

## **Simi Valley Council On Aging (COA) Monthly Meeting**

Agenda

Monday, April 8, 2019

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

**Please silence your cell phones**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports

- A. City Council (Council Member Mike Judge)
- B. Community Services (Mara Malch)
- C. Senior Center (Angel Sierra)
- D. Ventura County Area Agency on Aging (Antoinette Olson & Neill Spector)

7. Presentations – none
8. Public Statements

This is the time reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

9. Informational Presentations – none
10. Appointments

- A. Speakers Bureau and Community Outreach Committee

11. Officer, Liaison and Ad Hoc Advisory Committee Reports

- A. Officer Reports
  1. Vice Chair (Jeri St. Germain)
  2. Treasurer (Char Jackowicz, see attached)
  3. Corresponding Secretary (Bill Oliver)
- B. Liaison Report(s)

### **Council On Aging Mission Statement**

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

- B. Liaison and Program Manager Reports
  - 1. Senior Share Liaison (Joe Beautz)
  - 2. Senior Nutrition Liaison (Ed Mazeika, see attached)
  - 3. Housing Liaison (Judy Pepiot)
  - 4. Dance Liaison (Theresa Lewis)
  - 5. VCAAA Liaison (Antoinette Olson & Neill Spector)
  
- C. Ad Hoc Advisory Committee Reports
  - 1. Bingo Bonanza (Ed Tingstrom & Theresa Lewis)
  - 2. Wellness Expo (Pete Stong & Ed Tingstrom )
  - 3. Finance Ad Hoc Committee Chair (Bill Fischer)
  - 4. Arts & Crafts Fair (Janet Plant & Bill Oliver)
  
- 12. Continued Business - none
  
- 13. New Business
  - A. Discussion/Action on the selection process for the COA's Ventura County Area Agency on Aging Advisory Representative
  
  - B. Discussion/Action on a request from staff to sponsor meals for those over the age of 90 attending the Senior Center Congregate Meal Site's "Older Americans Month Celebration" and a budget amendment to increase the miscellaneous expense (8500) from \$31,623 to \$31,773 to accommodate event related expenses (see attached)
  
  - C. Discussion/Action on a request from the Ad Hoc Budget Committee to approve the Proposed COA Budget for Fiscal Year 2019-20 and associated recommendations (see attached)
  
- 14. Announcements of Upcoming COA/Senior Center Events/Programs
  - A. Resource Coordination Meetings to assist community response to homelessness - April 16, July 16, October 15, 2019 from 1:30 to 3:00 p.m. at the Simi Public Valley Library
  
  - B. ADA/Paratransit Advisory Committee meeting - April 18, 2019, 3:00 p.m. at the Simi Valley Senior Center
  
  - C. Task Force on Homelessness meetings - May 9, August 8, November 14, 2019 from 3:30 to 5:00 p.m. in the City Hall Community Room
  
- 15. Suggested Agenda Items for the COA meeting on Monday, May 13, 2019

16. Adjournment

/s/  
Mara Malch  
Deputy Community Services Director

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

**DRAFT MINUTES**

1. Call to Order and Pledge of Allegiance – Janet Plant called the meeting to order at 1:00 p.m. Bill Oliver led the Pledge of Allegiance.
2. Roll Call – Theresa Lewis called Roll Call. Members present were Bill Fischer, Al Fournier, Theresa Lewis, Char Jackowitz, Bill Oliver, Janet Plant, Jerie St. Germain, Pete Stong and Ed Tingstrom. Theresa Lewis verified there was a quorum present.
3. Agenda Review - By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes – A motion was made by Al Fournier and seconded by Pete Stong to approve the minutes of the meeting on February 11, 2019. The motion passed unanimously.
5. Report of COA Chair

Janet Plant said that there will be an Ad Hoc Committee to address the best ways to increase community awareness of the Council On Aging and the Senior Center. She announced that Resource Coordination meetings for assisting in the community's response to homelessness will be held on April 16, July 16, and October 15, 2019, from 1:30 to 3:00 p.m. at the Simi Valley Public Library. The Task Force on Homelessness meetings will be held on May 9, August 8, and November 14, 2019, from 3:30 to 5:00 p.m. in the Community Room at City Hall.

6. Representative Reports

A. City Council

Council Member Mike Judge reported that the Simi Valley Town Center is in foreclosure. He said that the City of Simi Valley has paid a \$21 million settlement to Craig Coley who was determined to have been wrongfully convicted in 1978 and was subsequently pardoned by Governor Brown. City Manager Eric Levitt has resigned for a position in the City of Alameda, and Brian Gabler has been appointed as Interim City Manager effective April 4, 2019. Boot Barn and Black Bear Diner still have plans to open in Simi Valley. The City Council will be discussing possibly allocating the Community Projects Grant funding for up to the next three years to the Free Clinic of Simi Valley. Chick-fil-A is open and appears to be doing well.

B. Community Services

Mara Malch thanked the members of the COA Executive Board for working to update the COA By-laws and Financial Policies and Procedures which will be presented for approval by City Council. During the recent review of the updated financial policies and procedures, it was noted that a formal delegation was not currently in place to allow the continued disbursement of COA funds outside of the City's centralized purchasing system. Staff quickly prepared a memo to serve as formal delegation of authority to the COA for purchases up to \$7,500 and disbursements to vendors was not interrupted.

C. Senior Center

Angel Sierra said the City of Simi Valley Home Rehabilitation Program can provide an interest deferred low-interest loan of up to \$50,000 to low-income homeowners for necessary home repairs. The Home Rehabilitation Program Coordinator can be reached for more information at (805) 583-6757.

D. Ventura County Area Agency on Aging – No report.

7. Presentations – None.

8. Public Statements

Long Term Care Services of Ventura County is currently taking applications for volunteers to serve as Ombudsmen.

9. Informational Presentations – None.

10. Appointments

A. Appointment of COA Finance Ad Hoc Committee Chair

Theresa Lewis moved to appoint Bill Fischer as the COA Finance Ad Hoc Committee Chair and Ed Tingstrom seconded the motion. The motion passed unanimously.

11. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

1. Vice Chair – No report.
2. Treasurer

Char Jackowitz referred to the agenda packet's attachment for Agenda Item 11. A. She said the Bingo Bonanza fundraiser netted \$2,800. The cost for lunch will be more at the next Bingo Bonanza in September and that Ed Tingstrom and Theresa Lewis will be the co-chairs.

3. Corresponding Secretary

Bill Oliver said that he has one thank you letter left to send but that all the others have been sent out.

B. Liaison & Program Manager Reports

1. Senior Share Liaison – No report.

2. Senior Nutrition Program Liaison

Ed Mazeika referred members to the agenda packet's attachment for Agenda Item 11. B. 2.

3. Housing Liaison

Judy Pepiot gave a verbal report. She said Walnut Hills Senior Village has a proposal to construct 51 market-rate townhouse units on Presidio Drive and Walnut Street between Tapo Canyon Road and Lemon Drive. The development will be discussed at the April 3, 2019 Planning Commission meeting. The City Council granted a three-year extension to the Runkle Canyon/Woodlands development to build 138 senior townhouse units. She said Mountain View is the only seniors-only complex to provide upscale market-rate apartments in the City. The Simi Hills retirement community next to Harmony Terrace on Sunset Garden Lane provides chef-prepared meals and many other amenities for one all-inclusive price but it is too expensive for a lot of seniors.

4. Dance Liaison

Theresa Lewis reported that there were 61 paid admissions to the last dance, 13 volunteers/hosts assisted with the event, and the band's music was wonderful.

C. Ad Hoc Committee Reports

1. Bingo Bonanza Chair

The amount of net proceeds from the Bingo Bonanza was given in the Treasurer's Report, Item 11. A. 2.

2. Wellness Expo

Pete Stong reported that a "Save the Date" was sent out for the Expo which will be held on Wednesday, May 22, 2019, from 8:00 a.m. to 12:00 p.m. Kaiser Permanente will not be a major sponsor this year due to the opening of its Porter Ranch location.

12. Continued Business

- A. Discussion/Action on a request from the Drama Club to approve a budget amendment and purchase Portable Backdrops for the Senior Center's Stage at a cost not to exceed \$2,300 for use during Senior Center sponsored events and performances

Robert Martin explained the reasons for the price differences among the three vendor quotes.

Ed Tingstrom moved and Jerie St. Germain seconded to approve a budget amendment and the purchase of portable backdrops for the Senior Center's stage at a cost not to exceed \$2,300.

Board	Ayes	8	Nays	0	Abstentions	1
Audience	Ayes	33	Nays	0	Abstentions	0

The motion passed.

13. New Business – None.

14. Announcements of Upcoming Senior Center Events

- A. COA Update to the City Council, Monday, March 25, 2019 (Char Jackowitz)

15. Suggested Agenda Items for the COA Meeting on April 8, 2019 – None.

16. Adjournment

By consensus of the Executive Board, the meeting was adjourned at 2:10 p.m.

8:39 AM  
04/01/19  
Cash Basis

**Council on Aging**  
**Profit & Loss by Class**  
July 1, 2018 through April 1, 2019

**AGENDA ITEM**  
**NO. 11.A.2**

	<u>Jul 1, '18 - Apr 1, 19</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>4 · Contributed support</b>	
4010 · Individual Contribution	4,885.00
4015 · Business Contribution	1,355.69
<b>Total 4 · Contributed support</b>	<u>6,240.69</u>
<b>5 · Earned revenues</b>	
5310 · Interest-savings/short-term inv	41.89
5340 · Other investment income	-1,362.48
5450 · Advertising revenues	50.00
5490 · Miscellaneous revenue	11,527.35
5560 · Tickets	13,765.26
5570 · Drawings	50.00
5580 · Table Reservations	9,835.00
<b>Total 5 · Earned revenues</b>	<u>33,907.02</u>
<b>Total Income</b>	<u>40,147.71</u>
<b>Gross Profit</b>	40,147.71
<b>Expense</b>	
<b>7200 · Contract for Service</b>	
7220 · Musicians & bands	5,325.00
<b>Total 7200 · Contract for Service</b>	5,325.00
<b>7500 · Other Contract for Service Exp</b>	
7540 · Professional fees - other	1,800.00
<b>Total 7500 · Other Contract for Service Exp</b>	1,800.00
<b>8100 · Non-Contract for Service Exp</b>	
8110 · Supplies	7,820.36
8112 · Food	712.81
8115 · Program Expense	7,000.00
8120 · Advertising	136.50
8125 · Video Rentals	101.75
8160 · Equip rental & maintenance	898.97
8165 · Equipment Purchase	2,227.31
8170 · Printing & copying	545.27
<b>Total 8100 · Non-Contract for Service Exp</b>	<u>19,442.97</u>
<b>8500 · Misc expenses</b>	
8530 · Membership dues - organization	495.57
8535 · Participation Fees	520.00
8545 · Mileage	33.60
8590 · Other expenses	10,182.03
<b>Total 8500 · Misc expenses</b>	<u>11,231.20</u>
<b>Total Expense</b>	<u>37,799.17</u>
<b>Net Ordinary Income</b>	<u>2,348.54</u>
<b>Net Income</b>	<u><u>2,348.54</u></u>



8:38 AM  
04/01/19  
Cash Basis

**Council on Aging**  
**Balance Sheet**  
As of April 1, 2019

	<u>Apr 1, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
SVSS Endowment Fund	18,161.16
US Bank Checking 5601	
Drama Club	823.18
US Bank Checking 5601 - Other	14,234.98
<b>Total US Bank Checking 5601</b>	<u>15,058.16</u>
<b>US Bank Savings</b>	
MOW Rst.	21,988.00
US Bank Savings - Other	203,376.34
<b>Total US Bank Savings</b>	<u>225,364.34</u>
<b>1040 · Petty cash</b>	
1041 · Cash Drawer	200.00
1042 · Dance Cash Drawer	100.00
<b>Total 1040 · Petty cash</b>	<u>300.00</u>
<b>Total Checking/Savings</b>	<u>258,883.66</u>
<b>Total Current Assets</b>	<u>258,883.66</u>
<b>TOTAL ASSETS</b>	<u><b>258,883.66</b></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

Home Delivered Meals				Congregate Meals				HDM / Congregate Totals		
	Meals Served	Unduplicated Clients New	Donations Received		Meals Served	Unduplicated Clients New	Donations Received		Meals Served Total	Unduplicated Clients New
Jul	2972	164	\$ 3,242.50	Jul	1026	131	\$1,025.40	Jul	3998	295
Aug	3469	8	\$ 3,174.00	Aug	1136	70	\$1,176.41	Aug	4605	78
Sep	2859	14	\$ 3,428.50	Sep	914	41	\$947.35	Sep	3773	55
Oct	3309	14	\$ 2,653.50	Oct	1143	95	\$1,611.70	Oct	4452	109
Nov	3573	13	\$ 3,418.41	Nov	868	38	\$928.51	Nov	4441	51
Dec	3437	9	\$ 2,712.50	Dec	739	43	\$864.07	Dec	4176	52
Jan	3470	14	\$ 3,699.00	Jan	929	33	\$983.69	Jan	4399	47
Feb	3293	10	\$ 3,089.50	Feb	857	20	\$958.41	Feb	4150	30
Mar	3403	5	\$ 3,134.60	Mar	901	39	\$1,103.53	Mar	4304	44
YTD Totals:	29,785	251	\$ 28,552.51	YTD Totals:	8,513	510	\$9,599.07	YTD Totals:	38,298	761

## CITY OF SIMI VALLEY • MEMORANDUM

**DATE:** April 5, 2019

**TO:** Simi Valley Council On Aging

**FROM:** Robert Martin, Assistant Community Services Manager

**SUBJECT:** DISCUSSION/ACTION ON THE SELECTION PROCESS FOR THE COA'S VENTURA COUNTY AREA AGENCY ON AGING ADVISORY REPRESENTATIVE

In preparation for the upcoming vacancy of the COA's Ventura County Area Agency on Aging (VCAAA) Advisory Council Representative position whose term expires on June 30, 2019, staff is seeking guidance from the COA on how it would like candidates to submit their interest for the position. Although an application has been used in the past, VCAAA has recently confirmed that no such application is necessary. VCAAA has noted that its only requirement is documentation from the City Council naming the appointed candidate. As such, staff is asking the COA to provide input on what information is preferred to make its appointment recommendation to the City Council.

The candidate that is appointed to the VCAAA Advisory Council position will be responsible for attending six general membership meetings a year, as well as participation in at least one sub-committee, and report all topics of importance (in writing or verbally) back to the COA. The representative will help represent Simi Valley seniors on behalf of the COA at the county level on topics related to transportation, housing, nutrition and health, optimal aging and many other senior related topics. The appointed candidate is eligible for travel reimbursement to and from VCAAA meetings, which are held in Ventura, by the VCAAA.

The following options are available to the COA:

1. Approve the use of a form that requests the following information from interested candidates; full name, address, phone number, email address, capability of attending meetings in Ventura, and why they are interested in the position.
2. Request that all interested applicants attend the COA meeting in May and announce their interest during the meeting.
3. Provide staff with further direction on how candidates can express their interest in the position.

Staff recommends option 1.

## CITY OF SIMI VALLEY • MEMORANDUM

**DATE:** April 5, 2019

**TO:** Simi Valley Council On Aging

**FROM:** Robert Martin, Assistant Community Services Manager

**SUBJECT:** DISCUSSION/ACTION ON A REQUEST FROM STAFF TO SPONSOR MEALS FOR THOSE OVER THE AGE OF 90 ATTENDING THE SENIOR CENTER CONGREGATE MEAL SITE'S "OLDER AMERICANS MONTH CELEBRATION" AND A BUDGET AMENDMENT TO INCREASE THE MISCELLANEOUS EXPENSE (8500) FROM \$31,623 TO \$31,773 TO ACCOMODATE EVENT RELATED EXPENSES

In preparation of the Annual Older Americans Month Celebration, staff has discovered that the current COA budget did not allocate any financial support for this event. The additional funds being requested will be used to enhance the menu option for the event, as well as for miscellaneous supplies.

Should this request be approved, the COA Bookkeeper has confirmed that there is sufficient fund balance for the COA to fund this request. If approved, the miscellaneous expenses budget will be increased by \$150 for a revised total budget of \$31,773.

## CITY OF SIMI VALLEY • MEMORANDUM

**DATE:** April 5, 2019

**TO:** Simi Valley Council On Aging

**FROM:** Angel Sierra, Community Services Manager

**SUBJECT:** DISCUSSION/ACTION ON A REQUEST FROM THE AD HOC BUDGET COMMITTEE TO APPROVE THE PROPOSED COA BUDGET AND ASSOCIATED RECOMMENDATIONS FOR FISCAL YEAR 2019-20

The COA's FY 2019-20 Budget is solely funded by fundraiser proceeds and donations to the COA and does not include City General Fund contributions. Through its delegated authority granted by the City Council on November 22, 1976 via Resolution No. 76-140, the COA is authorized to generate income from a variety of sources, including receipt of donations and fundraising through special events, to support quality of life issues for seniors. Additionally, the COA has authorization to accept individual donations up to \$2,500 under the delegated authority of the City Manager pursuant to his/her authorities as governed by the City's Municipal Code. Any donations exceeding \$2,500 require additional approvals by the City Manager and/or the City Council.

The COA helps identify the needs of seniors, develops and recommends solutions for senior issues, and administers and supports programs that benefit seniors. As such, the COA maintains its budget separate from the City's General Fund. Its budget is adopted annually and monitored by the COA Executive Board, Community Services staff and audited by the City's Fiscal Services staff.

The table below provides a summary of the COA's overall financial position as well as the proposed revenue and expenditures for FY 2019-20. The detailed budget is attached.

	FY 2017-18 Actuals	FY 2018-19 Revised Budget	FY 2018-19 Estimated Actuals	FY 2019-20 Proposed Budget
Endowment Balance	\$17,759	\$19,524	\$19,524	\$17,708
SNP Reserve Balance	\$30,000	\$30,000	\$30,000	\$30,000
COA Savings Balance	\$166,179	\$207,012	\$207,012	\$169,942
<b>Starting Fund Balance</b>	<b>\$213,938</b>	<b>\$256,536</b>	<b>\$256,536</b>	<b>\$217,650</b>
Revenues	\$75,090	\$26,568	\$35,177	\$51,000
Expenditures	\$32,494	\$88,305	\$74,063	\$86,038
<b>Ending Fund Balance</b>	<b>\$256,356</b>	<b>\$194,799</b>	<b>\$217,650</b>	<b>\$182,612</b>

Additionally, the Budget Ad Hoc Advisory Committee made recommendations that affect the budget or that need additional consideration by the COA Ad Hoc Financial Planning Committee. The recommendations are as follows:

1. Increase the monthly payment to the COA Bookkeeper from \$200 to \$300 for an annual total of \$3,600 (increase included in the proposed budget);
2. Finance Ad Hoc Committee to review revenues by event/activity and recommend additional actions to increase contributions or return to the COA with recommended budget revisions, which may include decreasing revenue and expenditure budgets to maintain the desired fund balance;
3. Finance Ad Hoc to review the COA's commitment to the Senior Nutrition Program, which is budgeted at \$20,000 for FY 2019-20 after reviewing the full budgeted cost with staff and the City's General Fund contribution to the program; and
4. Budget Ad Hoc Committee to review the various event budgets and reallocate the total approved funding for events to each committee chair.

The COA's successful fundraising efforts and strong community support have sustained the COA's programming efforts and sponsorship of various critical programs that benefit seniors. As the COA continues to adhere to City policies and budget guidelines with the assistance of an independent bookkeeper who reviews and monitors COA financial activity, the need to review ongoing programs for enhancements or changes to meet the current needs of the senior community was discussed by the Budget Ad Hoc Committee. The above recommendations are intended to assist in maintaining the COA's responsiveness to and support of the seniors it serves.

Additionally, if the COA approves the proposed budget amendment for the event support for Older American's Month, the attached budget will be revised to reflect that and will modify the expenditure and starting and ending fund balance amounts.

Attachment

**COUNCIL ON AGING  
FY 2018-19 BUDGET**

The City Council has authorized the Council On Aging (COA) to accept and generate revenues to support senior programming and services. The COA generates income from a variety of sources, including receipt of donations and fundraising through special events, to support quality of life issues for seniors. The COA helps identify the needs of seniors, develops and recommends solutions for senior issues, and administers and supports programs that benefit seniors. The COA Budget is approved annually by the COA Executive Board and its general membership. The COA's FY 2018-19 Budget is solely funded by fundraiser proceeds and donations to the COA and does not include City General Fund contributions.

The COA continues to adhere to City purchasing policies, fiscal policies and budget guidelines. The COA employs an independent bookkeeper who reviews and monitors COA financial activity and the City's Fiscal Services Division also audits COA financial records annually to ensure adherence to fiscal policies.

	<u>BUDGET FY 2017-18</u>	<u>ACTUALS 2017-18</u>	<u>BUDGET FY 2018-19</u>	<u>REVISED BUDGET FY 2018-19</u>	<u>EST ACTUALS 2018-19</u>	<u>BUDGET 2019-20</u>
<b>BEGINNING FUND BALANCE</b>	\$ 213,938	\$ 213,938	\$ 256,536	\$ 256,536	\$ 256,536	\$ 217,650
SENIOR NUTRITION PROGRAM RESERVE	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
VCCF ENDOWMENT	\$ 17,758	\$ 17,759	\$ 19,524	\$ 19,524	\$ 19,524	\$ 17,708
<b>REVENUES</b>						
<b>4000 Contributed Support</b>	\$ 16,280	\$ 27,162	\$ 12,405	\$ 12,405	\$ 8,321	\$ 6,000
Notes: Contributions received from individual patrons and local businesses (under Adhoc review).						
4010-Individual Contribution		\$ 5,977	\$ -	\$ -	\$ 6,513	\$ 6,000
4015-Business Contributions		\$ 21,085	\$ -	\$ -	\$ 1,808	\$ -
4-Contributed Support -Other		\$ 100	\$ 12,405	\$ 12,405	\$ -	\$ -
<b>5000 Earned Revenues</b>	\$ 47,000	\$ 47,928	\$ 1,758	\$ 1,758	\$ 26,856	\$ 45,000
Notes: Revenues from special events and advertisement from Wellness Expo, Bingo Bonanza,						
5310-Interest on Savings (Administrative)	\$ -	\$ 28	\$ -	\$ -	\$ 56	\$ 50
5340-Investment Income (VCCF Endowment)	\$ -	\$ 1,765	\$ 1,758	\$ 1,758	\$ (1,817)	\$ 1,450
5450-Advertising Revenues (Wellness Expo)	\$ -	\$ 1,725	\$ -	\$ -	\$ -	\$ 1,000
5450-Wellness Expo Ad.	\$ -	\$ -	\$ -	\$ -	\$ 67	\$ 1,000
5490-Miscellaneous Revenue (Various Events, including Bingo, Wellness Expo Sponsors, Rummage Sale, Jewelry Sale, Coffee Sales, COA Dances, Pancake Breakfast, etc.)	\$ -	\$ 16,893	\$ -	\$ -	\$ 15,370	\$ 17,300
5560-Tickets (Bingo, Oktoberfest, Dance)	\$ -	\$ 15,062	\$ -	\$ -	\$ -	\$ 13,300
5570-Drawing (Dances)	\$ -	\$ 399	\$ -	\$ -	\$ 67	\$ -
5580-Table Reservation (Wellness Expo, Arts & Crafts)	\$ -	\$ 12,056	\$ -	\$ -	\$ 13,113	\$ 10,900
<b>Total Revenues</b>	\$ 63,280	\$ 75,090	\$ 14,163	\$ 26,568	\$ 35,177	\$ 51,000

<b>EXPENDITURES</b>		<b>BUDGET FY 2017-18</b>	<b>ACTUALS 2017-18</b>	<b>BUDGET FY 2018-19</b>	<b>REVISED BUDGET FY 2018-19</b>	<b>EST ACTUALS 2018-19</b>	<b>BUDGET 2019-20</b>
7000	Contracted Services Notes: Costs associated with congregate meal program entertainment and professional service fee for COA bookkeeper.	\$ 13,665	\$ 11,920	\$ 7,985	\$ 11,785	\$ 9,500	\$ 12,825
	7220-Musicians & Bands (SNP & COA Dances)	\$ -	\$ 9,520	\$ 5,585	\$ 9,385	\$ 7,100	\$ 9,225
	7540-Professional Services (Admin.-Bookkeeper)	\$ -	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 3,600
8100	Operating Expenses Notes: Costs associated with special event supplies and hospitality items, coffee service, video rental for weekly movies, and COA approved equipment purchases.	\$ 46,936	\$ 14,262	\$ 29,341	\$ 38,691	\$ 39,554	\$ 31,073
	8110-Supplies (Coffee, Senior Share, Equipment Rental, Wii Bowling, Misc.)	\$ 12,479	\$ 10,791	\$ 9,041	\$ 11,391	\$ 11,391	\$ 9,091
	8112-Food (Senior Share, Ice Cream Social, Misc.)	\$ -	\$ 805	\$ -	\$ -	\$ 950	\$ 950
	8115-Senior Nutrition Programs (Subsidies to Senior Nutrition Program, including Meals On Wheels, Congregate Meal program and Senior Share and Kits programs.)	\$ 34,457	\$ -	\$ 20,300	\$ 27,300	\$ 22,000	\$ 20,000
	8120-Advertising	\$ -	\$ 130	\$ -	\$ -	\$ 182	\$ 135
	8125-Video Rental	\$ -	\$ 189	\$ -	\$ -	\$ 136	\$ 205
	8160-Equipment Rental & Maint	\$ -	\$ 98	\$ -	\$ -	\$ 1,199	\$ 150
	8165-Equipment Purchase	\$ -	\$ 2,036	\$ -	\$ -	\$ 2,970	\$ -
	8170-Printing/Copy (Special Event Support)	\$ -	\$ 214	\$ -	\$ -	\$ 727	\$ 542
8500	Misc. Expenses Notes: Costs associated with mileage for Senior Share food pickup, special event prizes and payouts, membership dues and community outreach.	\$ 9,975	\$ 6,311	\$ 31,623	\$ 37,829	\$ 25,008	\$ 42,140
	8515-Grants (Lifeline)		\$ 1,000				
	8530-Membership Fees (Netflix, Community Council, Movie Permit)	\$ -	\$ 507	\$ 700	\$ 700	\$ 661	\$ 800
	8535-Participation Fee (Senior Games)	\$ -	\$ 44	\$ 500	\$ 500	\$ 520	\$ 640
	8545-Mileage (Senior Share)	\$ -	\$ 387	\$ 300	\$ 300	\$ 45	\$ 600
	8570-Advertising Expenses	\$ -	\$ 295	\$ 14,500	\$ 14,500	\$ 13,576	\$ 15,000
	8590-Other Expenses (Bingo Bonanza Payouts, COA Dances, Senior Share, Older Americans Month, Community Outreach)	\$ -	\$ 4,078	\$ 15,623	\$ 21,829	\$ 10,206	\$ 25,100
	<b>Total Expenditures</b>	\$ 117,512	\$ 32,493	\$ 68,949	\$ 88,305	\$ 74,062	\$ 86,038
	<b>ENDING FUND BALANCE</b>	\$ 159,706	\$ 256,536	\$ 201,750	\$ 194,799	\$ 217,650	\$ 182,612