

Simi Valley Council On Aging (COA) Meeting

Monday, April 12, 2021

1:30 p.m.

Zoom Online Meeting <https://simivalley.zoom.us/j/96135366705>

Or by telephone: Dial US: 1 669 900 9128

Webinar ID: 961 3536 6705

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND LOCAL ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE CITY IS NOT CONDUCTING IN-PERSON MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE COA MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO AGENDA ITEM 8.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair (Janet Plant)
6. Representative Reports
 - a. City Council (Mike Judge)
 - b. Community Services (Anna Medina)
 - c. Senior Center (Angel Sierra)
7. Presentations - None
8. Public Statements

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

This is the time reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

NEW COMMENT PROCEDURE DUE TO THE COVID-19 PANDEMIC.

The following options allow for public participation:

- a. Watch the COA Advisory Board Meeting live online at Zoom: <https://simivalley.zoom.us/j/96135366705>
- b. Attend by telephone: +1 669 900 9128 Webinar ID: 961 3536 6705
- c. If you wish to make a comment on a specific agenda item, please sign-on via Zoom link <https://simivalley.zoom.us/j/96135366705> and use the raise hand function when this agenda item is called. If you wish to make a public comment, you must be signed in to the meeting and available at the time the agenda item is called.

- d. Or, if you are unable to sign on to Zoom and wish to make a comment on a specific agenda item, please submit your comment via email by 10:00 a.m. the morning of the meeting date to rmartin@simivalley.org and include the Agenda Item topic and your comments. Emails should be limited to 250 words or less. These emails will be provided to the COA Executive Board prior to the meeting and made a part of the record.
- 9. Informational Presentations
 - a. Proposed 146-unit senior housing project by KB Homes (Haggi Mazler and Elaine Freeman)
- 10. Appointments
 - a. Wellness Expo Chair (Fall/Winter 2021)
- 11. Officer, Liaison, and Representative Reports
 - a. Officer Report
 - 1. Treasurer (Bill Oliver, see attached)
 - b. Liaison Report
 - 1. Housing Liaison (Bob Cottle, see attached)
 - 2. COVID Resources Update (Edwin C. Tingstrom)
 - 3. Community Senior Needs Assessment Ad Hoc Committee (Jeanie Mortensen)
 - 4. Senior Nutrition Liaison (Ed Mazeika, see attached)
 - c. Representative Report
 - 1. VCAA Representative (Antoinette Olson and Carol Martin)
- 12. Continued Business – None
- 13. New Business
 - a. Discussion/Action on a request from the Ad Hoc Budget Committee to approve the Proposed COA Budget for Fiscal Year 2021-22 (see attached)
- 14. Announcements of Upcoming COA/Senior Center Events/Programs
 - a. The Senior Center will remain closed until further notice
 - b. VCAA Advisory Council Representative recruitment opened on March 8, 2021, and will close April 30, 2021
- 15. Suggested agenda items for the COA meeting on Monday, May 10, 2021
- 16. Adjournment

/s/

Anna M. Medina
Deputy Community Services Director

If any individual has a disability that may require an accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Janet Plant called the meeting to order at 1:30 p.m. Janet Plant led the Pledge of Allegiance.
2. Roll Call – Jeanie Mortensen called Roll Call. Members present were Jean Cecil, Jeanie Mortensen, Bill Oliver, Janet Plant, Suzanne Robertson, Jerie St. Germain, and Edwin C. Tingstrom. Jeanie Mortensen verified there was a quorum present. Linda Allen and Pete Stong had excused absences. Pete Stong joined at 2:08 p.m. during Agenda Item 11.b.2.
3. Agenda Review - By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes – Edwin C. Tingstrom moved to approve the minutes of the meeting on February 8, 2021, and Jerie St. Germain seconded the motion. The motion passed unanimously.
5. Report of COA Chair

Janet Plant thanked the Senior Center staff for all their work in keeping current activities going. It has been a year since the Senior Center has been closed to the public because of the pandemic.

There is an opening for the VCAAA Advisory Council Representative position. Toni Olson has served in that slot for many years and Ms. Plant thanked Ms. Olson for serving back-to-back terms. Interest forms are available online at <http://www.simivalley.org/coa> and are due April 30, 2021. Applicants must be at least 60 years old and live in Simi Valley. There are six meetings annually. Representatives attend meetings and report back to the COA. Interested parties are encouraged to talk to Carol Martin or Toni Olson for more information.

6. Representative Reports
 - a. City Council

Council Member Mike Judge stated that the city is in good shape financially, in part due to the Internet Sales Tax, even during the COVID-19 pandemic. Amazon opened its distribution center to deliver packages to Simi and Moorpark and will be opening a second facility on north Madera Road soon. The new industrial building on Cochran and First Street is over 50% occupied. A new industrial center has been approved for the old Bank of America site on Tapo Street and Los Angeles Avenue. All these industrial buildings will provide new jobs to Simi. The City Council is looking at making the spaces provided for restaurant outdoor seating permanent. The former

US Bank building at Yosemite and Los Angeles Avenue will be the site of a new drive-thru Starbucks. The assisted living facility at Royal Avenue and Erringer Road site is finished and is now accepting residents. The assisted living facility at Royal Avenue and Corto Street is finished and beautiful, but it is waiting until after the pandemic to accept residents. The site of the old Farmers Insurance building on Galena Avenue and Cochran Street will include ownership condo units and shopping.

Council Member Elaine Lister announced that the Simi Valley Public Library is now officially open with safety measures. It is the first library in Ventura County to open. Also, the Free Clinic celebrated its 50-year anniversary. Ms. Lister also clarified that the Varenita senior living facility is now giving tours.

b. Community Services

Anna Medina reported that virtual events continue at the Cultural Center. Drive-thru meals continue to go well after an entire year, serving two meals a day, and that the number of meals distributed has been amazing.

c. Senior Center

Angel Sierra reported that meal distribution continues to go well. In Fiscal Year 2019-20, 61,600 meals were served/distributed. In comparison, it is projected that 144,000 meals will be distributed this fiscal year.

A drive-thru Easter breakfast sponsored by the Kiwanis Club will be held April 4, 2021.

The Senior Center has received an AM transmitter that will help with drive-thru processes and events. The center is currently learning its capabilities to determine how it can best be used effectively.

Mr. Sierra also stressed that the representative for the VCAAA is a very important function. Recently, the center received an amendment to the grant for meals, providing for additional funding, bringing the current grant total to \$250,000. VCAAA Representatives help bring Simi Valley nutrition program needs to the attention of VCAAA.

7. Presentations: None.

8. Public Statements

Statements made via email: None.

Statements made via Zoom meeting: None.

9. Informational Presentations: None.

10. Appointments

a. COVID Resources Liaison

Janet Plant announced that Edwin C. Tingstrom will be liaison and Jerie St. Germain will be assisting.

11. Officer, Liaison, and Representative Reports

a. Officer Report

1. Treasurer

Bill Oliver announced that the Budget Committee met. Creating the 2021-22 budget will be a challenge since this fiscal year was very abnormal due to the pandemic.

The current Profit & Loss Reports for the month of February and for year-to-date were reviewed, as well as the current Balance Sheet. Current assets are higher than usual because of fewer expenditures this year due to the closure of the Senior Center and cancellation of activities, but despite that, the total net income for the year is positive.

The budget committee will meet again next week to prepare the Fiscal Year 2021-2022 budget to present at the next COA meeting.

b. Liaison Reports

1. Housing Liaison

Bob Cottle reported that the Planning Commission is meeting on March 17, 2021 at 6:30 p.m. and there will be a presentation on the 2021-2029 House Element update and input from the public is requested.

2. COVID Resources Update

Edwin C. Tingstrom reported that he checked with multiple entities for COVID related information and resources. Ventura County runs the website at venturacountyrecovers.org and on Mondays, appointments are updated and that is the best time to try to schedule an appointment. For individuals who wish to schedule an

appointment by phone, the number is (805) 477-7261. Senior veterans can call the Sepulveda Veteran's Administration (VA) Center at (877) 251-7265 to schedule an appointment. The VA provides transportation from centralized locations. Toni Olson and Carol Martin reported that the VCAAA is offering transportation to vaccine appointment sites and is also helping homebound seniors to get the vaccine at home. Call (805) 477-7300 or <http://www.vcaaa.org>.

CVS, Rite Aid, Vons and Albertsons pharmacies are also scheduling appointments.

Angel Sierra reported that Dial-A-Ride is scheduling appointments to take individuals to vaccination sites. Call (805) 583-6464 to schedule a ride.

Los Angeles County has information on its website and has multiple mega-sites for vaccinations.

3. Community Senior Needs Assessment Ad Hoc Committee

Jeanie Mortensen reported that the Needs Assessment committee, comprised of Ms. Mortensen, Linda Allen, Janet Plant, and Carol Martin, met on February 18, 2021 and after acknowledging the difference and importance of both quantitative and qualitative data, brainstormed ways to get both. They then narrowed down the list to four ideas that they wanted to immediately pursue. These were 1) surveys, both mailed and electronic; 2) talking to leaders of organizations (hospital, social service organizations, etc.) involved with seniors to get a "big picture" view of needs; 3) see if other organizations have collected quantitative data that they could share in aggregate; 4) see what data VCAAA has.

Ms. Plant and Ms. Mortensen then met with Angel Sierra and Robert Martin to review ideas. In this meeting, additional options and opportunities for the survey were discussed as well as the recommendation to contact Senior Centers in neighboring communities to see if they have done any needs assessments and would be willing to share their experiences and survey questions. The committee contacted Calabasas, Santa Clarita, Camarillo, and Thousand Oaks. The next step is for the committee to use gathered information to develop survey questions that can be submitted to legal for review.

c. Representative Report

1. VCAAA Representative

Toni Olson reported that the county has provided 3.4 million meals and has sent out over 10,000 notes of encouragement from other organizations during the past year. VCAAA continues to offer virtual seminars. It is also continuing to make phone calls to homebound seniors. The Live Well magazine has gone out. The next VCAAA meeting is this coming Wednesday.

12. Continued Business – None.

13. New Business – None.

14. Announcements of Upcoming COA/Senior Center Events/Programs

a. The Senior Center will remain closed until further notice.

b. VCAAA Advisory Council Representative Recruitment is open March 8, 2021, to April 30, 2021. Janet Plant clarified that the new VCAAA Advisory Council Representative's term will run from July 1, 2021 to June 30, 2023.

15. Suggested agenda items for the COA Meeting on Monday, April 12, 2020, at 1:30 p.m. via Zoom: None.

16. Adjournment

By consensus of the Executive Board, the meeting was adjourned at 2:27 p.m.

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 12, 2021
TO: Simi Valley Council On Aging
FROM: Robert Martin, Assistant Community Services Manager
SUBJECT: PROFIT AND LOSS AND BALANCE SHEET

The Profit and Loss (P&L) reports (attached) are a summary of the COA's total income and total expenses for the month of March 2021 and Year-to-date (YTD).

During the month of March 2021, the COA received \$86,534.71 in contributions from various sources in support of its programs and incurred no expenses. One contribution, in the amount of \$80,000, was received from the Estate of Cheryl Talbot.

March 2021 Profit & Loss:

| | |
|---------------|----------------|
| REVENUES: | \$ 86,534.71 |
| EXPENDITURES: | <u>\$ 0.00</u> |
| NET INCOME: | \$ 86,534.71 |

July 2020 to March 2021 YTD Profit & Loss:

| | |
|---------------|---------------------|
| REVENUES: | \$ 105,925.50 |
| EXPENDITURES: | <u>\$ 13,910.75</u> |
| NET INCOME: | \$ 92,014.75 |

April 1, 2021 BALANCE SHEET:

The Balance Sheet shows the COA's financial solvency with \$ 461,536.18 in assets and no liabilities. Since the facility closure in March of 2020, the COA has experienced minimal activity, which includes the cancellation of many of its fundraising events.

Staff and the COA Treasurer will be available to answer any questions at the April 12, 2021 meeting.

Simi Valley Council On Aging
Profit & Loss
March 2021

Agenda Item
No. 11.a.1.

| | <u>Mar 21</u> |
|--------------------------------------|------------------|
| Income | |
| 4 · Contributed Support | |
| 4010 · Individual Contribution | 80,325.00 |
| 4015 · Business Contribution | 5,009.71 |
| 4020 · Designated Contribution | 1,200.00 |
| | <hr/> |
| Total 4 · Contributed Support | 86,534.71 |
| | <hr/> |
| Total Income | 86,534.71 |
| | <hr/> |
| Gross Profit | 86,534.71 |
| | <hr/> |
| Expense | 0.00 |
| | <hr/> |
| Net Income | 86,534.71 |
| | <hr/> <hr/> |

Simi Valley Council On Aging

Profit & Loss

04/01/21

July 2020 through March 2021

Accrual Basis

| | <u>Jul '20 - Mar 21</u> |
|--|-------------------------|
| Income | |
| 4 · Contributed Support | |
| 4010 · Individual Contribution | 89,707.00 |
| 4015 · Business Contribution | 15,004.71 |
| 4020 · Designated Contribution | 1,200.00 |
| Total 4 · Contributed Support | <u>105,911.71</u> |
| 5 · Earned Revenues | |
| 5310 · Interest-Savings/Short-term Inv | 13.79 |
| Total 5 · Earned Revenues | <u>13.79</u> |
| Total Income | <u>105,925.50</u> |
| Gross Profit | 105,925.50 |
| Expense | |
| 8100 · Operating Expenses | |
| 8110 · Supplies | 105.51 |
| 8125 · Video Rentals | 68.60 |
| 8165 · Equipment/Software Purchase | 6,569.07 |
| Total 8100 · Operating Expenses | <u>6,743.18</u> |
| 8500 · Program Expenses | |
| 8530 · Membership Fees | 335.47 |
| 8535 · Community/Club Support | 500.00 |
| 8545 · Mileage | 950.00 |
| 8550 · Nutrition Services | 5,382.10 |
| Total 8500 · Program Expenses | <u>7,167.57</u> |
| Total Expense | <u>13,910.75</u> |
| Net Income | <u><u>92,014.75</u></u> |

1:55 PM

04/01/21

Accrual Basis

Simi Valley Council On Aging
Balance Sheet
As of April 1, 2021

| | <u>Apr 1, 21</u> |
|---------------------------------------|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1105 · U.S. Bank Savings (1105) | 235,419.07 |
| 5601 · U.S. Bank Checking (5601) | 226,117.11 |
| Total Checking/Savings | <u>461,536.18</u> |
| Total Current Assets | <u>461,536.18</u> |
| TOTAL ASSETS | <u>461,536.18</u> |
| LIABILITIES & EQUITY | |
| Equity | |
| 30000 · Opening Balance Equity | 370,319.66 |
| 32000 · Unrestricted Net Assets | -383.64 |
| Net Income | 91,600.16 |
| Total Equity | <u>461,536.18</u> |
| TOTAL LIABILITIES & EQUITY | <u>461,536.18</u> |

DATE: APRIL 12, 2021

TO: COUNCIL ON AGING

FROM: HOUSING LIAISON

SUBJECT: PROPOSED SENIOR HOUSING PROJECT BY K B HOME

K B Home desires to present their proposal to develop a 146-unit senior housing project to the Council On Aging (COA) prior to submitting a formal General Plan Prescreening application to the City. The City previously approved the construction of 138 senior condominiums on the site, which represents a portion of the Woodlands project located at the southern terminus of Sequoia Avenue. In lieu of the 138 senior condominiums, the developer is proposing to build 146 homes for seniors 55 years of age and above. The project would contain a mix of single-family and duplex units that offer 2 and 3 bedroom homes ranging in size from 1,332 to 1,826 square feet. A breakdown of the proposed unit mix appears below:

| Number of Units | Unit Size | Square Feet |
|-----------------|---------------|---------------|
| 84 | 2 bedroom | 1,332 - 1,408 |
| 62 | 2 & 3 bedroom | 1,579 - 1,826 |

The community will feature a recreation center with a pool, locker room facilities, gym, a multi-purpose room and parking. Building elevations will be consistent with the existing homes in the Woodlands project (Spanish, Tuscan, French).

Elaine Freeman, project consultant, and Haggi Mazler, K B Home, will be available to make a presentation to the COA.

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 12, 2021

TO: Simi Valley Council On Aging

FROM: Robert Martin, Assistant Community Services Manager

SUBJECT: SENIOR NUTRITION PROGRAM REPORT

The Senior Nutrition Program (SNP) at the Simi Valley Senior Center offers a home delivered meal (Meals On Wheels) and congregate meal options. Both of these programs offer a hot, nutritious noontime meal Monday through Friday to seniors 60 years of age and over. All SNP participants are given the opportunity to make a donation. Donations are not required, but are used to offset the cost of the program.

Below is an overview of the number of meals served in these programs for the fiscal year to date as detailed in the Senior Nutrition Report (attached).

Fiscal Year 2020-2021

For the period of July 1, 2020 through March 31, 2021, a total of 36,559 home delivered meals were provided to homebound seniors. Additionally, 73,252 congregate/pick up meal program (PUMP) meals were served to drive-through clients, for a total of 109,811 meals served to local seniors. The Senior Nutrition Report includes a monthly breakdown of meals served for the fiscal year.

Staff and the COA Senior Nutrition Program Liaison will be available to answer any questions at the April 12, 2021 meeting.

Simi Valley Senior Nutrition Program FY20-21 Report

HDM (C2) Contracted Meals : 40,978

Cong. (C1) Contracted Meals: 34,577

Total C2 & C1 Meals: 75,555

| Home Delivered Meals | | | Congregate Meals | | | HDM / Congregate Totals | | |
|----------------------|---------------|-----------------------------|--------------------|---------------|-----------------------------|-------------------------|-----------------------|-----------------------------|
| | Meals Served | Unduplicated Clients New | | Meals Served | Unduplicated Clients New | | Meals Served Total | Unduplicated Clients New |
| Jul | 3929 | 191 | Jul COVID | 8121 | 292 | Jul | 12050 | 483 |
| Aug | 4287 | 11 | Aug COVID | 7194 | 56 | Aug | 11481 | 67 |
| Sept | 4140 | 9 | Sep COVID | 7334 | 32 | Sep | 11474 | 41 |
| Oct | 4195 | 12 | Oct COVID | 7616 | 49 | Oct | 11811 | 61 |
| Nov | 4027 | 8 | Nov COVID | 7847 | 77 | Nov | 11874 | 85 |
| Dec | 4394 | 6 | Dec COVID | 9103 | 42 | Dec | 13497 | 48 |
| Jan | 3633 | 2 | Jan COVID | 7950 | 57 | Jan | 11583 | 59 |
| Feb | 3690 | 22 | Feb COVID | 8645 | 43 | Feb | 12335 | 65 |
| Mar | 4264 | 12 | Mar COVID | 9442 | 25 | Mar | 13706 | 37 |
| YTD Totals: | 36,559 | 273 | YTD Totals: | 73,252 | 673 | YTD Totals: | 109,811 | 946 |

Due to the COVID-19 Emergency the Congregate Meals Program was converted to a Drive-thru Pick Up Meal Program (PUMP) on March 16th, 2020 Drive-thru hours are from 11:30 - 1:00, Monday - Friday at the Senior Center North entrance. An additional 21,655 congregate meals were added to Senior Nutrition Program contract for FY2021 under Amendment #1.

CITY OF SIMI VALLEY • MEMORANDUM

DATE: April 12, 2021

TO: Simi Valley Council On Aging

FROM: Angel Sierra, Community Services Manager

SUBJECT: DISCUSSION/ACTION ON A REQUEST FROM THE AD HOC BUDGET COMMITTEE TO APPROVE THE PROPOSED COA BUDGET FOR FISCAL YEAR 2021-22

The Council On Aging’s (COA) FY 2021-22 Budget is solely funded by fundraiser proceeds and donations to the COA and does not include City General Fund contributions. Through its delegated authority granted by the City Council on November 22, 1976 via Resolution No. 76-140, the COA is authorized to generate income from a variety of sources, including receipt of donations and fundraising through special events, to support quality of life issues for seniors. Additionally, the COA has authorization to accept individual donations up to \$2,500 under the delegated authority of the City Manager pursuant to his/her authorities as governed by the City’s Municipal Code. Any donations exceeding \$2,500 require additional approvals by the City Manager and/or the City Council.

The COA helps identify the needs of seniors, develops and recommends solutions for senior issues, and administers and supports programs that benefit seniors. As such, the COA maintains its budget separate from the City’s General Fund. Its budget is adopted annually and monitored by the COA Executive Board, Community Services staff and audited by the City’s Fiscal Services staff.

The table below provides a summary of the COA’s overall financial position as well as the proposed revenue and expenditures for FY 2021-22. The detailed budget is attached.

| | FY 2019-20 Actuals | FY 2020-21 Budget | FY 2020-21 Estimated Actuals | FY 2021-22 Proposed Budget |
|-----------------------|-----------------------|----------------------|------------------------------------|----------------------------------|
| Endowment Balance | 20,415 | 19,669 | 25,770 | 25,770 |
| Starting Fund Balance | 279,382 | 392,223 | 392,223 | 484,788 |
| Revenues | 145,830 | 54,650 | 106,476 | 30,400 |
| Expenditures | 32,989 | 93,100 | 13,911 | 65,950 |
| Ending Fund Balance | 392,223 | 353,773 | 484,788 | 449,238 |

Given the current closure of the Senior Center and the uncertainty of when the Senior Center will resume operations to the public, the Budget Ad Hoc Advisory Committee has made budget projections with these uncertainties in mind. This includes budgetary

reductions to various special events and programs. The Budget Ad Hoc Committee has also reviewed the COA's chart of accounts to ensure revenues and expenditures are appropriated to the correct accounts.

The COA's successful fundraising efforts and strong community support have sustained the COA's programming efforts and sponsorship of various critical programs that benefit seniors. As the COA continues to adhere to City policies and budget guidelines, the need to review ongoing programs for enhancements or changes to meet the current needs of the senior community was discussed by the Budget Ad Hoc Committee. The above recommendations are intended to assist in maintaining the COA's responsiveness and support of the seniors it serves.

Attachment

**COUNCIL ON AGING
FY 2021-22 BUDGET**

Agenda Item
No. 13.a.

The City Council has authorized the Council On Aging (COA) to accept and generate revenues to support senior programming and services. The COA generates income from a variety of sources, including receipt of donations and fundraising through special events, to support quality of life issues for seniors. The COA helps identify the needs of seniors, develops and recommends solutions for senior issues, and administers and supports programs that benefit seniors. The COA Budget is approved annually by the COA Executive Board and its general membership. The COA's FY 2021-22 Budget is solely funded by fundraiser proceeds and donations to the COA and does not include City General Fund contributions.

The COA continues to adhere to City purchasing policies, fiscal policies and budget guidelines. The City's Fiscal Services Division audits COA financial records annually to ensure adherence to fiscal policies.

| | <u>BUDGET FY 2019-20</u> | <u>ACTUALS 2019-20</u> | <u>BUDGET FY 2020-21</u> | <u>EST ACTUALS 2020-21</u> | <u>BUDGET 2021-22</u> |
|--|------------------------------|----------------------------|------------------------------|--------------------------------|---------------------------|
| VCCF ENDOWMENT | \$ 17,707 | \$ 20,415 | \$ 19,669 | \$ 25,770 | \$ 25,770 |
| BEGINNING FUND BALANCE | \$ 279,382 | \$ 279,382 | \$ 392,223 | \$ 392,223 | \$ 484,788 |
| <i>Income</i> | | | | | |
| 4000 Contributed Support (Contributions from individuals and local businesses) | | | | | |
| 4010-Individual Contribution | \$ 3,000 | \$ 107,481 | \$ 4,500 | \$ 89,707 | \$ 3,000 |
| 4015-Business Contribution | \$ 4,500 | \$ 895 | \$ 1,400 | \$ 15,005 | \$ 1,900 |
| 4020-Designated Contribution | \$ - | \$ - | \$ - | \$ 1,750 | \$ 5,000 |
| Total Contributed Support | \$ 6,000 | \$ 108,376 | \$ 5,900 | \$ 106,462 | \$ 9,900 |
| 5000 Earned Revenues (Revenues from special events and advertisement) | | | | | |
| 5310-Interest on Savings(Administrative) | \$ - | \$ 26 | \$ - | \$ 14 | \$ - |
| 5340-Investment Income (VCCF Endowment) | \$ 1,448 | \$ 475 | \$ 350 | \$ - | \$ - |
| 5490-Miscellaneous Revenue (e.g. Pancake Breakfast, Holiday shows, etc.) | \$ 16,870 | \$ 9,023 | \$ 10,200 | \$ - | \$ - |
| 5560-Tickets (Bingo, Oktoberfest, Dance) | \$ 15,535 | \$ 18,826 | \$ 17,250 | \$ - | \$ 7,750 |
| 5570-Sales (Rummage/Jewelry Sales) | \$ 240 | \$ 382 | \$ 350 | \$ - | \$ 550 |
| 5580-Table Reservation (Wellness Expo, Arts & Crafts) | \$ 17,885 | \$ 6,100 | \$ 20,600 | \$ - | \$ 12,200 |
| Total Earned Revenues | \$ 43,950 | \$ 37,454 | \$ 48,750 | \$ 14 | \$ 20,500 |
| Total Revenues | \$ 49,950 | \$ 145,830 | \$ 54,650 | \$ 106,476 | \$ 30,400 |

| <u>EXPENDITURES</u> | | <u>BUDGET FY 2019-20</u> | <u>ACTUALS 2019-20</u> | <u>BUDGET FY 2020-21</u> | <u>EST ACTUALS 2020-21</u> | <u>BUDGET 2021-22</u> |
|---------------------|---|------------------------------|----------------------------|------------------------------|--------------------------------|---------------------------|
| 7000 | Contracted Services | | | | | |
| | 7220-Musicians & Bands (SNP & COA Dances) (Account Deactivated FY 2021-22) | \$ 8,305 | \$ 7,730 | \$ 8,650 | \$ - | \$ - |
| | 7540-Professional Services (Admin.-Bookkeeper) | \$ 3,600 | \$ 2,700 | \$ 3,600 | \$ - | \$ 4,800 |
| | Total Contracted Service | \$ 11,905 | \$ 10,430 | \$ 12,250 | \$ - | \$ 4,800 |
| 8100 | Operating Expenses | | | | | |
| | 8110-Supplies (Administrative, Coffee, Misc.) | \$ 11,571 | \$ 8,349 | \$ 12,700 | \$ 106 | \$ 1,200 |
| | 8112-Food (Misc.) | \$ 940 | \$ 2,554 | \$ 4,850 | \$ - | \$ - |
| | 8115-Program Expenses (Senior Nutrition Programs - including Meals On Wheels, Congregate Meal program and Senior Share and Kits programs.) - (Account Deactivated FY 2021-22) | \$ 8,500 | \$ 2,874 | \$ 26,500 | \$ - | \$ - |
| | 8120-Advertising | \$ 445 | \$ - | \$ 200 | \$ - | \$ - |
| | 8125-Video Rental | \$ 206 | \$ 154 | \$ 150 | \$ 69 | \$ 150 |
| | 8130-Membership Fees (Movie Permit) | \$ - | \$ - | \$ - | \$ - | \$ 350 |
| | 8160-Equipment/Software Maintenance | \$ - | \$ 337 | \$ 7,000 | \$ - | \$ 6,000 |
| | 8165-Equipment/Software Purchase | \$ 100 | \$ - | \$ 18,000 | \$ 6,569 | \$ 6,000 |
| | 8170-Printing & Copy (Administrative) | \$ 843 | \$ 290 | \$ 1,300 | \$ - | \$ 200 |
| | Total Operating Expenses | \$ 22,605 | \$ 14,558 | \$ 70,700 | \$ 6,743 | \$ 13,900 |
| 8500 | Program Expenses | | | | | |
| | 8510-Supplies (Program & Special Event Support) | \$ - | \$ - | \$ - | \$ - | \$ 2,125 |
| | 8512-Food (e.g. Congregate and Senior Share Support, Events) | \$ - | \$ - | \$ - | \$ - | \$ 5,150 |
| | 8520-Advertising | \$ - | \$ - | \$ - | \$ - | \$ 450 |
| | 8530-Membership Fees (Movie Permit) (Account Deactivated FY 2021-22) | \$ 500 | \$ 356 | \$ 350 | \$ 335 | \$ - |
| | 8535-Community/Club Support (Senior Games, Drama Club, etc.) | \$ 700 | \$ 1,712 | \$ 1,000 | \$ 500 | \$ 9,100 |
| | 8545-Mileage (Senior Share) | \$ 360 | \$ 637 | \$ 1,400 | \$ 950 | \$ 1,900 |
| | 8550-Nutrition Services Commitment | \$ - | \$ - | \$ - | \$ 5,382 | \$ 20,000 |
| | 8560-Prizes | \$ - | \$ - | \$ - | \$ - | \$ 2,500 |
| | 8570-Printing & Copying (Special Event Support) | \$ - | \$ - | \$ - | \$ - | \$ 1,300 |
| | 8575-Postage (Special Event Support) | \$ - | \$ - | \$ - | \$ - | \$ 250 |
| | 8580-Musicians & Bands (Special Event/Program Support) | \$ - | \$ - | \$ - | \$ - | \$ 4,475 |
| | 8590-Special Expenses (Special event prizes e.g. Bingo Bonanza Payouts, COA Dances, Community Outreach) | \$ 20,000 | \$ 5,296 | \$ 7,400 | \$ - | \$ - |
| | Total Program Expenses | \$ 21,560 | \$ 8,000 | \$ 10,150 | \$ 7,168 | \$ 47,250 |
| | Total Expenditures | \$ 56,070 | \$ 32,989 | \$ 93,100 | \$ 13,911 | \$ 65,950 |
| | ENDING FUND BALANCE | \$ 273,262 | \$ 392,223 | \$ 353,773 | \$ 484,788 | \$ 449,238 |