

**YOUTH EMPLOYMENT SERVICE (YES)
ADVISORY BOARD
January 21, 2009 8:15 a.m.
City Hall Community Room
2929 Tapo Canyon Road
Simi Valley, CA 93063**

AGENDA

ITEM

- I. Call to Order/Pledge of Allegiance/Roll Call/Welcome
- II. Agenda Review
- III. Approval of Minutes
- IV. Correspondence
- V. Public Statements
Time allotted for public statements or comments on matters within the subject matter and jurisdiction of the YES Advisory Board.
- VI. Informational Presentation
 - A. Prevention of Crime in the Workplace, Vicki Kaplan, Community Services Specialist, Simi Valley Police Department
- VII. Continued Business
 - A. Discussion of Youth Employment Service Wallet Resume
 - B. Discussion of Youth Employment Service 2009 Job and Career Fair Date Selection
 - C. Discussion of Youth Employment Service 2009 Job and Career Fair Promotional Materials
- VIII. New Business
 - A. Election of Officers
 - B. Review of Meeting Facilitation Procedures
 - C. Review of Youth Employment Service Advisory Board Articles of Operation
 - D. Review of the City of Simi Valley's Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions, and Committees
 - E. Discussion of Interview Skills Workshops
- IX. Board Member Reports/Comments
This is the time allotted for Advisory Board member statements or comments on matters within the subject matter and jurisdiction of the YES Advisory Board.
- X. Youth Employment Service Coordinator's Report
- XI. Adjournment: February 18, 2009, 8:15 a.m., City Hall Community Room

/s _____
Mark Oyler
Deputy Director/Citizen Services

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Samantha Argabrite, Youth Employment Service Coordinator (805) 522-4473. Upon advanced notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.