

Simi Valley Council On Aging (COA) Monthly Meeting

*****REVISED AGENDA*****

Monday, June 10, 2019

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports
 - A. City Council (Council Member Mike Judge)
 - B. Community Services (Anna Medina)
 - C. Senior Center (Angel Sierra)
 - D. Ventura County Area Agency on Aging (Antoinette Olson & Neill Spector)
7. Presentations – none
8. Public Statements

This is the time reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
9. Informational Presentations – none
10. Appointments - none
11. Officer, Liaison and Ad Hoc Advisory Committee Reports
 - A. Officer Reports
 1. Vice Chair (Jerie St. Germain)
 2. Treasurer (Char Jackowicz, see attached)
 3. Corresponding Secretary (Bill Oliver)
 - B. Liaison Report(s)
 1. Senior Share Liaison (Joe Beautz)
 2. Senior Nutrition Liaison (Ed Mazeika, see attached)

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

3. Housing Liaison (Judy Pepiot, see attached)
 4. Dance Liaison (Theresa Lewis)
- C. Ad Hoc Advisory Committee Reports
 1. Wellness Expo (Pete Stong & Ed Tingstrom)
 2. Stars & Stripes Social (Theresa Lewis & Michael Rubinstein)
 3. Finance Ad Hoc Committee (Bill Fischer)
 4. Speakers Bureau & Community Outreach Committee (Jerie St. Germain)
12. Continued Business - none
13. New Business
 - A. Receive and File the 2020 Calendar of Important COA Events (Angel Sierra, see attached)
 - B. Discussion and possible Action on a request to the City Council to allocate gap financing to rehabilitate the Peppertree Court Senior Apartments in exchange for additional senior affordable housing units via a new Affordable Housing Agreement
14. Announcements of Upcoming COA/Senior Center Events/Programs
 - A. COA Dances; Friday, June 14, July 12, and August 9, 2019, 7:30 p.m. to 10:00 p.m.
 - B. COA Meeting Dark in July and August (No Meetings)
 - C. Stars & Stripes Ice Cream Social Saturday, July 13, 2019, 2:00 p.m. to 4:00 p.m.
15. Suggested Agenda Items for the COA meeting on Monday, September 9, 2019
16. Adjournment

/s/
Mara Malch
Deputy Community Services Director

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Janet Plant called the meeting to order at 1:03 p.m. Bill Oliver led the Pledge of Allegiance.
2. Roll Call – Theresa Lewis called Roll Call. Members present were Al Fournier, Theresa Lewis, Char Jackowitz, Bill Oliver, Janet Plant, Jerie St. Germain, Pete Stong and Ed Tingstrom. Bill Fischer was excused. Theresa Lewis verified there was a quorum present.
3. Agenda Review - By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes – Ed Tingstrom moved to approve the minutes of the meeting on April 8, 2019, and Pete Stong seconded the motion. The motion passed unanimously.
5. Report of COA Chair – Janet Plant read the Older Americans Month Proclamation presented to the COA by the City Council.
6. Representative Reports

A. City Council

Council Member Judge said that the Black Bear Diner is set to open at the end of June 2019. He said the Town Center is in foreclosure but is still operating and the new owners will probably not be in place until 2020. The Boot Barn opening has been delayed due to a legal dispute with one of the other tenants of the building which will hopefully be resolved soon. Council Member Judge explained that the homeless population count is a “snapshot in time” and as of the last count, the number of homeless persons has gone down. He said the City is not a service provider; however, funds allocated for homelessness services are utilized by the Samaritan Center. There is a new tenant for the old Mervyn’s location but it cannot be announced until the lease is signed.

B. Community Services

Mara Malch said that there will be an informational presentation about the City’s CalPERS pension liabilities and possible financial solutions at the City Council meeting. There will be a meeting for the public to provide input on the Fiscal Year 2019-20 City Budget on May 23, 2019. The budget is scheduled to go to the City Council for approval on June 3, 2019.

C. Senior Center

Angel Sierra said that flyers showing a listing of events to celebrate the City of Simi Valley's 50th anniversary are now available. There will be a presentation on Advance Directives and Physicians' Orders for Life-sustaining Treatment (POLST) on May 21, 2019 at 1:30 p.m. The COA and the Rotary Club will host a celebration for Older Americans Month on May 15, 2019, from 10:30 a.m. to 1:00 p.m. in the Senior Center Multipurpose Room and complimentary lunch will be provided to anyone age 90 or older.

D. Ventura County Area Agency on Aging

Toni Olson reported that VCAAA has a new Chair and Vice Chair. She said a nutrition grant was approved for the Simi Valley Senior Center in the amount of \$144,000 and that Farmer's Market vouchers will be distributed around the first of July 2019.

7. Presentations – None.

8. Public Statements

Ed Tingstrom said the Cajun Festival will be held on May 25 and 26, 2019. People should contact the Rotary Club of Simi Sunrise if they are interested in volunteering. There will be a Veterans' presentation at Pioneer Cemetery on May 27, 2019, at 10:00 a.m.

9. Informational Presentations – None.

10. Appointments – None.

11. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

1. Vice Chair – no report

2. Treasurer

Char Jackowicz referred to the agenda packet's attachment for Agenda Item 11. A. 2. and said the COA is doing fine financially.

3. Corresponding Secretary

Bill Oliver said he recently sent out two thank you letters to donors.

B. Liaison & Program Manager Reports

1. Senior Share Liaison

On behalf of Program Manager, Joe Beautz, Robert Martin reported that the program increased its maximum number of people it can serve from 70 to 100 people, with 13 still on the wait list.

2. Senior Nutrition Program Liaison

Ed Mazeika referred to the agenda packet's attachment for Agenda Item 11. B. 2. He said that Pamela Vincent will be providing the entertainment for the Older Americans Month party, compliments of the Rotary Club of Simi Sunrise. The theme this year is "Connect, Create, and Contribute."

3. Housing Liaison

Judy Pepiot referred to the agenda packet's attachment for Agenda Item 11. B. 3. She said the developers of the Walnut Hills Senior Village LLC that was not approved by the Planning Commission last month have filed an appeal with the City Council. The project will be on the agenda for a future City Council meeting. The Peppertree Ranch development at Tapo Canyon Road and Guardian Street was given approval to proceed to a formal application.

4. Dance Liaison

Theresa Lewis said 86 people attended the May dance, which includes 14 volunteers. The Wyatt Haupt Band will play at the next dance on Friday, June 14, 2019.

C. Ad Hoc Committee Reports

1. Easter Sunrise Breakfast

Theresa Lewis said an estimated 300 seniors attended last month's Easter breakfast and thanked the Kiwanis for sponsoring the event.

2. Street Fair

Jerie St. Germain said the Street Fair went well and thanked Ed Mazeika and Bill Oliver for helping at the booth.

3. Older Americans Month

Char Jackowitz said she and Janet Plant are looking forward to attending the celebration.

4. Wellness Expo

Pete Stong said they are expecting a successful event on Wednesday, May 22, 2019 from 8:00 a.m. to 12:00 p.m. 70 exhibitors have signed up and Adventist Health Simi Valley is the major sponsor this year. Many screenings will be offered and if anyone would like to volunteer, they should speak to him.

5. Stars & Stripes Social

Theresa Lewis said organization for the July 13, 2019 event is going well and there will be a volunteer meeting on June 10, 2019.

6. Finance Ad Hoc Committee

Char Jackowitz read a report from Bill Fischer. The committee met on April 25, 2019, and it is still trying to identify how to best use funds to help seniors in the community. She said that the Finance Committee is tasked with deciding how COA funds should be allocated. The Speakers Bureau and Community Outreach Committee's focus is on increasing awareness of the Senior Center and the COA in the community.

7. Speakers Bureau & Community Outreach Committee

Jerie St. Germain said that the Committee will be meeting soon and that he will give a report next month.

12. Continued Business – None.

13. New Business

- A. Discussion/Action on the recommendation of a candidate to the City Council for appointment of a Representative to the Ventura County Area Agency on Aging Advisory Council

Antoinette Olson was the only interested individual and is completing her fourth consecutive term on June 30, 2019.

The VCAAA By-laws state that the term of membership for individuals on the Advisory Council shall be two years. At the conclusion of a two-year term, an Advisory Council member may be reelected or re-appointed for a second or third two-year term by the appointing authority. Individuals may only serve six consecutive years on the Advisory Council unless an exception has been made by the appointing authority.

Char Jackowicz moved to recommend that the City Council exercise its ability to make an exception and reappoint Antoinette Olson as the City's representative to the Ventura County Area Agency on Aging Advisory Council with a term commencing on July 1, 2019, and concluding on June 30, 2021. Ed Tingstrom seconded the motion.

Executive Board	Ayes, 8	Nays, 0	Abstentions, 0
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Audience	Ayes, 13	Nays, 0	Abstentions, 0
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The motion passed.

14. Announcements of Upcoming Senior Center Events

- A. Older Americans Month Celebration May 15, 2019, 10:30 a.m. to 12:30 p.m.
- B. Wellness Expo May 22, 2019, 8:00 a.m. to 12:00 p.m.

15. Suggested Agenda Items for the COA Meeting on June 10, 2019

Ed Tingstrom suggested that the COA discuss how best to serve Veterans.

16. Adjournment

By consensus of the Executive Board, the meeting was adjourned at 2:00 p.m.

4:56 PM
 05/28/19
 Cash Basis

Agenda Item No.
 11.A.2

Council on Aging Profit & Loss Prev Year Comparison July 1, 2018 through May 28, 2019

	Jul 1, '18 - May 28, 19	Jul 1, '17 - May 28, 18
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Individual Contribution	5,260.00	5,877.37
4015 · Business Contribution	8,355.69	11,064.74
4 · Contributed support - Other	0.00	100.00
Total 4 · Contributed support	13,615.69	17,042.11
5 · Earned revenues		
5310 · Interest-savings/short-term inv	46.52	19.31
5340 · Other investment income	-1,362.48	1,765.26
5450 · Advertising revenues	600.00	1,725.00
5490 · Miscellaneous revenue	12,800.46	16,159.95
5560 · Tickets	14,794.26	15,062.00
5570 · Drawings	151.00	399.00
5580 · Table Reservations	21,110.00	11,855.61
Total 5 · Earned revenues	48,139.76	46,986.13
Total Income	61,755.45	64,028.24
Gross Profit	61,755.45	64,028.24
Expense		
7200 · Contract for Service		
7220 · Musicians & bands	7,173.00	8,735.00
Total 7200 · Contract for Service	7,173.00	8,735.00
7500 · Other Contract for Service Exp		
7540 · Professional fees - other	2,300.00	2,200.00
Total 7500 · Other Contract for Service Exp	2,300.00	2,200.00
8100 · Non-Contract for Service Exp		
8110 · Supplies	9,925.81	10,010.96
8112 · Food	878.39	805.17
8115 · Program Expense	7,000.00	0.00
8120 · Advertising	446.58	129.50
8125 · Video Rentals	136.05	188.65
8160 · Equip rental & maintenance	898.97	97.50
8165 · Equipment Purchase	2,227.31	2,035.84
8170 · Printing & copying	1,035.79	214.14
Total 8100 · Non-Contract for Service Exp	22,548.90	13,481.76
8500 · Misc expenses		
8515 · Grants	0.00	1,000.00
8530 · Membership dues - organization	495.57	506.84
8535 · Participation Fees	1,020.00	44.00
8545 · Mileage	169.20	386.96
8590 · Other expenses	10,182.03	4,078.00
Total 8500 · Misc expenses	11,866.80	6,015.80
Total Expense	43,888.70	30,432.56
Net Ordinary Income	17,866.75	33,595.68
Net Income	17,866.75	33,595.68

4:51 PM
05/28/19
Cash Basis

Council on Aging
Balance Sheet Prev Year Comparison
As of May 28, 2019

	<u>May 28, 19</u>	<u>May 28, 18</u>
ASSETS		
Current Assets		
Checking/Savings		
SVSS Endowment Fund	18,161.16	19,523.64
US Bank Checking 5601		
Drama Club	823.18	833.11
US Bank Checking 5601 - Other	19,748.56	9,063.22
Total US Bank Checking 5601	<u>20,571.74</u>	<u>9,896.33</u>
US Bank Savings		
MOW Rst.	33,000.00	30,000.00
US Bank Savings - Other	202,368.97	187,813.51
Total US Bank Savings	<u>235,368.97</u>	<u>217,813.51</u>
1040 · Petty cash		
1041 · Cash Drawer	200.00	300.00
1042 · Dance Cash Drawer	100.00	0.00
Total 1040 · Petty cash	<u>300.00</u>	<u>300.00</u>
Total Checking/Savings	<u>274,401.87</u>	<u>247,533.48</u>
Total Current Assets	<u>274,401.87</u>	<u>247,533.48</u>
TOTAL ASSETS	<u><u>274,401.87</u></u>	<u><u>247,533.48</u></u>
LIABILITIES & EQUITY	0.00	0.00

Simi Valley Senior Nutrition Program FY1819 Report

HDM (C2) Contracted Meals: 38,850

Congregate (C1) Contracted Meals: 11,940

Total C1 & C2 Meals: 50,790

Home Delivered Meals				Congregate Meals				HDM / Congregate Totals		
	Meals Served	Unduplicated Clients New	Donations Received		Meals Served	Unduplicated Clients New	Donations Received	Meals Served Total	Unduplicated Clients New	
Jul	2972	164	\$ 3,242.50	Jul	1026	131	\$1,025.40	Jul	3998	295
Aug	3469	8	\$ 3,174.00	Aug	1136	70	\$1,176.41	Aug	4605	78
Sept	2859	14	\$ 3,428.50	Sep	914	41	\$947.35	Sep	3773	55
Oct	3309	14	\$ 2,653.50	Oct	1143	95	\$1,611.70	Oct	4452	109
Nov	3573	13	\$ 3,418.41	Nov	868	38	\$928.51	Nov	4441	51
Dec	3437	9	\$ 2,712.50	Dec	739	43	\$864.07	Dec	4176	52
Jan	3470	14	\$ 3,699.00	Jan	929	33	\$983.69	Jan	4399	47
Feb	3293	10	\$ 3,089.50	Feb	857	20	\$958.41	Feb	4150	30
Mar	3403	5	\$ 3,134.60	Mar	901	39	\$1,103.53	Mar	4304	44
Apr	3412	16	\$ 3,188.50	Apr	991	33	\$1,101.25	Apr	4403	49
May	3756	11	\$ 3,006.85	May	1067	59	\$1,149.12	May	4823	70
YTD Totals:	36,953	278	\$ 34,747.86	YTD Totals:	10,571	602	\$11,849.44	YTD Totals:	47,524	880

Housing Liaison Report

June 10, 2019

Walnut Hills Senior Village – 51 Townhomes age 55+ Market Rate

*On The north side of Walnut between Lemon Drive & Cole Ave.
29 one-story, 22 two-story with masters downstairs with boutique-type amenities.*

UPDATE: As previously reported, the Planning Commission voted NOT to recommend approval of this project on April 3rd. The developer has filed an appeal to the City Council, based on the fact that the *initial* Staff Report indicates that the project meets all required criterion for requirements.

The appeal is now scheduled for the City Council Meeting on July 29th.

(It was moved from June 3rd because of a heavy agenda with the city budget)

Judy Pepiot



Simi Valley Council On Aging

Agenda Item No.
13.A

2020 Calendar of Important COA Events

January

10 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
13 – Monday	COA Annual Meeting	1:00 p.m.

February

10 – Monday	COA Meeting	1:00 p.m.
14 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
22 – Saturday	Bingo Bonanza	9:30 a.m. – 3:00 p.m.

March

9 – Monday	COA Meeting	1:00 p.m.
13 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
TBD – Monday	City Council, COA Update	6:00 p.m.

April

10 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
12 – Sunday	Easter Sunrise Breakfast <i>Kiwanis Club of Simi Valley</i>	8:00 a.m. – 11:00 a.m.
13 – Monday	COA Meeting	1:00 p.m.

May

2 – Saturday	Street Fair	9:00 a.m. – 5:00 p.m.
8 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
11 – Monday	COA Meeting	1:00 p.m.
20 – Wednesday	Older Americans Celebration	10:30 a.m. – 1:00 p.m.
27 – Wednesday	Wellness Expo	8:00 a.m. – 12:00 p.m.

June

8 – Monday	COA Meeting	1:00 p.m.
12 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
TBD – Monday	City Council, COA Update	6:00 p.m.

July

	<i>COA Dark – No Meeting</i>	
10 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
11 – Saturday	Stars & Stripes Ice Cream Social	2:00 p.m. – 4:00 p.m.



Simi Valley Council On Aging

2020 Calendar of Important COA Events

August

14 – Friday	<i>COA Dark – No Meeting</i> COA Dance	7:30 p.m. – 10:00 p.m.
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September

11 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
14 – Monday	COA Meeting	1:00 p.m.
19 – Saturday	Bingo Bonanza	9:30 a.m. – 3:00 p.m.

October

9 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
12 – Monday	COA Meeting	1:00 p.m.
23 – Friday	Fall Arts & Crafts Fair	9:00 a.m. – 3:00 p.m.
24 – Saturday	Fall Arts & Crafts Fair	8:00 a.m. – 3:00 p.m.
24 – Saturday	Pancake Breakfast <i>Rotary Club of Simi Valley</i>	8:00 a.m. – 11:00 a.m.

November

9 – Monday	COA Meeting	1:00 p.m.
13 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
25 – Wednesday	Thanksgiving Eve Dinner <i>Rotary Club of Simi Valley</i>	4:45 p.m. – 9:00 p.m.

December

11 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
14 – Monday	COA Meeting	1:00 p.m.
30 – Monday	COA Dance New Year's Eve Eve	TBA
TBD – Monday	City Council, COA Update	6:00 p.m.