

**Simi Valley Council On Aging (COA) Monthly Meeting**

Agenda

Monday, May 13, 2019

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

**Please silence your cell phones**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports

- A. City Council (Council Member Mike Judge)
- B. Community Services (Mara Malch)
- C. Senior Center (Angel Sierra)
- D. Ventura County Area Agency on Aging (Antoinette Olson & Neill Spector)

7. Presentations – none
8. Public Statements

This is the time reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

9. Informational Presentations – none
10. Appointments - none
11. Officer, Liaison and Ad Hoc Advisory Committee Reports

- A. Officer Reports
  1. Vice Chair (Jerie St. Germain)
  2. Treasurer (Char Jackowicz, see attached)
  3. Corresponding Secretary (Bill Oliver)
- B. Liaison Report(s)
  1. Senior Share Liaison (Joe Beautz)
  2. Senior Nutrition Liaison (Ed Mazeika, see attached)
  3. Housing Liaison (Judy Pepiot, see attached)

<p><b>Council On Aging Mission Statement</b> The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.</p>
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4. Dance Liaison (Theresa Lewis)
- C. Ad Hoc Advisory Committee Reports
  1. Easter Sunrise Breakfast (Theresa Lewis)
  2. Street Fair (Jerie St. Germain)
  3. Older Americans Month (Janet Plant and Char Jackowitz)
  4. Wellness Expo (Pete Stong & Ed Tingstrom )
  5. Stars & Stripes Social (Theresa Lewis & Michael Rubinstein)
  6. Finance Ad Hoc Committee (Bill Fischer)
  7. Speakers Bureau & Community Outreach Committee (Jerie St. Germain)
12. Continued Business - none
13. New Business
  - A. Discussion/Action on the recommendation of a candidate to the City Council for appointment of a Representative to the Ventura County Area Agency on Aging Advisory Council
14. Announcements of Upcoming COA/Senior Center Events/Programs
  - A. Older Americans Month Celebration May 15, 2019, 10:30 a.m. to 12:30 p.m.
  - B. Wellness Expo May 22, 2019, 8:00 a.m. to 12:00 p.m.
15. Suggested Agenda Items for the COA meeting on Monday, June 10, 2019
16. Adjournment

/s/  
Mara Malch  
Deputy Community Services Director

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

**DRAFT MINUTES**

1. Call to Order and Pledge of Allegiance – Janet Plant called the meeting to order at 1:00 p.m. Janet Plant led the Pledge of Allegiance.
2. Roll Call – Theresa Lewis called Roll Call. Members present were Bill Fischer, Al Fournier, Theresa Lewis, Char Jackowicz, Bill Oliver, Janet Plant, Jerie St. Germain, Pete Stong. Ed Tingstrom was absent. Theresa Lewis verified there was a quorum present.
3. Agenda Review - By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes – A motion was made by Char Jackowicz and seconded by Jerie St. Germain to approve the minutes of the meeting on March 11, 2019. The motion passed unanimously.
5. Report of COA Chair – No report.
6. Representative Reports

A. City Council

Council Member Mike Judge explained that all of Simi Valley is already zoned for different types of use and any zone changes must be approved by the City. The proposed housing development off Walnut Street did not pass the Planning Commission. The City no longer offers incentives to build since redevelopment funds were discontinued several years ago. He encouraged anyone who sees graffiti or potholes to report it by calling the corresponding City hotlines. Discarded and used needles should be reported to the Police Department by calling its non-emergency number (805) 583-6950.

B. Community Services

Mara Malch thanked Char Jackowicz and Don Novell for their assistance in preparing the Fiscal Year 2019-20 COA budget. She announced that the City is being reorganized and that as of July 1, 2019, she will no longer be overseeing the Senior Center. She announced that Tom Poyser, a Senior Center volunteer, was chosen as the City Volunteer of the Year and Patricia Lewis as the Community Volunteer of the Year.

C. Senior Center

Angel Sierra encouraged everyone to attend the annual Easter Breakfast for seniors sponsored by the Kiwanis. It will be held at the Senior Center on Sunday, April 21, 2019. He said the City Council approved the proposed changes to the COA By-laws at the City Council meeting on March 11, 2019.

D. Ventura County Area Agency on Aging

Toni Olson reported that VCAAA has revamped its website at <http://www.vcaaa.org>. Under new proposed changes to policies and procedures, VCAAA Advisory Council Representatives may only have to serve on one sub-committee per year and an effort is being made to combine sub-committee meetings with the regular board meetings to minimize members' travel time. Currently there is controversy regarding a state requirement to have a faith-based member on the board. One of the Simi Valley representative's term ends June 30, 2019, and there will be a recruitment for the open position.

7. Presentations – None.

8. Public Statements

Theresa Lewis introduced Michael Rubinstein as the Co-chair of the Stars and Stripes Ice Cream Social.

9. Informational Presentations – None.

10. Appointments

A. Speakers Bureau and Community Outreach Committee

Janet Plant stated the purpose of this committee is to promote the COA and the Senior Center programs to the community. She appointed Jerie St. Germain as Chair. A member of the audience said the committee should identify how to help seniors, and another member commented that it should also educate them about the transportation and housing resources. Char Jackowicz moved to approve the appointment and Pete Stong seconded the motion. The motion passed unanimously.

11. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

1. Vice Chair

Jerie St. Germain stated that the COA will have a booth at the Simi Valley Street Fair on Saturday, May 4, 2019, at the Simi Valley Town Center.

2. Treasurer

Char Jackowicz referred to the agenda packet's attachment for Agenda Item 11. A. 2.

3. Corresponding Secretary

Bill Oliver stated that he recently sent out five thank you letters to donors.

B. Liaison & Program Manager Reports

1. Senior Share Liaison

Joe Beautz said the program has been serving about 70 people each week. Its new goal is to serve 100 seniors and he said the current volunteers are willing to help with the increased demand. He explained that Senior Share is a "Closed Food Pantry" program which means that the COA can set the eligibility requirements. He said Food Share provides food, local grocery stores donate food, and the program also receives food donations from people who use coupons to obtain food at a discount.

2. Senior Nutrition Program Liaison

Ed Mazeika was not present but Janet Plant referred to the agenda packet's attachment for Agenda Item 11. B. 2.

3. Housing Liaison

Judy Pepiot gave a verbal report. She said that the Planning Commission did not approve the Walnut Street development due to concerns from area residents. The project was proposed as a market-rate high-end townhomes for age 55+ seniors and did not include any affordable units. She provided population statistics about the ages of Simi Valley residents and stated that there are only 197 for-sale homes that are limited to seniors.

4. Dance Liaison

Theresa Lewis stated that the next dance on April 12, 2019, is a “Spring Fling” and that East Coast Swing dance instruction will be taught. The Wyatt Haupt Band will entertain guests.

5. VCAAA Liaison – No report.

C. Ad Hoc Committee Reports

1. Bingo Bonanza – No report.

2. Wellness Expo

Pete Stong reported that 35 exhibitors have signed up so far and that Adventist Health Simi Valley will be a double sponsor this year. Most of the health screenings offered in past years will be offered again this year and there will be a CPR demonstration this year. The Wellness Expo will be held on May 22, 2019, from 8:00 a.m. to 12:00 p.m.

3. Finance Ad Hoc Committee

Bill Fischer said that the committee recently met to discuss how best to use available funds.

4. Arts & Crafts Fair

Janet Plant said she will be meeting with Senior Center staff soon to discuss the event which will be held in the fall of 2019.

12. Continued Business – None.

13. New Business

- A. Discussion/Action on the selection process for the COA’s Ventura County Area Agency on Aging Advisory Representative

Pete Stong moved to accept both Options #1 and #2 as listed in the Memorandum and Jerie St. Germain seconded the motion.

Executive Board      Ayes 7,    Nays 0,    Abstentions 1

Audience              Ayes 15,    Nays 0,    Abstentions 1

The motion passed.

- B. Discussion/Action on a request from staff to sponsor meals for those over the age of 90 attending the Senior Center Congregate Meal Site's "Older Americans Month Celebration" and a budget amendment to increase the miscellaneous expense (8500) from \$31,623 to \$31,773 to accommodate event related expenses (see attached).

Al Fournier moved to increase the expense budget by \$150 to sponsor meals for those over age 90 and Char Jackowicz seconded the motion.

Executive Board      Ayes 8,    Nays 0,    Abstentions 0

Audience              Ayes 16,    Nays 0,    Abstentions 0

The motion passed.

- C. Discussion/Action on a request from the Ad Hoc Budget Committee to approve the Proposed COA Budget for Fiscal Year 2019-20 and associated recommendations (see attached)

Al Fournier moved to approve the proposed COA Budget and the associated recommendations and Jerie St. Germain seconded the motion.

Executive Board      Ayes 8,    Nays 0,    Abstentions 0

Audience              Ayes 16,    Nays 0,    Abstentions 0

The motion passed.

14. Announcements of Upcoming Senior Center Events

- A. Resource Coordination Meetings to assist community response to homelessness - April 16, July 16, October 15, 2019, from 1:30 to 3:00 p.m. at the Simi Valley Public Library
- B. ADA/Paratransit Advisory Committee meeting - April 18, 2019, 3:00 p.m. at the Simi Valley Senior Center
- C. Task Force on Homelessness meetings - May 9, August 8, November 14, 2019, 3:30 to 5:00 p.m. in the City Hall Community Room

15. Suggested Agenda Items for the COA Meeting on May 13, 2019 – None.

16. Adjournment

By consensus of the Executive Board, the meeting was adjourned at 2:27 p.m.

**Council on Aging**  
**Profit & Loss by Class**  
 July 1, 2018 through May 6, 2019

**AGENDA ITEM  
 NO. 11.A.2**

	<u>Jul 1, '18 - May 6, 19</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>4 · Contributed support</b>	
4010 · Individual Contribution	5,260.00
4015 · Business Contribution	1,355.69
<b>Total 4 · Contributed support</b>	<u>6,615.69</u>
<b>5 · Earned revenues</b>	
5310 · Interest-savings/short-term inv	46.52
5340 · Other investment income	-1,362.48
5450 · Advertising revenues	600.00
5490 · Miscellaneous revenue	12,249.63
5560 · Tickets	14,290.26
5570 · Drawings	97.00
5580 · Table Reservations	17,660.00
<b>Total 5 · Earned revenues</b>	<u>43,580.93</u>
<b>Total Income</b>	<u>50,196.62</u>
<b>Gross Profit</b>	50,196.62
<b>Expense</b>	
<b>7200 · Contract for Service</b>	
7220 · Musicians & bands	6,090.00
<b>Total 7200 · Contract for Service</b>	<u>6,090.00</u>
<b>7500 · Other Contract for Service Exp</b>	
7540 · Professional fees - other	2,000.00
<b>Total 7500 · Other Contract for Service Exp</b>	<u>2,000.00</u>
<b>8100 · Non-Contract for Service Exp</b>	
8110 · Supplies	9,228.57
8112 · Food	712.81
8115 · Program Expense	7,000.00
8120 · Advertising	136.50
8125 · Video Rentals	118.90
8160 · Equip rental & maintenance	898.97
8165 · Equipment Purchase	2,227.31
8170 · Printing & copying	545.27
<b>Total 8100 · Non-Contract for Service Exp</b>	<u>20,868.33</u>
<b>8500 · Misc expenses</b>	
8530 · Membership dues - organization	495.57
8535 · Participation Fees	520.00
8545 · Mileage	100.80
8590 · Other expenses	10,182.03
<b>Total 8500 · Misc expenses</b>	<u>11,298.40</u>
<b>Total Expense</b>	<u>40,256.73</u>
<b>Net Ordinary Income</b>	<u>9,939.89</u>
<b>Net Income</b>	<u><u>9,939.89</u></u>



5:28 PM  
05/06/19  
Cash Basis

**Council on Aging**  
**Balance Sheet**  
**As of May 6, 2019**

	<u>May 6, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
SVSS Endowment Fund	18,161.16
US Bank Checking 5601	
Drama Club	823.18
US Bank Checking 5601 - Other	11,821.70
<b>Total US Bank Checking 5601</b>	<u>12,644.88</u>
<b>US Bank Savings</b>	
MOW Rst.	33,000.00
US Bank Savings - Other	202,368.97
<b>Total US Bank Savings</b>	<u>235,368.97</u>
<b>1040 - Petty cash</b>	
1041 - Cash Drawer	200.00
1042 - Dance Cash Drawer	100.00
<b>Total 1040 - Petty cash</b>	<u>300.00</u>
<b>Total Checking/Savings</b>	<u>266,475.01</u>
<b>Total Current Assets</b>	<u>266,475.01</u>
<b>TOTAL ASSETS</b>	<u><u>266,475.01</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

# Simi Valley Senior Nutrition Program FY1819 Report

HDM (C2) Contracted Meals: 38,850

Congregate (C1) Contracted Meals: 11,940

Total C1 & C2 Meals: 50,790

Home Delivered Meals				Congregate Meals				HDM / Congregate Totals		
	Meals Served	Unduplicated Clients New	Donations Received		Meals Served	Unduplicated Clients New	Donations Received	Meals Served Total	Unduplicated Clients New	
Jul	2972	164	\$ 3,242.50	Jul	1026	131	\$1,025.40	Jul	3998	295
Aug	3469	8	\$ 3,174.00	Aug	1136	70	\$1,176.41	Aug	4605	78
Sept	2859	14	\$ 3,428.50	Sep	914	41	\$947.35	Sep	3773	55
Oct	3309	14	\$ 2,653.50	Oct	1143	95	\$1,611.70	Oct	4452	109
Nov	3573	13	\$ 3,418.41	Nov	868	38	\$928.51	Nov	4441	51
Dec	3437	9	\$ 2,712.50	Dec	739	43	\$864.07	Dec	4176	52
Jan	3470	14	\$ 3,699.00	Jan	929	33	\$983.69	Jan	4399	47
Feb	3293	10	\$ 3,089.50	Feb	857	20	\$958.41	Feb	4150	30
Mar	3403	5	\$ 3,134.60	Mar	901	39	\$1,103.53	Mar	4304	44
Apr	3412	16	\$ 3,188.50	Apr	991	33	\$1,101.25	Apr	4403	49
YTD Totals:	33,197	267	\$ 31,741.01	YTD Totals:	9,504	543	\$10,700.32	YTD Totals:	42,701	810

## Housing Liaison Report

May 13, 2019

### **Walnut Hills Senior Village – 51 Townhomes age 55+ Market Rate**

*On The north side of Walnut between Lemon Drive & Cole Ave.*

29 one-story, 22 two-story with masters downstairs with boutique-type amenities.

**UPDATE:** As reported last month, the Planning Commission voted NOT to recommend approval of this project on April 3<sup>rd</sup>. The developer has filed an appeal to the City Council, based on the fact that the Staff Report indicates that the project meets all required criterion for requirements.

***The appeal is scheduled for the City Council Meeting on June 3<sup>rd</sup>.***

**California Grand Villages-PEPPERTREE RANCH LLC** – 20.7 acres on the west side of Tapo Canyon Rd at Guardian St.

On April 22<sup>nd</sup> the City Council held a pre-screening of a proposed development that has been in the works for several years. It requires a change to the General Plan Land Use Designation from Business Park to General Commercial and amendment to the Brandeis-Bardin Specific Plan, for the purpose of building an upscale resort-type RESIDENTIAL CARE FACILITY FOR THE ELDERLY (RCFE), Licensed by the State, for age 62+

#### **Comprised of:**

- **306 independent living apartment units**
  - (37) studio, (167) 1-bedroom, (102) 2-bedroom units
- **51 assisted living units**
  - (25) units non-medical assistance, (26) units memory care/safety access control

The proposed facility consists of (3) two to four stories buildings with underground parking with amenities similar to a high-quality hotel.

The only similar existing development in the county is UNIVERSITY VILLAGE near Cal Lutheran College.

**There was no opposition to the project. The pre-screening was approved to proceed to a formal application on a 4/1 vote.**

Judy Pepiot