

Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, March 11, 2019

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

- A. City Council (Council Member Mike Judge)
- B. Community Services (Mara Malch)
- C. Senior Center (Angel Sierra)
- D. Ventura County Area Agency on Aging (Antoinette Olson & Neill Spector)

7. Presentations – none
8. Public Statements

This is the time reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

9. Informational Presentations – none
10. Appointments

- A. Appointment of COA Finance Ad Hoc Committee Chair

11. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

- A. Officer Reports
 1. Vice Chair (Jerie St. Germain)
 2. Treasurer (Char Jackowicz) COA/Bingo Profit & Loss, Balance Sheet (see attached)
 3. Corresponding Secretary (Bill Oliver)

- B. Liaison and Program Manager Reports
 - 1. Senior Share Liaison (Joe Beautz)
 - 2. Senior Nutrition Liaison (Ed Mazeika, see attached)
 - 3. Housing Liaison (Judy Pepiot)
 - 4. Dance Liaison (Theresa Lewis)
- C. Ad Hoc Committee Reports
 - 1. Bingo Bonanza (Char Jackowicz & Stephanie Newbrook)
 - 2. Wellness Expo (Pete Stong & Ed Tingstrom)
- 12. Continued Business
 - A. Discussion/Action on a request from the Drama Club to approve a budget amendment and purchase Portable Backdrops for the Senior Center's Stage at a cost not to exceed \$2,300 for use during Senior Center sponsored events and performances (see attached)
- 13. New Business - none
- 14. Announcements of Upcoming COA/Senior Center Events/Programs
 - A. COA Update to the City Council Update, Monday, March 25 (Char Jackowicz)
- 15. Suggested Agenda Items for the COA Meeting on Monday, April 8, 2019
- 16. Adjournment

/s/
Mara Malch
Deputy Community Services Director

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Char Jackowitz called the meeting to order at 1:00 p.m. Bill Fischer led the Pledge of Allegiance.
2. Roll Call – Theresa Lewis called Roll Call. Members present were Bill Fischer, Al Fournier, Theresa Lewis, Char Jackowitz, Bill Oliver, Janet Plant, Jerie St. Germain, Pete Stong and Ed Tingstrom. Theresa Lewis verified there was a quorum present.
3. Agenda Review – Item 12. A. was moved to follow Item 8. and by consensus of the Executive Board, the agenda was approved with that change.
4. Approval of Minutes – A motion was made by Janet Plant and seconded by Ed Tingstrom to approve the minutes of the Special Meeting on January 8, 2018 and the Regular meeting on January 14, 2019. The motion passed unanimously.
5. Report of COA Chair – None.
6. Representative Reports

A. City Council

Council Member Mike Judge reported that the City Council appointed Elaine Litster as a City Council Member and her appointment would be ratified at tonight's City Council meeting. He said that Grocery Outlet has opened, Boot Barn is on track to open soon, and Black Bear Diner has begun construction and is set to open this summer. The former Farmers Insurance building is in the process of being redeveloped.

B. Community Services

Mara Malch welcomed the new Executive Board members. She said that the City is currently accepting Community Projects Grant applications and \$150,000 is available. The City is also seeking nominations for the Community Volunteer of the Year.

C. Senior Center

Angel Sierra said that the proposed COA By-laws will be presented to the City Council at its March 11, 2019 meeting. He also announced that there will be a new class series on chronic pain management beginning on March 19, 2019.

D. Ventura County Area Agency on Aging – None.

7. Presentations – None.

8. Public Statements

A general member said that he is petitioning Congresswoman Katie Hill and Assemblywoman Christy Smith to have a town hall meeting and the petition is on the back table if anyone wishes to sign it.

12. New Business

A. Election of COA Officers

Chair	Name of Nominee: Janet Plant
	Nominee Accepted: Yes
	Any other nominees? No
	Nominations Closed Yes

Vice Chair	Name of Nominee: Jerie St. Germain
	Nominee Accepted: Yes
	Any other nominees? No
	Nominations Closed Yes

Treasurer	Name of Nominee: Char Jackowicz
	Nominee Accepted: Yes
	Any other nominees? No
	Nominations Closed Yes

Recording Secretary	Name of Nominee: Theresa Lewis
	Nominee Accepted: Yes
	Any other nominees? No
	Nominations Closed Yes

Corresponding Secretary	Name of Nominee: Pete Stong
	Nominee Accepted: No
	Any other nominees? Yes
	Name of Nominee: Bill Oliver
	Nominee Accepted: Yes
	Nominations Closed Yes

Ed Tingstrom moved to approve the slate of Officers as elected and Char Jackowicz seconded the motion.

Board	Ayes 8	Nays 0	Abstentions 0
Audience	Ayes 30	Nays 0	Abstentions 0

Motion passed.

9. Informational Presentation

A. AARP Aging Programs and Age-Friendly Network Survey Assistance

Rafi Azarian with AARP gave a presentation about AARP Livable Communities. He described the process for becoming an “Age-Friendly Community”. He stated that cities can fill out a 49-page survey to enroll in the AARP Community Challenge to become part of the Age-Friendly Network and eligible for a Community Challenge Grant from AARP. More information can be found at <http://www.aarp.org/livable>.

10. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

1. Vice Chair – None.

2. Treasurer

Char Jackowitz referred to the Balance Sheet and Profit and Loss reports in the agenda packet and said that she is available if anyone has questions.

3. Corresponding Secretary

Pete Stong reported that the COA received some In Memoriam donations and that he has sent all but one thank you letter to donors.

B. Liaison & Program Manager Reports

1. Senior Share Liaison – None.

2. Senior Nutrition Program Liaison

Ed Mazeika referred to the agenda packet’s Attachment 10. B. 2. and said that the volunteer drivers are very dedicated and delivered hundreds of meals during the recent rainstorms. He brought an example of the Ventura County Area Agency on Aging’s placemats that are given to nutrition participants each month. The placemats contain educational information about nutrition related topics.

3. Housing Liaison

Judy Pepiot referred to the agenda packet’s Attachment 10. B. 3. She said that the Runkle Canyon funds will be used to build 99 affordable units. She stated that Lennar Homes hosted a public

outreach “research” event to gather input from seniors about what they would like to see in this active adult community. She also thanked Bill Oliver for attending the event.

4. Dance Liaison

Linda Allen said there were 70 people at the February dance.

C. Ad Hoc Committee Reports

1. Senior Kit Program

Jerie St. Germain stated that there were 154 kits given out in January. The distribution location has been moved from the Senior Center to the Boys and Girls Club and drive-up service will no longer be offered.

2. Bingo Bonanza Chair

Char Jackowicz reported that there will be a planning meeting for all of the volunteers on Friday, February 15, 2019 at 1:00 p.m.

3. Wellness Expo

Pete Stong stated that they have sent out a “Save the Date” notice for the Wellness Expo which will be held on May 22, 2019, from 8:00 a.m. to 12:00 p.m.

11. Continued Business – None.

12. New Business

B. Appointment of COA Dance Liaison

A motion was made by Char Jackowicz and seconded by Jerie St. Germain to appoint Theresa Lewis as the COA Dance Liaison.

Executive Board Vote: Ayes 7 Nays 0 Abstentions 0
Audience Vote: Ayes 31 Nays 0 Abstentions 0

The motion passed.

C. Appointment of Special Event Chairs (see attached)

Simi Valley Street Fair, Saturday, May 4, 2019 – Jerie St. Germain

Wellness Expo, Wednesday, May 22, 2019: - Pete Stong and Ed Tingstrom

Stars & Stripes Ice Cream Social, Saturday, July 13, 2019 – Theresa Lewis

Bingo Bonanza, Saturday, September 21, 2019 – Theresa Lewis and Ed Tingstrom

Arts & Crafts Fair, Friday & Saturday, October 25 & 26, 2019 – Bill Oliver and Janet Plant

Char Jackowicz made a motion to appoint the Special Event Chairs as presented and Pete Stong seconded the motion.

Board	Ayes	7	Nays	0	Abstentions	0
Audience	Ayes	31	Nays	0	Abstentions	0

The motion passed.

- D. Appointment of COA Executive Board members to present at City Council meetings on March 25, June 3, and December 9, 2019

Ed Tingstrom made a motion and Pete Stong seconded to appoint the individuals to present as follows.

March 25, 2019	Char Jackowicz
June 3, 2019	Bill Fischer
December 9, 2019	Janet Plant

Board	Ayes	7	Nays	0	Abstentions	0
Audience	Ayes	33	Nays	1	Abstentions	0

The motion passed.

- E. Discussion/Action on a request from the Drama Club to approve a budget amendment and purchase Portable Backdrops for the Senior Center's Stage at a cost not to exceed \$2,300 for use during Senior Center sponsored events and performances

The Executive Board requested that more information about the purchase of the backdrops be provided, including obtaining three bids and an inquiry to Rancho Simi Recreation and Park District regarding cost sharing. Ed Tingstrom moved to continue the item to the next meeting with the additional information requested and Jerie St. Germain seconded.

Board	Ayes	6	Nays	0	Abstentions	1
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Audience Ayes 34 Nays 1 Abstentions 2

The motion passed.

13. Announcements of Upcoming Senior Center Events

- A. Bingo Bonanza - Saturday, February 23, 2019. Doors open at 9:30 a.m. and the games begin at 11:00 a.m.
- B. Nominations Sought for 2019 Community Volunteer of the Year by March 1, 2019
- C. COA Dance, Friday, March 8, 2019

14. Suggested Agenda Items for the COA Meeting on March 11, 2019

15. Adjournment

By consensus of the Executive Board, the meeting was adjourned at 3:00 p.m.

8:42 AM
02/27/19
Cash Basis

Council on Aging
Profit & Loss by Class
July 1, 2018 through February 27, 2019

AGENDA ITEM NO.
11.A.2

	<u>Jul 1, '18 - Feb 27, 19</u>
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual Contribution	4,675.00
4015 · Business Contribution	1,355.69
Total 4 · Contributed support	<u>6,030.69</u>
5 · Earned revenues	
5310 · Interest-savings/short-term inv	32.79
5340 · Other investment income	356.78
5490 · Miscellaneous revenue	10,869.78
5560 · Tickets	13,338.26
5570 · Drawings	26.00
5580 · Table Reservations	8,685.00
Total 5 · Earned revenues	<u>33,308.61</u>
Total Income	<u>39,339.30</u>
Gross Profit	39,339.30
Expense	
7200 · Contract for Service	
7220 · Musicians & bands	4,660.00
Total 7200 · Contract for Service	<u>4,660.00</u>
7500 · Other Contract for Service Exp	
7540 · Professional fees - other	1,600.00
Total 7500 · Other Contract for Service Exp	<u>1,600.00</u>
8100 · Non-Contract for Service Exp	
8110 · Supplies	7,378.00
8112 · Food	712.81
8115 · Program Expense	7,000.00
8120 · Advertising	136.50
8125 · Video Rentals	84.60
8160 · Equip rental & maintenance	75.00
8170 · Printing & copying	545.27
Total 8100 · Non-Contract for Service Exp	<u>15,932.18</u>
8500 · Misc expenses	
8530 · Membership dues - organization	495.57
8535 · Participation Fees	520.00
8545 · Mileage	33.60
8590 · Other expenses	10,182.03
Total 8500 · Misc expenses	<u>11,231.20</u>
Total Expense	<u>33,423.38</u>
Net Ordinary Income	<u>5,915.92</u>
Net Income	<u><u>5,915.92</u></u>

8:37 AM

02/27/19

Cash Basis

Bingo Bonanza
Profit & Loss by Class
 January 1 through February 27, 2019

	Bingo Bonanza (Fund Raising)	Total Fund Raising	TOTAL
Ordinary Income/Expense			
Income			
5 · Earned revenues			
5490 · Miscellaneous revenue	844.00	844.00	844.00
5560 · Tickets	4,456.00	4,456.00	4,456.00
Total 5 · Earned revenues	<u>5,300.00</u>	<u>5,300.00</u>	<u>5,300.00</u>
Total Income	<u>5,300.00</u>	<u>5,300.00</u>	<u>5,300.00</u>
Gross Profit	5,300.00	5,300.00	5,300.00
Expense			
8100 · Non-Contract for Service Exp			
8110 · Supplies	64.76	64.76	64.76
8112 · Food	416.93	416.93	416.93
Total 8100 · Non-Contract for Service Exp	<u>481.69</u>	<u>481.69</u>	<u>481.69</u>
8500 · Misc expenses			
8590 · Other expenses	1,958.00	1,958.00	1,958.00
Total 8500 · Misc expenses	<u>1,958.00</u>	<u>1,958.00</u>	<u>1,958.00</u>
Total Expense	<u>2,439.69</u>	<u>2,439.69</u>	<u>2,439.69</u>
Net Ordinary Income	<u>2,860.31</u>	<u>2,860.31</u>	<u>2,860.31</u>
Net Income	<u><u>2,860.31</u></u>	<u><u>2,860.31</u></u>	<u><u>2,860.31</u></u>

8:39 AM
02/27/19
Cash Basis

Council on Aging
Balance Sheet
As of February 27, 2019

	<u>Feb 27, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
SVSS Endowment Fund	19,880.42
US Bank Checking 5601	
Drama Club	823.18
US Bank Checking 5601 - Other	16,092.20
Total US Bank Checking 5601	<u>16,915.38</u>
US Bank Savings	
MOW Rst.	21,988.00
US Bank Savings - Other	203,367.24
Total US Bank Savings	<u>225,355.24</u>
1040 · Petty cash	
1041 · Cash Drawer	200.00
1042 · Dance Cash Drawer	100.00
Total 1040 · Petty cash	<u>300.00</u>
Total Checking/Savings	<u>262,451.04</u>
Total Current Assets	<u>262,451.04</u>
TOTAL ASSETS	<u><u>262,451.04</u></u>
LIABILITIES & EQUITY	0.00

Simi Valley Senior Nutrition Program FY1819 Report

HDM (C2) Contracted Meals: 38,000

Congregate (C1) Contracted Meals: 11,940

Total C1 & C2 Meals: 49,940

Home Delivered Meals				Congregate Meals				HDM / Congregate Totals		
	Meals Served	Unduplicated Clients New	Donations Received		Meals Served	Unduplicated Clients New	Donations Received	Meals Served Total	Unduplicated Clients New	
Jul	2972	164	\$ 3,242.50	Jul	1026	131	\$1,025.40	Jul	3998	295
Aug	3469	8	\$ 3,174.00	Aug	1136	70	\$1,176.41	Aug	4605	78
Sept	2859	14	\$ 3,428.50	Sep	914	41	\$947.35	Sep	3773	55
Oct	3309	14	\$ 2,653.50	Oct	1143	95	\$1,611.70	Oct	4452	109
Nov	3573	13	\$ 3,418.41	Nov	868	38	\$928.51	Nov	4441	51
Dec	3437	9	\$ 2,712.50	Dec	739	43	\$864.07	Dec	4176	52
Jan	3470	14	\$ 3,699.00	Jan	929	33	\$983.69	Jan	4399	47
Feb	3293	10	\$ 3,089.50	Feb	857	20	\$958.41	Feb	4150	30
YTD Totals:	26,382	246	\$ 25,417.91	YTD Totals:	7,612	471	\$8,495.54	YTD Totals:	33,994	717

CITY OF SIMI VALLEY • MEMORANDUM

DATE: March 11, 2019

TO: Simi Valley Council On Aging

FROM: Robert Martin, Assistant Community Services Manager

SUBJECT: DISCUSSION/ACTION ON A REQUEST FROM THE DRAMA CLUB TO APPROVE A BUDGET AMENDMENT AND PURCHASE PORTABLE BACKDROPS FOR THE SENIOR CENTER'S STAGE AT A COST NOT TO EXCEED \$2,300 FOR USE DURING SENIOR CENTER SPONSORED EVENTS AND PERFORMANCES

On January 19, 2019, the Council On Aging received a request from the Simi Valley Drama Club to consider funding the purchase of portable backdrops for the Senior Center stage.

The Drama Group is an all-volunteer group that produces and performs two shows that are offered at the Senior Center on four dates. These volunteers rehearse for countless hours throughout the year to produce these shows that are enjoyed by approximately 600 people. The Drama Group is open to all seniors and is always soliciting for new members to become actors in the shows.

In the past, the Drama Group has used portable partitions as backdrops for their shows. These backdrops have been used to enhance their shows by decorating the partitions to go with the theme of the show. Unfortunately, the Drama Group and staff have identified some potential tripping concerns with the portable partitions when on stage and have decided not to use these partitions during its shows. In order to continue to enhance its shows with decorations, provide coverage for actors as they prepare to enter the stage, have adequate green room space to obscure the actors from the audience when making wardrobe changes and increasing the usable space on the stage, the Drama Group asks that the COA approve this request to purchase portable backdrops. The purchase of portable backdrops would enhance the aesthetics of the Multipurpose Room and can also benefit additional programs, including Senior Nutrition Program special events, COA dances and the Thanksgiving Eve Dinner.

On February 11, 2019, the COA Executive Board requested that more information about the purchase of the backdrops be provided, including obtaining three bids and an inquiry to Rancho Simi Recreation and Park District regarding cost sharing.

As a result, staff received quotes from three vendors, as outlined below, and received a response from Ranch Simi Recreation and Park District stating that due to competing financial obligations, it cannot contribute towards the cost of the requested equipment.

Quotes:

- Drape King \$2,227.31
- Georgia Stage \$1,484.96
- S&K Theatrical Draperies Inc. \$3,124.61

Staff Recommendations:

The variances in costs are due to the materials used for the equipment being requested, including the gauge being used for the frame tubing, the size of the platform and the weight of the curtain. Although it is not the lowest quote, staff is recommending that Drape King be considered should this request be approved. Staff believes that the materials quoted by Drape King will result in extended use and longevity.

Should this request be approved, the COA Bookkeeper has confirmed that although there is no budget identified to fund this purchase, the COA does have the resources to fund this request from reserves. A budget amendment to expenditure account 8165, Equipment Purchases, would need to be increased by the approved amount.



Sales Quote

Number: DKQQ27109

Created: Mar 1, 2019

Prepared for:

City of Simi Valley - Senior
Robert Martin
3900 Avenida Simi
Simi Valley, CA 93063
U.S.A.

P: (805)583-6364

F:

rmartin@simivalley.org

Ship to:

City of Simi Valley - Senior
Robert Martin
3900 Avenida Simi
Simi Valley, CA 93063
U.S.A.

P: (805)583-6364

F:

rmartin@simivalley.org

Submitted by:

Alexzandra Bremer

3200 Liberty Avenue
Suite 5M
North Bergen, NJ 07047
U.S.A.

P: 201-766-6967

F: 201-770-9956

alex@drapekings.com

PO number:

Ship via:

Best Way

Terms:

Prepay CC

Scope:

P&D - Spvl 8oz as per floor plan

Line Item Detail

QTY	Description	Unit Price	Ext. Price
6	Base assembly 18" X 18" X 3/16" (17.5 lbs standard 3-hole design) pin included. *Compatible with base box S-BB835	\$39.99	\$239.94
6	Base pin & screw 2" X 6"	\$0.00	\$0.00
6	2-piece telescoping upright 7'-12' (2" o.d.)	\$72.00	\$432.00
1	Telescopic Drape Support (crossbar) 2'-3'	\$14.00	\$14.00
1	Telescopic Drape Support (crossbar) 5'-8'	\$25.97	\$25.97
3	Telescopic Drape Support (crossbar) 7'-12'	\$32.88	\$98.64
1	Event Style Drape: IFR 8oz Superval, 10'h x 5'w (120"h x 60"w), sewn flat, pipe pocket top w/ 6" velcro closures, finished side & bottom hems. BLACK	\$80.18	\$80.18
8	Event Style Drape: IFR 8oz Superval, 10'h x 10'w (120'h x 120'w), sewn flat, pipe pocket top w/6" velcro closures, finished side & bottom hems: BLACK	\$122.09	\$976.72
SubTotal			\$1,867.45
1	Shipping, Processing and Handling Additional: Separate charge based on actual packaged weight and dimension	\$224.47	\$224.47

Continued on next page...

QTY	Description	Unit Price	Ext. Price
By signing below you agree to our terms & conditions found at http://www.drapekings.com/terms. Please return this signed with payment information		SubTotal:	\$2,091.92
Please contact me if I can be of further assistance.		Sales Tax:	\$135.39
		Total	\$2,227.31

Accepted by (Signature):

Date:

GEORGIA STAGE LLC
 3765 PEACHTREE CREST DR
 DULUTH, GA 30097



Quote

PHONE: 770-931-1600
 FAX: 770-717-6474
 WEB: WWW.GASTAGE.COM

Quote Date:	2/26/2019
Quote #	022619-2ZZ

Sold To:	Ship To
SIMI VALLEY SENIOR CENTER	

Terms	Sales Rep	Ship Via	Contact Name	Contact Email
PRE-PAY	BPR			

Item	Description	Quantity	Unit Price	Total
P110	10' SLIP FIT FIXED UPRIGHT	6	22.05	132.30T
BP514	16" X 14" SLIP FIT BASE - 10LBS	6	12.85	77.10T
DS407	7' - 12' TELESCOPING DRAPE SUPPORTS/CROSSBARS	3	24.05	72.15T
DS403	3' - 5' TELESCOPING DRAPE SUPPORTS/CROSSBARS	2	15.85	31.70T
VALDOSTA 14/15 O...	14/15OZ IFR VALDOSTA POLY VELOUR, UNLINED, COLOR BLACK SEWN AT 0% FULLNESS (FLAT)		0.00	0.00T
PANELS	PANELS 12'-0" H X 3 WIDTH W (APPROX 14') 6" PIPE POCKET AT TOP 1" SIDE HEMS 3" UNWEIGHTED BOTTOM HEM	3	180.00	540.00T
PANELS	PANELS 12'-0" H X 1 WIDTH W (APPROX 4' 7") 6" PIPE POCKET AT TOP 1" SIDE HEMS 3" UNWEIGHTED BOTTOM HEM	1	120.00	120.00T
PANELS	DOOR PANELS 12'-0" H X 1 WIDTH W (APPROX 4') 6" PIPE POCKET AT TOP 1" SIDE HEMS 3" UNWEIGHTED BOTTOM HEM	2	40.00	80.00T
FREIGHT	ESTIMATED SHIPPING AND HANDLING	1	328.10	328.10T
SERVICES	7.5% TAX	1	103.61	103.61

QUOTE IS VALID FOR 90 DAYS FREIGHT IS NOT INCLUDED

Subtotal	\$1,484.96
Sales Tax (0.0%)	\$0.00
Total	\$1,484.96

Approval Signature: _____

Approval Date: _____

S & K THEATRICAL DRAPERIES, INC.
 7313 VARNA AVENUE
 NORTH HOLLYWOOD, CA 91605

(800) 341-3165 (818) 503-0596 FAX (818) 503-0599

SIMI VALLEY SENIOR CENTER
 3900 AVENIDA SIMI

SIMI VALLEY CA 93063

PHONE : (805) 583-6364
 FAX : (000) 000-0000

ATTENTION: ROBERT MARTIN
 PHONE : (805) 583-6364
 FAX : (000) 000-0000

*** QUOTATION ***
 QUOTE DATE: 03/04/19
 QUOTE NO. : 44922
 YOUR JOB : PORTABLE CURTAINS

SLS PERSON: DAMIAN SCHMIDT
 TERMS : 50% / 50% DUE
 SHIP VIA : DELIVER/INSTALL
 (ENTRY: 1 03/04/19 11:16A)

I authorize purchase of the items listed below.

Signed: _____ Date : _____
 Name : _____ Title: _____

QTY	ITEM/DESCRIPTION	UNIT	PRICE	NET TOT
			TOTAL	
1	EA PORTABLE STATIONARY DRAPE. 50% FULL SIZE : 10' 0"H X 8' 9"W FABRIC: BLACK 15 OZ. VELOUR ECO-POLY IFR COMMENT: CURTAIN 1		322.50 322.50	322.50
1	EA PORTABLE STATIONARY DRAPE. 50% FULL SIZE : 10' 0"H X 2' 8"W FABRIC: BLACK 15 OZ. VELOUR ECO-POLY IFR COMMENT: CURTAIN 2		107.64 107.64	107.64
2	EA PORTABLE STATIONARY DRAPE. 50% FULL SIZE : 10' 0"H X 8' 6"W FABRIC: BLACK 15 OZ. VELOUR ECO-POLY IFR COMMENT: CURTAIN 3		310.50 621.00	621.00
1	EA PORTABLE MOVEABLE DRAPE. 50% FULL SIZE : 9' 8"H X 5' 6"W FABRIC: BLACK 15 OZ. VELOUR ECO-POLY IFR COMMENT: CURTAIN 4 (DOORWAY ON TRACK).		185.29 185.29	185.29

*** QUOTATION ***

03/04/19

PREPARED FOR: ROBERT MARTIN
PROJECT NAME: PORTABLE CURTAINS

PAGE 2
S&K QUOTE NO. 44922

(ENTRY: 1 03/04/19 11:16A)

QTY	ITEM/DESCRIPTION	UNIT PRICE	NET TOT
		TOTAL	
6	EA	BASE KIT BASE SUPPORT FOR ALL CURTAINS. BLACK	63.80 382.80
		DISCOUNT:	57.42-
			325.38
6	EA	VERTICAL POLE VERTICAL SUPPORT PIPE FOR ALL CURTAINS	64.00 384.00
		DISCOUNT:	57.60-
			326.40
3	EA	HORIZONTAL POLE SUPPORT FOR CURTAINS 1 AND 3	56.60 169.80
		DISCOUNT:	25.47-
			144.33
1	EA	HORIZONTAL POLE SUPPORT CURTAIN 2	35.80 35.80
		DISCOUNT:	5.37-
			30.43
1	EA	HORIZONTAL POLE SUPPORT WITH TRACK CURTAIN 4	287.52 287.52
		DISCOUNT:	43.13-
			244.39
1	EA	ITEM DELIVER AND ASSEMBLE FRAMES & CURTAINS	650.00 650.00
			650.00
1	EA	FREE CERT DRAPERY FLAME CERTIFICATE	0.00 0.00
			0.00

This quotation includes delivery and installation. SUBTOTAL : 3146.35
 Any material/work other than listed above is extra. S&K DISCOUNT : 188.99
 is not responsible for items not listed on this quote. SALES TAX : 167.25
 All quoted prices are valid for 60 days from quote date. TOTAL : 3124.61
 Please refer to quote/order number on all correspondence.
 Visit our website for terms and conditions of sale:
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