



Single Audit Report
City of Simi Valley, California
For the Year Ended June 30, 2020
With Independent Auditor's Report

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	<u>PAGE</u>
INDEPENDENT AUDITOR'S REPORTS	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1
Independent Auditor's Report on Compliance for Each Major Federal Program, on Internal Control Over Compliance, and on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	3
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	6
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	7
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	8

**Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

**The Honorable Mayor and the Members of the City Council
City of Simi Valley, California**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Simi Valley, California (City), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 30, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Vasquez & Company LLP". The signature is written in a cursive, flowing style.

**Glendale, California
April 30, 2021**

**Independent Auditor's Report on Compliance for Each Major Federal Program, on
Internal Control Over Compliance, and on the Schedule of Expenditures
of Federal Awards Required by the Uniform Guidance**

**The Honorable Mayor and the Members of the City Council
City of Simi Valley, California**

Report on Compliance for Each Major Federal Program

We have audited the City of Simi Valley, California's (City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2020. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.



Opinion on Each Major Federal Program

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal program for the year ended June 30, 2020.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which are required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2020-001. Our opinion on each major federal program is not modified with respect to this matter.

The City's response to the noncompliance finding in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to auditing procedures applied in the audit of compliance and accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated April 30, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

A handwritten signature in black ink that reads "Vasquez & Company LLP". The signature is written in a cursive, flowing style.

Glendale, California

May 5, 2021 (except for the Schedule of Expenditures of Federal Awards, as to which the date is April 30, 2020)

City of Simi Valley, California
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2020

Federal Grantor/Pass-Through Grantor/Program Title	Catalog of Federal Domestic Assistance Number	Program Identification Number	Passed Through to Subrecipients	Federal Expenditures
<u>U.S. Department of Energy</u>				
Direct Assistance:				
Energy Efficiency and Conservation Block Grant Program (EECBG)	81.128	DE-SC0001754	\$ -	\$ 30,000
		Total U.S. Department of Energy	-	30,000
<u>U.S. Department of Housing and Urban Development</u>				
Direct Assistance:				
Community Development Block Grants (CDBG)/Entitlement Grants	14.218	B-19-MC-06-0535	116,451	629,111
	14.218	B-18-MC-06-0535	-	339,634
	14.218	B-17-MC-06-0535	-	221,957
	14.218	B-16-MC-06-0535	-	45,796
	14.218	B-15-MC-06-0535	-	41,521
			<u>116,451</u>	<u>1,278,019</u> *
Passed through the State of California Department of Housing and Community Development:				
Home Investment Partnerships Program (HOME)	14.239	03-HOME-0681	-	353,641
		Total U.S. Department of Housing and Urban Development	-	1,631,660
<u>U.S. Department of Justice</u>				
Direct Assistance:				
Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding	16.034	2020-VD-BX-1291	-	37,624
Equitable Sharing Program - Federal Asset Forfeiture Program	16.922	N/A	-	1,842,271
			<u>-</u>	<u>1,879,895</u> *
Passed through the City of Oxnard:				
Edward Byrne Memorial Justice Assistance Grant (JAG)	16.738	A-8004	-	10,829
		Total U.S. Department of Justice	-	1,890,724
<u>U.S. Department of Transportation</u>				
Direct Assistance:				
Federal Transit Formula Grants (CARES Act)	20.507	CA-2020-197-00	-	3,218,971
Federal Transit Formula Grants	20.507	CA-2020-193-00	-	73,743
Federal Transit Formula Grants	20.507	1865-2020-004	-	2,219,081
Federal Transit Formula Grants	20.507	CA-95-X121	-	33,891
Federal Transit Formula Grants	20.507	CA-95-X221	-	65,467
			<u>-</u>	<u>5,611,153</u>
Passed through the State of California, Department of Transportation:				
Highway Planning & Construction	20.205	FERPL 16-5405 (088)	-	691,871
Highway Planning & Construction	20.205	BHLS-5405 (075)	-	1,848
Highway Planning & Construction	20.205	BHLS-5405 (077)	-	16,592
Highway Planning & Construction	20.205	CML-5405 (080)	-	4,486,389
			<u>-</u>	<u>5,196,700</u>
Passed through the State of California Office of Traffic Safety:				
State and Community Highway Safety	20.600	PT19115/PT20122	-	17,520
Minimum Penalties for Repeat Offenders for Driving While Intoxicated	20.608	PT19115/PT20122	-	49,184
			<u>-</u>	<u>66,704</u>
		Total U.S. Department of Transportation	-	10,874,557
<u>U.S. Department of Treasury</u>				
Direct Assistance:				
Federal Asset Forfeiture Program	21.016	N/A	-	7,478
			<u>-</u>	<u>7,478</u>
Passed through the State of California:				
Coronavirus Relief Fund (CARES Act)	21.019	N/A	-	1,544,811
		Total U.S. Department of Treasury	-	1,552,289
<u>U.S. Department of Health and Human Services</u>				
Passed through the County of Ventura Area Agency on Aging:				
Special Programs for the Aging, Title III, Part C Nutrition Services	93.045	3500FY20-06	-	197,333
		Total U.S. Department of Health and Human Services	-	197,333
<u>U.S. Department of Homeland Security</u>				
Passed through the County of Ventura Sheriff's Department:				
Emergency Management Performance Grants	97.042	2019-0003-111-0000	-	30,291
State Homeland Security Program (SHSP)	97.067	2018-0054-111-0000	-	9,315
		Total U.S. Department of Homeland Security	-	39,606
Total expenditures of federal awards			<u>\$ 116,451</u>	<u>\$ 16,216,169</u>

* Denotes major program

See Notes to Schedule of Expenditures of Federal Awards.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES APPLICABLE TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) presents the activity of all federal award programs of the City of Simi Valley, California (City). For purposes of this Schedule, financial awards include federal awards received directly from a federal agency, as well as federal funds received indirectly by the City from a non-federal agency or other organization. Only the portions of program expenditures reimbursable with federal funds are reported in the accompanying Schedule. Program expenditures in excess of the maximum reimbursement authorized, if any, or the portion of the program expenditures that were funded with other state, local or other non-federal funds are excluded from the accompanying Schedule.

Basis of Accounting

The expenditures included in the accompanying Schedule were reported on the modified accrual basis of accounting, which is defined in Note 1 to the City's basic financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Expenditures reported include any property or equipment acquisitions incurred under the federal programs.

The City has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 2 RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Grant expenditure reports as of and for the year ended June 30, 2020, which have been submitted to grantor agencies, will, in some cases, differ from amounts disclosed herein. The reports prepared for grantor agencies are typically prepared at a later date and often reflect refined estimates of the year-end accruals.

NOTE 3 RELATIONSHIP TO THE BASIC FINANCIAL STATEMENTS

In accordance with the Governmental Accounting Standards Board's Statement No. 61, *Financial Reporting Entity* and Statement No. 39, *Determining Whether Certain Organizations are Component Units – an Amendment of GASB Statement No.14*, activities relating to all federal financial assistance programs are blended in the City's financial statements and reported as special revenue funds.

NOTE 4 LOANS RECEIVABLE

Loans made with CDBG funds in the amount of \$353,530, which includes interest of \$65,322, loans made with HOME funds in the amount of \$2,304,723, which includes interest of \$127,380, and loans made with EECBG funds \$135,656, which includes interest of \$10,064, are outstanding as of June 30, 2020. During fiscal year 2019-20, there were no new loans made with CDBG funds, \$329,497 in new loans were made with HOME funds, and \$30,000 with EECBG funds.

City of Simi Valley, California
Schedule of Findings and Questioned Costs
Year Ended June 30, 2020

Section I – Summary of Auditor's Results

Financial Statements

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted	No

Federal Awards

Internal control over major programs:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditor's report issued on compliance with respect to major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516 (a)	2020-001

Identification of Major Programs:

<u>CFDA Number</u>	<u>Name of Federal Program</u>
14.218	Community Development Block Grants/Entitlement Grants
16.922	Equitable Sharing Program- Federal Asset Forfeiture Program
21.019	Coronavirus Relief Fund (CARES Act)
Dollar threshold used to distinguish between Type A and Type B programs	\$750,000
Auditee qualified as a low-risk auditee	Yes

Section II – Financial Statement Findings

There were no financial statement findings noted during the fiscal year ended June 30, 2020.

Section III – Federal Award Findings

Finding No. 2020-001 – Equipment Management – Incomplete Property Records

Federal Program Information

<i>Federal Catalog Number:</i>	16.922
<i>Federal Program Name:</i>	Federal Asset Forfeiture Program
<i>Federal Agency:</i>	U.S. Department of Justice

Criteria or Specific Requirement:

The Guide to Equitable Sharing for State and Local Law Enforcement Agencies, Section IX requires the State or local participating law enforcement agency to maintain and follow written policies for accounting, bookkeeping, inventory control, and procurement that comply with the applicable provisions of the OMB *Uniform Administrative Requirements, Costs, Principles, and Audit Requirements for Federal Awards* or any subsequent updates and jurisdiction policies.

As such, per 2 CFR section 200.313(d)(1) *Management requirements*, property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

Identified Condition:

Based on our testwork, seven (7) capital assets that were purchased in both fiscal years 2019 and 2020 with Federal Asset Forfeiture Program funds were included in the capital asset accounting system of the City, but missing the percentage of Federal participation in asset record.

Cause and Effect:

Procedures to reconcile the Schedule of Expenditures of Federal Awards to the capital asset addition records were not done timely to ensure that capital assets purchased with federal funds were identified in the capital asset accounting system of the City.

Questioned Costs:

None.

Recommendation:

We recommend that the City strengthen its controls over the tracking and reconciling of capital assets to promote accurate reporting and reduce the risk of misappropriation of program assets.

Views of Responsible Officials and Planned Corrective Action:

The City will perform the reconciliation of the Schedule of Expenditures of Federal Awards to the capital asset addition records for fiscal years 2019 and 2020. In addition, the City will improve the timeliness of completing the reconciliation to ensure assets purchased with federal funds are identified in a timely manner.



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