



**AMERICANS WITH DISABILITIES ACT (ADA)
PARATRANSIT ADVISORY COMMITTEE
SPECIAL MEETING
THURSDAY, OCTOBER 18, 2018 AT 3:00 P.M.**

**SPECIAL LOCATION
SIMI VALLEY TRANSIT MAINTENANCE FACILITY
490 W. LOS ANGELES AVENUE, SIMI VALLEY, CA 93065**

AGENDA

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes: July 19, 2018
5. Report of ADA Paratransit Advisory Committee Chair (Donna Delaney)
6. Representative Reports
 - A. City Council Liaison (Council Member Mike Judge)
 - B. Transit Operations Manager (Ben Gonzales)
7. Public Statements

This time is allotted for anyone who wishes to make a public statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee. Comments are limited to five minutes per speaker, to allow everyone the opportunity to be heard.

8. Reports
 - A. Update on Passenger Statistics (Patricia Burns)
 - B. Travel Training (Barbara Waite)

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9. Continued Business: None
10. New Business
 - A. Requirement of the secretary position for the ADA Paratransit Advisory Committee Members (Latham)
 - B. Distribution of the City of Simi Valley ADA Paratransit Advisory Committee meeting dates for 2018/19 (Latham)
 - C. Update on the probability of a Community Service route for passengers at designated shopping locations (Gonzales)
11. ADA Paratransit Advisory Committee Member Comments

This time is allotted for Committee members to make a statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee, which may include announcements and/or requests for future agenda items.
12. ADA Paratransit Advisory Committee Coordinator's Report (Christopher Latham)
13. Adjournment: Thursday, January 17, 2019, 3:00 p.m. at the Simi Valley Senior Center

/s/

Ronald K. Fuchiwaki
Interim Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact Simi Valley Transit's Dial-A-Ride services at (805) 583-6464. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

MEETING MINUTES

1. Call to Order and Pledge of Allegiance

Barbara Waite called the meeting to order at 3:09 p.m. and verified a quorum was present.

2. Roll Call

John Mooers	P
Carol Thomas	P
Donna Delaney	P
Linda Eisenberg	P
Ruth Lauro	P
Barbara Waite (alternate)	P
Steven Dean (alternate)	P

P: Present A: Absent V: Vacant

Staff: Ben Gonzales, Transit Operations Manager
Patricia Burns, Transit Operations Assistant
Kathleen Rich, Transit Dispatcher
Jose Rodriguez, Transit Coach Operator

3. Agenda Review

No revisions were made to the agenda.

4. Approval of Minutes

Ruth Lauro moved to approve the minutes of April 19, 2018. Linda Eisenberg seconded the motion. The minutes were approved by a consensus of the ADA Paratransit Advisory Committee.

5. Report of the ADA Paratransit Advisory Committee Chair: None

6. Representative Reports

A. City Council Liaison:

Council Member Judge mentioned that the College Students at participating schools can ride all Ventura County buses for free with proof of enrollment for the 2018/19 school year. Council Member Judge also discussed several new business developments coming along with new construction. He briefly mentioned that the mall was privately owned and that the City Council is not responsible for prohibiting stores from being

located at the mall. Council Member Judge stated the Short Range Transit Plan (SRTP) could possibly be updated by the next meeting.

B. Community Services Department: None

C. Transit Operations Manager

Ben Gonzales mentioned that Sommer Barwick no longer works for the City of Simi Valley and Ron Fuchiwaki is the Interim Community Services Director. Mr. Gonzales explained how the consultants for the SRTP reached out to groups and committees for input on their recommendations, in response to an individual stating that they had no opportunity to give input to the consultants.

7. Public Statements: None

8. Reports

A. Update on Passenger Statistics

Kathleen Rich discussed the increase in ADA/DAR ridership and shared data for the last quarter along with a three-year ridership comparison.

B. Travel Training

Ms. Waite stated they have Travel Training each quarter and the next scheduled Travel Training is August 23, 2018 at the Senior Center. Travel Training provides information on fixed-route transportation services for those who have not used fixed-route before. Ms. Burns mentioned that a bus would be on site for anyone interested in seeing inside or going on a short abbreviated route trip.

9. Continued Business: None

10. New Business

A. Introduction of newly-appointed ADA Paratransit Advisory Committee Members

Mr. Gonzales and Ms. Burns introduced the newly-appointed committee members.

B. Committee Orientation and Duties

ADA members nominated committee positions through motions. Donna Delaney was nominated Committee Chair and Carol Thomas was nominated Vice Chair. Both nominations were approved by a consensus of the ADA Paratransit Advisory Committee members.

C. Real-time Passenger Information Technology

Mr. Gonzales mentioned the upcoming changes to our fixed-route Automatic Vehicle Location/GPS systems, which will allow individuals to have more real-time access to tracking the buses. He also mentioned that ADA vehicle upgrades were about six months out for any changes regarding paratransit service. In addition, Mr. Gonzales mentioned public safety features being incorporated on the buses and upcoming options through grants for individuals with limited access to technology.

11. ADA Paratransit Advisory Committee Member Comments

Ms. Lauro inquired about windows on return trips. Ms. Burns responded that the thirty-minute window time was for both legs of an ADA trip. Ms. Lauro also stated that she felt dispatchers could benefit from additional training.

Ms. Thomas inquired if there is a flyer that would better explain the ADA service, which Mr. Gonzales answered that the Welcome Packets mailed to new individuals contain that information.

The following items were brought up to be agendaized in the future: Ms. Lauro and Ms. Thomas inquired if the Secretary's position is a requirement and Ms. Lauro requested an update on Community Service routes for shoppers.

Ms. Burns mentioned that the October meeting will be held at the Transit Maintenance Facility.

12. ADA Paratransit Advisory Committee Coordinator's Report: None

13. Adjournment: By consensus of the Committee, the meeting adjourned at 4:25 p.m.