



YOUTH
EMPLOYMENT
SERVICE

YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

Wednesday, February 17, 2021, 8:15 a.m.

Zoom Online Meeting

<https://simivalley.zoom.us/j/92313674072>

Or by Telephone: Dial US: +1 669 900 9128 Webinar ID: 923 1367 4072

AGENDA

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND LOCAL ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE CITY IS NOT CONDUCTING IN-PERSON MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE YES ADVISORY BOARD MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO AGENDA ITEM 5.

1. Call to Order/Pledge of Allegiance/Welcome

2. Agenda Review

This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.

3. Approval of Minutes from January 20, 2021

4. Correspondence

5. Public Statements/Comments

This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.

NEW COMMENT PROCEDURE DUE TO THE COVID-19 PANDEMIC.

Public comment is the opportunity for members of the public to participate in meetings by addressing the YES Advisory Board in connection with one or more agenda or non-agenda items.

The following options allow for public participation:

a. Watch the YES Advisory Board Meeting live online at Zoom:

<https://simivalley.zoom.us/j/92313674072>

Or listen by telephone: +1 669 900 9128 Webinar ID: 923 1367 4072

b. If you wish to make a comment on a specific agenda item, please sign-on via this Zoom Link <https://simivalley.zoom.us/j/92313674072> and use the raise hand function when this agenda item is called. If you wish to make a public comment, you must be signed into the meeting and available at the time this agenda item is called.



CITY OF SIMI VALLEY

- c. Or, if you are unable to sign-on to Zoom and wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Tuesday prior to the YES Advisory Board meeting to the YES Coordinator at ktignac@simivalley.org and include the Agenda Item topic and/or your comments. These emails will be provided to the YES Advisory Board prior to the meeting and made a part of the record.
6. Informational Presentation
 - a. Legislative Update by Nicholas Gaines from State Senator Henry Stern's Office
7. Continued Business
 - a. Discussion of the Content and Production of the Interview Skills Videos
8. New Business
 - a. Discussion of a 2021 Job Expo Event
9. Youth Employment Service Advisory Board Reports and Comments
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
10. Coordinator's Report
11. Adjournment: Wednesday, March 17, 2021, 8:15 a.m., Online Zoom Meeting



Anna M. Medina
Deputy Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Welcome/Pledge of Allegiance

Youth Employment Service (YES) Advisory Board Chair Ryan Fowler called the meeting to order at 8:16 a.m. and Secretary Tim Harrington verified that a quorum was present.

P	Gloria Bowman	P	Mailani McNabb-Robinson		Alternates
P	Ryan Fowler	A	Zalma Quezada	E	Debra Bagley
P	Nicholas Gaines	P	Samantha Shapiro	E	Rocky Rhodes
P	Tim Harrington	E	Peter Wang	P	Connor Kubeisy
E	Tammy Harter	P	Rob West	P = Present	
E	Ashley Kilmnick	P	Jennifer Wigdor	E = Excused	
P*	Rita Longo	V	Local Government Rep	A = Absent	
A	Amin Maghsoodi			V = Vacant	

Staff: David Yoshitomi, Community Services Manager; Kristin Tignac, Community Services Coordinator.

2. Agenda Review

The agenda was approved as presented.

3. Approval of Minutes from December 16, 2020

ACTION: A motion to approve the December 20, 2020 minutes was made by Tim Harrington and seconded by Connor Kubeisy.

YES Advisory Board vote: 9 Ayes; 0 Noes; 0 Abstentions

The motion passed unanimously.

4. Correspondence

No correspondence had been received.

5. Public Statements/Comments

No public statements or comments were made.

6. Continued Business

No continued business was discussed.

7. New Business

a. Discussion of the Startup Simi Retreat on January 25, 2021

Ms. Tignac and Mr. Yoshitomi gave a brief overview of the Startup Simi Valley business incubator, including goals with the original focus on technology, biotech, and manufacturing startups.

Mr. Yoshitomi reported that past events, such as webinars have been attended mainly by current small business owners.

The virtual retreat, to be facilitated by former YES Advisory Board member Pilar Doolittle, would be designed to look at where the group is now, review of the YES mission, and provide the opportunity for attendees to brainstorm ideas for the future of Startup Simi.

Ms. Tignac stated that the date of the retreat may be changed due to a conflict.

Startup Simi Chair Rob West suggested that anyone who would like to be involved was welcome to join.

Members Connor Kubeisy and Nicholas Gaines volunteered to attend the Startup Simi Retreat.

Action Item: Ms. Tignac would notify Board members once the new date for the retreat was confirmed.

b. Discussion of the Content and Production of the Interview Skills Videos

Content Committee members Tim Harrington, Ryan Fowler and Gloria Bowman reported that they had met and where they were in the development of new training module outlines for COVID-19 safety and Zoom interviewing.

Rob West and Samantha Shapiro volunteered to review the outlines prior to filming.

Tim Harrington and Gloria Bowman volunteered to present the COVID-19 and Zoom Interview modules respectively. Board members also suggested asking Ashley Kilmnick if she would like to help present the Zoom interviews module.

8. Youth Employment Service Advisory Board Reports and Comments

Samantha Shapiro announced that the Simi Valley Chamber would host an e-waste collection event on Saturday, January 30 and Sunday, January 31, 2021 at the Chamber office, located at 40 West Cochran Street, from 9:00 a.m. to 2:00 p.m., each day.

9. Coordinator's Report

Ms. Tignac reported that Board member Nicholas Gaines would present a legislative update on behalf of State Senator Henry Stern's office on February 17, 2021.

10. Adjournment: Wednesday, February 17, 2021, 8:15 a.m., Online Zoom Meeting
Chair Ryan Fowler adjourned the meeting at 8:42 a.m.