



YOUTH
EMPLOYMENT
SERVICE

YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

Wednesday, October 20, 2021, 8:15 a.m.

Zoom Online Meeting

<https://simivalley.zoom.us/j/92313674072>

Or by Telephone: Dial US: +1 669 900 9128 Webinar ID: 923 1367 4072

AGENDA

DUE TO THE CONTINUED SPREAD OF THE COVID-19 VIRUS, PUBLIC MEETINGS OF THE YES ADVISORY BOARD WILL BE VIRTUAL UNTIL FURTHER NOTICE. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE YES ADVISORY BOARD MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO AGENDA ITEM 5.

1. Call to Order/Pledge of Allegiance/Welcome
2. Agenda Review
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. Approval of Minutes of September 15, 2021
4. Correspondence
5. Public Statements/Comments
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.

NEW COMMENT PROCEDURE DUE TO THE COVID-19 PANDEMIC.

Public comment is the opportunity for members of the public to participate in meetings by addressing the YES Advisory Board in connection with one or more agenda or non-agenda items.

The following options allow for public participation:

- a. Watch the YES Advisory Board Meeting live online at Zoom:
<https://simivalley.zoom.us/j/92313674072>
Or listen by telephone: +1 669 900 9128 Webinar ID: 923 1367 4072
- b. If you wish to make a comment on a specific agenda item, please sign-on via this Zoom Link <https://simivalley.zoom.us/j/92313674072> and use the raise hand function when this agenda item is called. If you wish to make a public comment, you must be signed into the meeting and available at the time this agenda item is called.



CITY OF SIMI VALLEY

- c. Or, if you are unable to sign-on to Zoom and wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Tuesday prior to the YES Advisory Board meeting to the YES Coordinator at ktignac@simivalley.org and include the Agenda Item topic and/or your comments. These emails will be provided to the YES Advisory Board prior to the meeting and made a part of the record.
- 6. Continued Business
 - a. Discussion of Hosting the 2021 Volunteer Fair
 - 7. New Business
 - a. Discussion of the YES Advisory Board's Participation at the City's Expo in Conjunction with the Simi Valley Street Fair on Saturday, October 30, 2021
 - b. Discussion of Revisions to the YES Webpage at www.simivalley.org/yes
 - 8. Youth Employment Service Advisory Board Reports and Comments

This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
 - 9. Coordinator's Report
 - 10. Adjournment: Wednesday, November 17, 2021, 8:15 a.m., Zoom Online Meeting



Anna M. Medina
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Pledge of Allegiance

Youth Employment Service (YES) Advisory Board Chair Ryan Fowler called the meeting to order at 8:16 a.m. and Secretary Tim Harrington verified that a quorum was present.

P	Anthony Angelini	A	Robert Perez		Alternates
P	Gloria Bowman	P	Rocky Rhodes	P	Ryan Fowler
E	Connor Kubeisy	P	Samantha Shapiro	P	Mary Poitier
P	Tim Harrington	P	Rob West	P	Eric Verwey
P	Tammy Harter	P	Jennifer Wigdor	P	= Present
P	Rita Longo	V	Local Gov. Rep.	E	= Excused
P	Mailani McNabb-Robinson	V	Youth Rep	A	= Absent
				V	= Vacant
E	Ian Nelson	*Arrived after approval of minutes			

Staff: Kristin Tignac, Community Services Coordinator.

Guest: Kelly Behle, Simi Valley Public Library Director.

2. Welcome and Introductions

Chair Ryan Fowler welcomed members and led introductions of existing and new board members.

3. Agenda Review

The agenda was approved as presented.

4. Approval of Minutes from August 18, 2021

ACTION: A motion to approve the August 18, 2021 minutes was made by Rocky Rhodes and seconded by Mary Poitier.

YES Advisory Board vote: 13 Ayes; 0 Noes; 0 Abstentions;

The motion passed unanimously.

5. Correspondence

No correspondence received.

6. Public Statements/Comments

No public statements or comments were made.

7. Informational Presentation

- a. Online College and Career Resources Available Through the Simi Valley Public Library, Including the Tuition Funding Resources Program and Brainfuse JobNow and VetNow

Kelly Behle, Simi Valley Public Library Director, gave a brief overview of a variety of online resources available to library card holders for job search, career research, and professional development, including the Brainfuse JobNow and LinkedIn Learning programs.

For young job seekers, services such as, live job and interview coaching, resume lab with live coaching, and live tutoring would be of benefit in preparing for the hiring process.

LinkedIn Learning program offers more than 60 certificate courses from business to vocational programs.

The Tuition Funding Sources website is available for students planning to attend college to help them identify available scholarships.

Jennifer Wigdor recommended that Simi Valley Unified School District students utilize the District's Naviance program. The paid for program offers many resources, such as; career interest quiz, resume building, and scholarship information.

8. Continued Business

No continued business was discussed.

9. New Business

a. Election of Officers.

Ms. Tignac reviewed the responsibilities of each position. Rob West nominated Ryan Fowler for the position of Chair, Ryan Fowler nominated Gloria Bowman as Vice Chair, Tim Harrington volunteered to serve as Secretary. All ran unopposed.

ACTION: A motion to approve Ryan Fowler as Chair, Gloria Bowman as Vice Chair, and Tim Harrington as Secretary was made by Rocky Rhodes and seconded by Gloria Bowman.

YES Advisory Board vote: 13 Ayes; 0 Noes; 0 Abstentions

The motion passed unanimously.

b. Discussion of the YES Advisory Board's Workshop on Wednesday, September 22, 2021, for the Simi Valley Unified School District's Virtual College Planning Week

Ms. Tignac recommended covering how to build a resume and brag sheet to compliment the College Planning Week theme.

The following board members volunteered to help lead the workshop: Ryan Fowler, Tim Harrington, and Gloria Bowman.

Action Item: Ms. Tignac to draft a PowerPoint presentation and then create a Google Form to determine best date for the volunteers to review the workshop material.

c. Discussion of Hosting the 2021 Volunteer Fair

Chair Ryan Fowler gave a brief overview of the City's previous Volunteer Fairs. He stated that in the past, board members had helped with set-up, greeting attendees, and answering questions.

Mailani McNabb-Robinson stated that the event could be held at the Boys and Girls Club of Moorpark and Simi Valley where a larger space was available. She stated that she would reserve the facility on two potential dates; November 4, 2021 and November 18, 2021.

Ms. Tignac would email past participants to gauge interest in participating in an in-person Volunteer Fair.

ACTION: A motion to approve hosting the 2021 Volunteer Fair tentatively on November 18, 2021 was made by Tim Harrington and seconded by Mailani McNabb-Robinson.

YES Advisory Board vote: 12 Ayes; 0 Noes; 0 Abstentions

The motion passed unanimously.

10. Youth Employment Service Advisory Board Reports and Comments

Startup Simi Chair Rob West reported on the committee's upcoming events and committee activities.

Rocky Rhodes reported that he and others from the Rotary Club of Simi Sunrise would host a Constitution Day at Royal High School on September 22, 2021.

Rita Longo stated that she was glad to see that the board would be hosting the volunteer event.

11. Coordinator's Report

Ms. Tignac encouraged board members to attend the Startup Simi's Inspire Entrepreneurship Speaker Series online event at 6:00 p.m., on Thursday, September 30, 2021.

She also mentioned two other upcoming events:

- Community Mental Health Forum to be held online at 12:30 p.m. on September 15, 2021, and
- The Youth Council and Simi Valley Public Library's 3rd annual Rock Painting Night from 6:00 p.m. to 7:30 p.m., on Thursday, September 23, 2021 on the Rose Garden Patio at the Library.

12. Adjournment: Wednesday, October 20, 2021, 8:15 a.m., Special Online Meeting.

Chair Ryan Fowler adjourned the meeting at 9:57 a.m.