

Instructions for Completing the Notice of Proposed Filming Form

Filming Location: Identify the address of filming. Separate locations require a separate Notice of Proposed Filming for each location.

Example: 2929 Tapo Canyon Road

Date(s) and Times: Include the day(s), date(s), and times of filming at the location.

*Example: Thursday, July 9, 8:00 a.m. – 10:00 p.m.
Friday, July 10, 8:00 a.m. – 12:00 p.m.*

Parking: Include the number of vehicles needed for the filming and explain where they will be parked (off-site, in the street), etc. If temporary “No Parking” signs or street closures are proposed, include that information.

Example: Five vehicles will be parked on the west side of Tapo Canyon Road. Temporary “No Parking” signs will be posted for 200 feet on either side of 2929 Tapo Canyon Road. No street closures are proposed.

Outdoor Lighting: Identify any outdoor lighting that may affect neighboring properties. If no outdoor lighting is proposed, state that. Do not leave this field blank.

Example: Outdoor lights will be set up in the parking lot but will shine away from adjacent properties.

Exterior Noise: Identify any exterior sources of noise that may affect neighboring properties. If no exterior sources of noise are proposed, state that. Do not leave this field blank.

Example: A generator will be running intermittently during filming, but it will be turned off no later than 9:00 p.m. Exterior dialogue will be recorded but will not affect adjacent properties.

Notice of Proposed Filming



The City of Simi Valley requires filmmakers to notify surrounding residents and businesses of any proposed filming activities that may affect neighboring properties. A description of the activities proposed in your neighborhood is shown below.

Filming Location: _____

Date(s) and Times: _____

Parking: _____ vehicles will be parked _____

Outdoor Lighting: _____

Exterior Noise: _____

If you have any questions or concerns about the filming activities, please contact the filming company:

(Name)

(Telephone Number)

If you need to report any noise or parking violations due to filming activities, please contact the Simi Valley Police Department, 24 hours a day, at (805) 583-6950.

If you have any questions or concerns regarding the City's Location Film Permit process, please contact Heidi DiNardo at the City of Simi Valley at (805) 583-6380.