



# CITY OF SIMI VALLEY

*Home of the Ronald Regan Presidential Library*

## **ADA PARATRANSIT ADVISORY COMMITTEE MEETING QUARTERLY MEETING THURSDAY, OCTOBER 21, 2021 AT 3:00 P.M.**

Zoom Online Meeting:

<https://simivalley.zoom.us/j/85821551779>

Or by Telephone: Dial US: +1 720 707 2699

Meeting ID: 858 2155 1779

**DUE TO THE CONTINUED SPREAD OF THE COVID-19 VIRUS, THE CITY IS NOT CONDUCTING IN-PERSON MEETINGS. MEETINGS OF THE ADA PARATRANSIT ADVISORY COMMITTEE WILL BE VIRTUAL UNTIL FURTHER NOTICE. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE ADA PARATRANSIT ADVISORY COMMITTEE MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO ITEM NO. 7 OF THIS AGENDA.**

### **AGENDA**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes: July 15, 2021
5. Report of ADA Advisory Committee Chair (Donna Delaney)
6. Representative Reports
  - A. Mayor (Keith Mashburn)
  - B. Deputy Public Works Director/Transit (Ben Gonzales)

7. Public Statements

This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee not on the agenda. Statements and comments are limited to no more than three (3) minutes per speaker.

**NEW COMMENT PROCEDURE DUE TO THE COVID-19 PANDEMIC**

Public comments allow the opportunity for members of the public to participate in meetings by addressing the ADA Paratransit Advisory Committee in connection with one or more agenda or non-agenda items.

The following options allow for public participation:

- A. Watch the ADA Paratransit Advisory Committee Meeting live online via Zoom: <https://simivalley.zoom.us/j/85821551779>, or listen by telephone: +1 702 707 2699 Webinar ID 858 2155 1779 and raise hand with \*9.
- B. If you wish to make a comment on a specific agenda item, please sign-on via this Zoom Link: <https://simivalley.zoom.us/j/85821551779> and use the raise hand function when this agenda item is called. If you wish to make a public comment, you must be signed in to the meeting and be available at the time this agenda item is called.
- C. If you are unable to sign-on to Zoom and wish to make a comment on a specific agenda item, please submit your comment via email by 1:00 p.m., on the day of the ADA Paratransit Advisory Committee meeting to [clatham@simivalley.org](mailto:clatham@simivalley.org) and include the Agenda Item topic and/or your comments. All email received will be provided to the ADA Paratransit Advisory Committee prior to the meeting and made a part of the record.

8. Reports:

- A. Update on Passenger Statistics (Transit Supervisor, Eric Molina)
- B. Travel Training Update (Suspended due to Covid-19)

# ADA PARATRANSIT ADVISORY COMMITTEE MEETING AGENDA

October 21, 2021

Page 3

9. New Business
  - A. New Rider's Guide Mailing Update (Transit Supervisor, Eric Molina)

10. ADA Paratransit Advisory Committee Member Comments

This is the time allotted for Committee members to make a statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee, which may include announcements and/or requests for future agenda items.

11. ADA Paratransit Advisory Committee Coordinator's Report (Transit Supervisor, Eric Molina)
12. Suggested Future Agenda Items
13. Adjournment:
14. Next meeting: Thursday, January 20, 2022, 3:00 p.m. Location - TBD



---

Ronald K. Fuchiwaki  
Public Works Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Simi Valley Transit's Dial-A-Ride services at (805) 583-6464. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

**MEETING MINUTES**

1. Call to Order

Donna Delaney (Chair) called the meeting to order at 3:07 p.m.

2. Roll Call

Karen Bobango	P
Donna Delaney	P
Ruth Lauro	P
Theresa Lewis	P
Steven Dean	P
Rebecca McCann (alternate)	P
Rosalie Berger (alternate)	A

P: Present A: Absent V: Vacant

Staff: Keith Mashburn, Mayor  
Christopher Latham, Transit Operations Manager  
Eric Molina, Transit Supervisor

3. Agenda Review

No Revisions were made to the agenda.

4. Approval of Minutes

The minutes of April 15, 2021 were approved, as submitted.

5. Report of the ADA Paratransit Advisory Committee Chair (Donna Delaney)

No Report was submitted.

6. Representative Reports

A. Mayor (Keith Mashburn)

No Report was submitted, but it was mentioned that there has not been any ADA complaints received.

B. Deputy Public Works Director (Transit):

No report was submitted.

7. Public Statements

No members of the public were in attendance.

8. Reports:

A. Update on Passenger Statistics

Eric Molina, Transit Supervisor, went over the statistical rider data for the last quarter and reported ridership increasing compared to last quarter.

Committee Member Steven Dean inquired about ridership numbers to compare to the previous year.

Eric Molina provided ridership data information.

B. Travel Training Update

Eric Molina reported that due to Covid-19, travel training continues to be temporarily suspended.

9. New Business

A. ADA Paratransit Advisory Committee Recruitment

Christopher Latham, Transit Operations Manager, reported on recruitment which occurred in mid-June to replace one committee member whose term ended in April, and one vacant alternate spot. Christopher introduced and welcomed Karen Bobango (member) and Rosalie Berger (alternate) to the committee.

B. New Rider's Guide Mailing Update

Eric Molina stated that the Rider's Guide mailing had been completed. Rider's Guides are also available on all Dial-A-Ride vehicles in the event that passengers may want one while on board.

Committee Member Rebecca McCann inquired about Simi Valley Transit (SVT) charging fares.

Eric Molina stated that as of September 1, 2021, SVT will start charging fares.

Christopher Latham added that notices advising riders that fares will be charged will be posted on ADA vehicles prior to that date.

10. ADA Paratransit Advisory Committee Members Comments

Committee member Ruth Lauro inquired about the new dispatcher in the Transit Department.

Eric Molina stated that Alyssa Moody is the newest dispatcher, and advised that Transit is in the process of hiring a new dispatcher, possibly starting on August 2, 2021.

Alternate Committee member Rebecca McCann requested that informational notices posted in the buses be printed in a bigger font.

Eric Molina indicated that staff would look into it.

Ms. McCann inquired about people not being picked up when there is a driver nearby, or at the location where the passenger is waiting for pick up. She inquired as to why a driver can't just pick up passengers and transport them since the drivers are there. She also stated that there are no benches at most locations for passengers to sit while waiting.

Committee member Karen Bobango commented that the seven-minute text pick up notice is a good option to use because people don't have to wait outside in the heat or rain for the van to arrive.

Committee member Steve Dean inquired about creating a scheduling system which included a mileage optimizing function.

Eric Molina will follow up with Rebecca McCann and Steven Dean.

11. ADA Paratransit Advisory Committee Coordinator's Report

No Report was submitted.

12. Adjournment: By consensus of the Committee present, the meeting adjourned at 3:38 p.m.