



YOUTH
EMPLOYMENT
SERVICE

YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

Wednesday, April 21, 2021, 8:15 a.m.

Zoom Online Meeting

<https://simivalley.zoom.us/j/92313674072>

Or by Telephone: Dial US: +1 669 900 9128 Webinar ID: 923 1367 4072

AGENDA

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND LOCAL ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE CITY IS NOT CONDUCTING IN-PERSON MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE YES ADVISORY BOARD MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO AGENDA ITEM 5.

1. Call to Order/Pledge of Allegiance

2. Agenda Review

This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.

3. Approval of Minutes from March 17, 2021

4. Correspondence

5. Public Statements/Comments

This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.

NEW COMMENT PROCEDURE DUE TO THE COVID-19 PANDEMIC.

Public comment is the opportunity for members of the public to participate in meetings by addressing the YES Advisory Board in connection with one or more agenda or non-agenda items.

The following options allow for public participation:

a. Watch the YES Advisory Board Meeting live online at Zoom:

<https://simivalley.zoom.us/j/92313674072>

Or listen by telephone: +1 669 900 9128 Webinar ID: 923 1367 4072

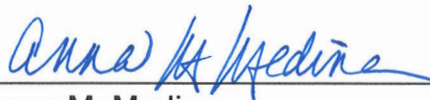
b. If you wish to make a comment on a specific agenda item, please sign-on via this Zoom Link <https://simivalley.zoom.us/j/92313674072> and use the raise hand function when this agenda item is called. If you wish to make a public comment, you must be signed into the meeting and available at the time this agenda item is called.



CITY OF SIMI VALLEY

- c. Or, if you are unable to sign-on to Zoom and wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Tuesday prior to the YES Advisory Board meeting to the YES Coordinator at ktignac@simivalley.org and include the Agenda Item topic and/or your comments. These emails will be provided to the YES Advisory Board prior to the meeting and made a part of the record.
6. Continued Business
 - a. Discussion of the Content and Production of the Interview Skills Videos
 - b. Discussion of a 2021 Job Expo Event
7. New Business
 - a. Discussion and Selection of the YES Advisory Board Interview Subcommittee
 - b. Discussion of the Cancellation of the June 16, 2021, YES Advisory Board Meeting
8. Youth Employment Service Advisory Board Reports and Comments

This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
9. Coordinator's Report
10. Adjournment: Wednesday, May 19, 2021, 8:15 a.m., Online Zoom Meeting



Anna M. Medina
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Welcome/Pledge of Allegiance

Youth Employment Service (YES) Advisory Board Chair Ryan Fowler called the meeting to order at 8:17 a.m. and Secretary Tim Harrington verified that a quorum was present.

P	Gloria Bowman	A	Zalma Quezada		Alternates
P	Ryan Fowler	P	Samantha Shapiro	P	Debra Bagley
E	Nicholas Gaines	P	Peter Wang	P	Rocky Rhodes
P	Tim Harrington	P	Rob West	P	Connor Kubeisy
P	Tammy Harter	P	Jennifer Wigdor	P = Present E = Excused A = Absent V = Vacant	
P	Ashley Kilmnick	V	Local Gov Rep		
P	Rita Longo	V	Neighborhood Councils Rep		
P	Mailani McNabb-Robinson				

Staff: David Yoshitomi, Community Services Manager; Kristin Tignac, Community Services Coordinator.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes from February 17, 2021

ACTION: A motion to approve the February 17, 2021 minutes was made by Rocky Rhodes and seconded by Tammy Harter.

YES Advisory Board vote: 14 Ayes; 0 Noes; 0 Abstentions

The motion passed unanimously.

4. Correspondence

No Correspondence had been received.

5. Public Statements/Comments

No Public Statements or Comments were made.

6. Continued Business

a. Discussion of the Content and Production of the Interview Skills Videos

Content Committee member Gloria Bowman stated that the initial videos had been recorded, but the audio wasn't optimal and would need to be redone. She announced that Ashley Kilmnick and Tim Harrington had already re-filmed their videos and that Ryan Fowler and Gloria Bowman were scheduled to redo their videos on March 18, 2021. The videos were mentioned by Mayor Keith Mashburn during the annual State of the City

address. The videos will be shown during the next YES Advisory Board meeting. Additionally, Ryan Fowler will be recording the Job Expo orientation video.

Gloria Bowman thanked former YES Advisory Board member Gregory Seymour for his work pre- and post-production of the videos.

b. Discussion of a 2021 Job Expo Event

Chair Ryan Fowler stated that the Job and Career Expo Planning Committee was requesting that, as in past years, the entire YES Advisory Board help with making following up contacts to the employers who had yet to respond to staff's initial event invitation. Ms. Tignac stated that she would share the employer call lists with the Board, as well as provide call scripts. Gloria Bowman reported that she had a conflict and will be abstaining from volunteering with the follow up calls. Tim Harrington offered to do more calls if needed.

Rita Longo and Tammy Harter suggested displaying two banners at each of the local high schools to advertise the event, in addition to announcements in the schools' newsletters.

Rocky Rhodes had contacted the Rotary Club of Simi Sunrise and reported that they will pay for an ad in the Simi Valley Acorn.

Board members also discussed having live virtual Q&A/Job Coaching sessions via Zoom from 4:00 p.m. to 5:00 p.m. daily during the weeklong virtual Expo. Virtual mock interview sign-ups would also be available through the Expo webpage.

7. New Business

a. Discussion of the YES Advisory Board Recruitment

Ms. Tignac gave a brief review of the YES Advisory Board terms of appointment. She indicated which Board members' terms would be expiring on June 30, 2021. She encouraged those members interested in continuing on the Board to re-apply at www.simivalley.org/yesapp prior to the Friday, May 14, 2021 deadline date. During the April 20 Board meeting, the Board would select and form the Interview Selection Subcommittee.

b. Discussion of Senate Bill 291 and Possible Request Recommending the Mayor and City Council send a Letter of Support

ACTION: A motion to approve a request recommending that the Mayor and/or City Council send a letter of support for proposed Senate Bill 291 was made by Rocky Rhodes and seconded by Tim Harrington.

YES Advisory Board vote: 14 Ayes; 0 Noes; 0 Abstentions

The motion passed unanimously.

Action item: Connor Kubeisy volunteered to help draft the letter of support.

8. Youth Employment Service Advisory Board Reports and Comments

Gloria Bowman stated that her employer, the City of Calabasas' Tennis and Swim Center may be offering swim lessons in the near future. She also stated that there was a lot of favorable commentary about the YES Advisory Board's program and events during the State of the City address.

Rocky Rhodes encouraged everyone to promote the virtual Job and Career Expo and encourage businesses to participate.

Mr. Rhodes also reported that there would be a remembrance during the week of Easter at the Simi Cross located on Mt. McCoy. Those wishing to add names of loved ones were encouraged to send names to him.

Rob West reported that the Startup Simi's Meet and Greet was very successful.

Mailani McNabb-Robinson encouraged those interested in volunteering to be a guest judge for the Boy's and Girl's Club of Moorpark and Simi Valley's Junior Youth of the Year competition. Mrs. Robinson encouraged those interested to contact her if interested in volunteering on Thursday, March 25, 2021 from 2:30 p.m. to 5:30 p.m.

Samantha Shapiro stated that the Chamber of Commerce would host a free e-waste event in the Chamber's parking lot on April 24, 2021 and April 25, 2021 from 9:00 a.m. to 2:00 p.m.

Deborah Bagley asked if the Board roster could be shared with all members.

9. Coordinator's Report

Ms. Tignac reported that Board was mentioned multiple times during the State of the City Address and stated that she would share a link to the recorded event for those wanting to view it. She also stated that she has previously volunteered as a judge for the Boy's and Girl's Club's Junior Youth of the Year competition and that it was a meaningful experience.

10. Adjournment: Wednesday, April 21, 2021, 8:15 a.m., Online Zoom Meeting

Chair Ryan Fowler adjourned the meeting at 9:14 a.m.