biannual Simi Valley Street Fair on Saturday, April 30, 2022

Ms. Tignac shared the information on the opportunity the YES Advisory Board had to partner with the Youth Council in manning a booth at the Chamber's biannual Street Fair.

**ACTION:** A motion to approve the YES Advisory Board's participation at the April 30, 2022 Simi Valley Street Fair was made by Rocky Rhodes and seconded by Anthony Angelini.

**YES Advisory Board vote: 7 Ayes; 0 Noes; 0 Abstentions;**

**The motion passed unanimously**

8. Youth Employment Service Advisory Board Reports and Comments

Anthony Angelini announced that the Startup Simi's next Inspire Entrepreneurship Speaker Series would be held on Thursday, March 24, 2022 at 99.1 The Ranch

radio station. The topic would cover starting a nonprofit with Keynote Speaker Michele Neff Hernandez, Founder and CEO of Soaring Spirits International.

Gloria Bowman announced that the City of Calabasas' Swim and Tennis Center would host a Life Guard class beginning on April 18, 2022, for those that may want to be certified.

9. Coordinator's Report

Ms. Tignac announced that the Youth Council recruitment to serve on the 2022-23 Youth Council has opened. Students should visit [www.simivalley.org/youthcouncilapp](http://www.simivalley.org/youthcouncilapp) to submit an online application prior to the April 27, 2022 deadline.

10. Adjournment: Wednesday, April 20, 2022, 8:15 a.m., City Hall Community Room.  
Vice Chair Gloria Bowman adjourned the meeting at 9:27 a.m.