



**YOUTH  
EMPLOYMENT  
SERVICE**

## **YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD**

Wednesday, August 18, 2021, 8:15 a.m.

City Hall Community Room

2929 Tapo Canyon Road

### **AGENDA**

1. **Call to Order/Pledge of Allegiance/Welcome**
2. **Agenda Review**  
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
3. **Approval of Minutes**
4. **Correspondence**
5. **Public Statements/Comments**  
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
6. **Informational Presentation**
  - a. **Ventura County Youth Careers (VCYC) Program by Goodwill Industries of Ventura and Santa Barbara Counties' Youth Service Coordinator Brianna Ramirez**
7. **Continued Business**
8. **New Business**
  - a. **Discussion of the Simi Valley Unified School District's Annual Districtwide College Fair on Wednesday, September 8, 2021, from 5:00 p.m. to 7:00 p.m.**
  - b. **Update on Startup Simi and the Next Inspire Entrepreneurship Event on September 30, 2021**
  - c. **Discussion of the 2021-22 YES Work Plan**
9. **Youth Employment Service Advisory Board Reports and Comments**  
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.



**CITY OF SIMI VALLEY**

10. Coordinator's Report
11. Adjournment: Wednesday, September 15, 2021, 8:15 a.m., City Hall Community Room



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Anna M. Medina  
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Welcome/Pledge of Allegiance

Youth Employment Service (YES) Advisory Board Chair Ryan Fowler called the meeting to order at 8:15 a.m. and Secretary Tim Harrington verified that a quorum was present.

P	Gloria Bowman	P	Samantha Shapiro		Alternates
P	Ryan Fowler	E	Peter Wang	P	Debra Bagley
E	Nicholas Gaines	P	Rob West	P	Rocky Rhodes
P	Tim Harrington	P	Jennifer Wigdor	P	Connor Kubeisy
E	Tammy Harter	V	Local Gov Rep	P = Present E = Excused A = Absent V = Vacant	
P	Ashley Kilmnick	V	Youth Rep		
P	Rita Longo	V	Neighborhood Councils Rep		
P	Mailani McNabb-Robinson				

Staff: Kristin Tignac, Community Services Coordinator.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes from April 21, 2021

**ACTION:** A motion to approve the April 21, 2021 minutes was made by Rocky Rhodes and seconded by Rob West.

**YES Advisory Board vote: 12 Ayes; 0 Noes; 0 Abstentions**

**The motion passed unanimously.**

4. Correspondence

Ms. Tignac stated that on May 10, 2021, she had received correspondence from former YES Advisory Board member John Baxter requesting 20 YES Interview Skills Workbooks for a workshop to be presented to homeless job seekers at the Simi Valley Samaritan Center. She also reported that on May 17, 2021, she led the Job Day workshop at the Samaritan Center.

5. Public Statements/Comments

No Public Statements or Comments were made.

6. Continued Business

No continued business was discussed.

7. New Business

a. Debrief of the 2021 YES Job and Career Expo

Ms. Tignac reported that the virtual Job Expo webpage was still live and available for job seekers per multiple employer requests and would stay open through the end of June. Ms. Tignac shared page metrics that 704 page views were received. She also indicated how many views were made to each employer's page, with 145, the highest number of views, going to Sierra Canyon Day Camp. Longtime Job and Career Expo employers preferred attending the past YES Job and Career Expos over virtual, having an in-person event, but appreciated the virtual event.

Board members discussed their experiences volunteering for the daily virtual Live Chat and the two virtual Mock Interview sessions. Ms. Tignac reported that seven job seekers participated in the mock interviews, with each receiving two to three interviews. Overall feedback was that the job seekers and Board members felt the whole experience was excellent.

Connor Kubeisy shared pre-COVID and current youth unemployment statistics; 8% pre-COVID, 27% during COVID, and currently sitting at 11%, noting that the numbers were improving.

b. Discussion of YES Programming Ideas for Summer 2021

Ms. Tignac gave a brief overview of "pre-COVID" YES programming with typical workshops held at the Simi Valley Public Library.

With the anticipated June 15, 2021 re-opening, Board members discussed holding an in-person Resume Writing Workshop paired with mock interviews.

Mailani McNabb-Robinson offered to host the workshop and mock interviews at the Boys and Girls Club of Moorpark and Simi Valley.

The following Board members volunteered to serve on a subcommittee to develop the workshop presentation; Ryan Fowler, Tim Harrington, Mailani McNabb-Robinson and Rocky Rhodes.

Action Item: Ms. Tignac to coordinate with the subcommittee in hosting the workshop.

c. Discussion of Scheduling a YES Advisory Board Meeting on Wednesday, August 18, 2021

With consensus, members agreed to have the first YES Advisory Board meeting of the 2021-2 school year on Wednesday, August 18, 2021.

8. Youth Employment Service Advisory Board Reports and Comments

Gloria Bowman reported that swim lessons will begin again in July at the City of Calabasas' Tennis and Swim Center, though they are very short staffed and needing to hire.

Startup Simi Committee Chair Rob West reminded Board members that the Startup Simi next Inspire Entrepreneurship Speaker Series event would be held virtually on Tuesday, May 25, 2021. Mr. West asked everyone to promote the event and to visit [www.startupsimi.com](http://www.startupsimi.com) to register.

Samantha Shapiro announced that the Simi Valley Chamber of Commerce would host a Boomers and Beyond Expo from 10:00 a.m. to 4:00 p.m., on Saturday, May 22, 2021, in their parking lot.

9. Coordinator's Report

Ms. Tignac announced the following two virtual events taking place in May:

- Thursday Nights with Emma series on Thursday, May 20, 2021, on the topic of studying abroad.
- The final event for the Simi Valley Multicultural Festival, Origin Stories, at 7:00 p.m. on Friday, May 21, 2021.

Ms. Tignac thanked everyone for their hard work this year and wished all great summer breaks.

10. Adjournment: Wednesday, August 18, 2021, 8:15 a.m., Location to be Determined.

Chair Ryan Fowler adjourned the meeting at 9:35 a.m.