

City of Simi Valley  
Electric Vehicle Charging Station (EVCS) Installation Expedited Permits  
Multi-Family Dwelling Checklist

Submit construction plans for review and permit issuance. Construction plans and documents shall show the entire scope of work, including the following:

- A dimensioned site plan, including location of EVCS parking spaces and adjacent vehicle drive aisles.
- Civil or architectural plans when necessary to provide compliance with Accessibility/ADA and applicable California Building Standards Code requirements.
- Electrical plans showing compliance with California Electrical Code requirements.
- Construction details including equipment location and manufacturer installation requirements.

Electric Vehicle Charging Stations for private use in a multi-family dwelling garage or carport shall:

- Be located in a manner that will not allow public access to the charging station
- Be equipped with a mechanism to prevent the theft of electricity by an unauthorized user
- Be protected as necessary to prevent damage by automobiles
- Be tamper-resistant to prevent injury particularly to children
- Be resistant to potential damage by vandalism

Submittals for all EVCS permits are to go through our [Customer Self Service Online Portal](#).

**EVCS permit application submittals will be processed within 7 business days.**