



CITY OF SIMI VALLEY
Home of the Ronald Reagan Presidential Library

**ADA PARATRANSIT ADVISORY COMMITTEE MEETING
QUARTERLY MEETING
THURSDAY, JULY 15, 2021 AT 3:00 P.M.**

Zoom Online Meeting:

<https://simivalley.zoom.us/j/98986857816>

Or by Telephone: Dial US: +1 669 900 9128

Meeting ID: 989 8685 7816

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND STAY WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE CITY IS NOT CONDUCTING IN-PERSON MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE ADA PARATRANSIT ADVISORY COMMITTEE MEETING, AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO ITEM 7 OF THIS AGENDA.

AGENDA

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes – April 15, 2021
5. Report of ADA Advisory Committee Chair (Donna Delaney, Chair)
6. Representative Reports
 - A. Mayor (Keith Mashburn)
 - B. Deputy Public Works Director (Transit) (Ben Gonzales)
7. Public Statements

This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee not on

the agenda. Statements and comments are limited to no more than three (3) minutes per speaker.

NEW COMMENT PROCEDURE DUE TO THE COVID-19 PANDEMIC.

Public comments allow the opportunity for members of the public to participate in meetings by addressing the ADA Paratransit Advisory Committee in connection with one or more agenda or non-agenda items.

The following options allow for public participation:

- A. Watch the ADA Paratransit Advisory Committee Meeting live online via Zoom: <https://simivalley.zoom.us/j/98986857816>, or listen by telephone: +1 669 900 9128 Webinar ID: 989 8685 7816 and raise hand with *9.
- B. If you wish to make a comment on a specific agenda item, please sign-on via this Zoom Link: <https://simivalley.zoom.us/j/98986857816> and use the raise hand function when this agenda item is called. If you wish to make a public comment, you must be signed into the meeting and available at the time this agenda item is called.
- C. Or, if you are unable to sign-on to Zoom and wish to make a comment on a specific agenda item, please submit your comment via email by 1:00 p.m., on the day of the ADA Paratransit Advisory Committee meeting to clatham@simivalley.org and include the Agenda Item topic and/or your comments. All email received will be provided to the ADA Paratransit Advisory Committee prior to the meeting and made a part of the record.

8. Reports:

- A. Update on Passenger Statistics (Eric Molina)
- B. Travel Training Update (Suspended due to Covid-19)

9. New Business

- A. ADA Paratransit Advisory Committee Recruitment (Christopher Latham)
- B. New Rider's Guide Mailing Update (Eric Molina)

10. ADA Paratransit Advisory Committee Member Comments

This is the time allotted for Committee members to make a statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee, which may include announcements and/or requests for future agenda items.

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11. ADA Paratransit Advisory Committee Coordinator's Report (Eric Molina)
12. Suggested Future Agenda Items
13. Adjournment
14. Next meeting: Thursday, October 21, 2021 at 3:00 p.m. Location - TBD

/s/

Ronald K. Fuchiwaki
Public Works Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Simi Valley Transit's Dial-A-Ride services at (805) 583-6464. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

MEETING MINUTES

1. Call to Order

Donna Delaney (Acting Chair) called the meeting to order at 3:03 p.m.

2. Roll Call

Mercedes Cordova	A
Donna Delaney	P
Ruth Lauro	P
Theresa Lewis	P
Steven Dean	P
Rebecca McCann (alternate)	P
(alternate)	V

P: Present A: Absent V: Vacant

Staff: Keith Mashburn, Mayor
Ben Gonzales, Deputy Public Works Director (Transit)
Christopher Latham, Transit Operations Manager
Eric Molina, Transit Supervisor

3. Agenda Review

No Revisions were made to the agenda.

4. Approval of Minutes

The minutes of January 21, 2021, January 16, 2020 and October 17, 2019 were approved, as submitted.

5. Report of the ADA Paratransit Advisory Committee Chair (Not appointed)

No report was submitted.

6. Representative Reports

A. Mayor (Keith Mashburn)

No report was submitted, but Mayor Mashburn stated this may be the last zoom meeting for the Committee, as he anticipates that the Senior Center will be re-opened by the July 15, 2021 meeting.

B. Deputy Public Works Director (Transit), Ben Gonzales:

Ben Gonzales reported that the scheduling system, Passenger SMS text messaging software, was implemented to text passengers seven minutes prior to the Dial-A-Ride vehicle arriving for their pick up. He stated this service is available to anyone with a cellular device.

Eric Molina added that individuals were placed in the system and could opt out if they did not want to receive the text. He added that the “seven-minute window” is an approximate time.

Theresa Lewis inquired if information regarding the SMS systems was sent out to passengers or posted somewhere.

Eric Molina responded that the information would be posted on Dial-A-Ride vehicles.

7. Public Statements

There were no members of the public in attendance.

8. Reports:

A. Update on Passenger Statistics

Eric Molina reported low ridership due to Covid-19. There is no passenger statistic report at this time.

B. Travel Training Update

Eric Molina reported that due to Covid-19, travel training has been temporarily suspended.

9. New Business

A. ADA Paratransit Advisory Committee Appointment of Elected Positions.

Theresa Lewis nominated Donna Delaney to Chair the Committee and Rebecca McCann seconded the nomination. No other nominations were presented for the position of Chair, and Donna Delaney was appointed by a unanimous vote by the Committee. Theresa Lewis volunteered to Vice Chair. Steven Dean motioned to approve and Rebecca McCann seconded the motion. Theresa Lewis was appointed as Vice Chair by a unanimous vote. There were no other nominations for Vice Chair.

10. ADA Paratransit Advisory Committee Member Comments

Committee member Steven Dean asked how Transit was being funded with the absence of collecting fares.

Ben Gonzales stated that the Federal Transportation Administration (FTA) provided funding to transit agencies through the Cares Act. This funding assists in helping agencies make up shortfalls in fare collections and ridership due to the Covid-19 pandemic.

11. ADA Paratransit Advisory Committee Coordinator's Report

No report was submitted.

12. Adjournment: By consensus of the Committee, the meeting adjourned at 3:40 p.m.