



# Simi Valley Council On Aging

3900 Avenida Simi, Simi Valley, CA 93063 Phone: 805.583.6041 Fax: 805.583.7921

## **Simi Valley Council On Aging (COA) Monthly Meeting**

Monday, November 9, 2020  
1:30 p.m.

Zoom Online Meeting <https://simivalley.zoom.us/j/96417580089>

Or by telephone: Dial US: 1 669 900 9128

Webinar ID: 964 1758 0089

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND LOCAL ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE CITY IS NOT CONDUCTING IN-PERSON MEETINGS. TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE COA MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO AGENDA ITEM 8.**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair (Janet Plant)
6. Representative Reports
  - a. City Council (Mayor Pro Tem Mike Judge)
  - b. Community Services (Anna M. Medina)
  - c. Senior Center (Angel Sierra)
7. Presentations – None
8. Public Statements

### **Council On Aging Mission Statement**

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

This is the time reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

### **NEW COMMENT PROCEDURE FOR ONLINE MEETINGS DUE TO THE COVID-19 PANDEMIC.**

The following options allow for public participation:

- a. Watch the Council On Aging Meeting live online at Zoom: <https://simivalley.zoom.us/j/96417580089>
- b. Listen by telephone: Dial US: 1 669 900 9128 Webinar ID 964 1758 0089d

- c. To make a public statement or comment on a specific agenda item, please submit your comment via email by 10:00 a.m. on the Monday of the Council On Aging meeting to the Assistant Community Services Manager at [rmartin@simivalley.org](mailto:rmartin@simivalley.org) and include the Agenda Item topic and/or your comments. Emails should be limited to 250 words or less. These emails will be provided to the Council On Aging prior to the meeting and made a part of the record. Subsequently, the Council On Aging staff liaison will read the emails received for a period no longer than 30 minutes. Every effort will be made to read all emails into the record, but some emails may not be read due to time limitations. Emails received after 10:00 a.m. but prior to the end of Agenda Item 8 will not be read but will be included as part of the public record.
- 9. Informational Presentations
    - a. Proposed temporary amendments to the COA By-laws
  - 10. Appointments – None
  - 11. Officer, Liaison, Representative and Ad Hoc Committee Reports
    - a. Officer Report
      - 1. Treasurer (Bill Oliver, see attached)
    - b. Liaison Report
      - 1. Housing Liaison (Bob Cottle, see attached)
    - c. Representative Report
      - 1. VCAAA Representative
    - d. Ad Hoc Committee Reports
      - 1. COA Executive Board Recruitment
      - 2. Wayne Templeton Volunteer of the Year
  - 12. Continued Business – None
  - 13. New Business – None
  - 14. Announcements of Upcoming COA/Senior Center Events/Programs.
    - a. The Senior Center will remain closed until further notice.
    - b. Thanksgiving Eve Dinner “Drive Thru ” will be held on November 25, 2020. Tickets are available Monday through Friday from 12:00 noon to 1:00 p.m. at the north entrance.
  - 15. Suggested agenda items for the COA meeting on Monday, December 14, 2020
  - 16. Adjournment
 

/s/ \_\_\_\_\_  
 Anna M. Medina  
 Deputy Community Services Director

If any individual has a disability that may require an accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

**DRAFT MINUTES**

1. Call to Order and Pledge of Allegiance – Janet Plant called the meeting to order at 1:31 p.m. and led the Pledge of Allegiance.
2. Roll Call – Suzanne Robertson called Roll Call. Members present were Linda Allen, Bill Fischer, Bill Oliver, Janet Plant, Suzanna Robertson, Pete Strong and Ed Tingstrom. Suzanne Robertson verified there was a quorum present. Jerie St. Germain was excused. Theresa Lewis arrived at 1:10 p.m. during Agenda Item 5.
3. Agenda Review - By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes – The minutes were amended to reflect that Linda Allen and Bill Fischer had excused absences in September. Ed Tingstrom moved to approve the minutes of the meeting on September 14, 2020 as amended, and Pete Stong seconded the motion. The motion passed unanimously.
5. Report of COA Chair

Janet Plant thanked the Food Share and Senior Share for their food distribution programs. Food Share distributed boxes of dairy products from September 29 to October 30 to assist with the food security of the recipients. She thanked all the Senior Center staff for continuing to work to distribute food to the seniors.

6. Representative Reports
  - a. City Council

Mayor Pro Tem Mike Judge thanked all the community volunteers in Simi Valley that are helping at this time. He encouraged people to vote and said that there is a ballot drop box between the Simi Valley Public Library and City Hall. There will also be in-person voting at the library and the Ronald Reagan Presidential Library. The ballot does not need postage and you can drop it in any mailbox. Hobby Lobby opened and is an internet-proof business because people generally need to purchase hobby and craft items in person. The City Council has given approval for the developer to move forward with the prescreening process for senior housing in the vacant lot next to the Senior Center. Prescreening approval means the developer can now proceed to present its plans to various City entities such as the Neighborhood Councils. Linda Allen asked what the low-cost threshold would be for the housing development next to the Senior Center that is in prescreening at this time. Mayor Pro Tem Judge stated that City Council voted to approve them to move forward with the prescreening period and he did not have information regarding cost of the housing units. The new

Assisted Living facilities (Royal Street, Erringer Road, and Tapo Canyon Road) should be open by early 2021. Pete Stong asked about the proposed facility on Welcome Court and Mayor Pro Tem Judge said it is in litigation at this time.

b. Community Services

Anna Medina reported that the Library, the Senior Center and Cultural Arts Center (CAC) remain closed. The Senior Center is active with food distribution programs and the Library is offering curbside service. She said the CAC will be offering some virtual programming.

c. Senior Center

Angel Sierra said that the member management system is up and running. The new Senior Center registration forms will be available soon and the Senior Center will begin with registering current active volunteers. This system will enable the Center to actively do contact tracing. The Rotary Club of Simi Sunrise is still going to host the Thanksgiving Eve Dinner. It will be a drive thru event this year and tickets will be available for pick-up weekdays beginning November 2, 2020 between 12:00 p.m. and 1:00 p.m. COA Executive Board member applications are available on the COA webpage. Pete Stong noted there is only a little room to include all the information on the page for the Volunteer of the Year nomination form. Angel stated that will be corrected. He said all the dedicated City of Simi Valley volunteers are usually recognized at a volunteer dinner. Due to health concerns this year, the City is putting together a video recognizing volunteers and the links to the video will be publicized on the City website and Facebook page. Voting information links are in the October 7, 2020 "News Bytes" published on the Senior Center webpage. Ed Tingstrom asked about the "phony" ballot boxes. Angel Sierra stated that a list of locations for official ballot drop boxes are also in the News Bytes. He said that Senior Nutrition Program reports will be provided quarterly, with the next report to be presented in January, 2021. He said there are 270 participants for the Rancho Simi Recreation and Park District Community Games.

7. Presentations – None.

8. Public Statements

Statements made via email: None.

Ed Tingstrom noted the last month's Profit and Loss statement included a \$500 expenditure to support the Community Games and asked if the COA approved it. Treasurer Bill Oliver stated this was not an item needing additional approval by the

Board, as it was included and approved in the annual budget. Jeanie Mortensen inquired about the election process of new COA Executive Board members. Ed Mazeika, who is the Chair of the COA Executive Board Recruitment Committee, stated that applications will be reviewed and there will be an orientation meeting for all applicants held via Zoom. The applicants will make a brief statement at the January 2021 COA meeting to explain why they want to be on the Board. The COA will then vote on who should be on the Board and then recommend that the City Council appoints the elected members. Six applications have been received so far. Stephanie Newbrook asked about the two new Amazon locations in Simi Valley. Mayor Pro Tem Judge said that they will be located near Tapo Canyon Road and Royal Avenue and at the former Bank of America site on north Madera Road. It will bring 400 above-market paying jobs to the area.

9. Informational Presentations – None.
10. Appointments – None.
11. Officer, Liaison, Representative and Ad Hoc Committee Reports
  - a. Officer Report
    1. Treasurer

Bill Oliver thanked all who participate in distributing food for the food programs. He said the COA is in the black. There is no expenditure for a bookkeeper at this time due to very little COA business going on, so he and Angel Sierra are taking care of the expenditures. Angel added that the member management software that the COA paid half of the cost for, so far, will have the remaining balance paid by the City of Simi Valley using Covid-19 emergency funds.
  - b. Liaison Report
    1. Housing Liaison - No report.
  - c. Representative Report
    1. VCAAA Representative – No report.
12. Continued Business – None.
13. New Business – None.
14. Announcements of Upcoming Senior Center Events
  - a. The Senior Center will remain closed until further notice

- b. COA Executive Board Recruitment, October 1 to November 6, 2020
  - c. Wayne Templeton Volunteer of the Year Nominations, October 1 to November 6, 2020
  - d. RSRPD Community Games, October 13 to 28, 2020
  - e. Thanksgiving Eve Dinner drive thru event, Wednesday, November 25, 2020. Tickets required and can be picked up Monday through Friday from 12:00 p.m. to 1:00 p.m. at the Senior Center north entrance beginning Monday, November 2, 2020.
15. Suggested Agenda Items for the COA Meeting on November 9, 2020 – None.
16. Adjournment

By consensus of the Executive Board, the meeting was adjourned at 1:40 p.m.

## CITY OF SIMI VALLEY • MEMORANDUM

**DATE:** November 9, 2020  
**TO:** Simi Valley Council On Aging  
**FROM:** Robert Martin, Assistant Community Services Manager  
**SUBJECT:** PROFIT AND LOSS

### Profit and Loss Report

The profit and loss (P&L) report (attached) is a summary of the COA's total income and total expenses for the month of October 2020.

During this reporting period, the COA received \$8,300 in contributions (revenues/income) from various sources in support of its programs. This includes \$300 in individual contributions, a \$5,000 contribution from Adventist Health Simi Valley and a \$3,000 contribution from the Gonzalez Family Foundation (Vallarta Supermarkets).

During this reporting period, the COA incurred expenses related to the Senior Share program in the amount of \$210.

October 2020:

REVENUES:	\$ 8,300.00
EXPENDITURES:	<u>\$ 210.00</u>
NET INCOME:	\$ 8,090.00

Staff and the COA Treasurer will be available to answer any questions at the November 9, 2020 meeting.

Simi Valley Council On Aging  
**Profit & Loss**  
October 2020

Agenda Item  
No. 11.a.1.

	<u>Oct 20</u>
<b>Income</b>	
<b>4 · Contributed Support</b>	
4010 · Individual Contribution	300.00
4015 · Business Contribution	<u>8,000.00</u>
<b>Total 4 · Contributed Support</b>	<u>8,300.00</u>
<b>Total Income</b>	8,300.00
<b>Expense</b>	
8100 · Operating Expenses	
8115 · Nutrition Services	<u>210.00</u>
<b>Total 8100 · Operating Expenses</b>	<u>210.00</u>
<b>Total Expense</b>	<u>210.00</u>
<b>Net Income</b>	<u><u>8,090.00</u></u>



DATE: November 9, 2020  
TO: Council On Aging  
FROM: Bob Cottle  
SUBJECT: HOUSING LIAISON REPORT

On October 5, 2020, the City Council held a public hearing to review a request from Cabrillo Economic Development Corporation (CEDC) to change the land use designation of a vacant .885-acre parcel at 3820 Avenida Simi from single-family zoning to Residential Very High Density. The project site is just west of the Senior Center. CEDC is proposing to build a 35-unit senior apartment, which would include 34 one-bedroom units and one studio unit. The proposed building would include a one-story element facing Avenida Simi, with the remainder of the structure being 3 stories in height. No specific information regarding proposed apartment rents is available at this time, but CEDC has indicated that the apartments will be designated as affordable units.

The City Council asked the developer to continue to work with the neighbors in the area to discuss their concerns about increased traffic along Avenida Simi and potential concerns from residents about the three-story portion of the project.

CEDC will need to submit a development application in the future, which will include detailed plans and an affordable housing agreement application. The affordable housing agreement will contain details regarding the initial apartment rents and limits on future increases in rents.