



**AMERICANS WITH DISABILITIES ACT (ADA)  
PARATRANSIT ADVISORY COMMITTEE  
QUARTERLY MEETING  
THURSDAY, JULY 19, 2018 AT 3:00 P.M.**

**SIMI VALLEY SENIOR CENTER  
3900 AVENIDA SIMI, SIMI VALLEY, CA 93063**

**AGENDA**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes: April 19, 2018
5. Report of ADA Paratransit Advisory Committee Chair (Barbara Waite)
6. Representative Reports
  - A. City Council Liaison (Council Member Mike Judge)
  - B. Community Services Department
  - C. Transit Operations Manager (Ben Gonzales)
7. Public Statements

This time is allotted for anyone who wishes to make a public statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee. Comments are limited to five minutes per speaker, to allow everyone the opportunity to be heard.
8. Reports
  - A. Update on Passenger Statistics (Kathleen Rich)
  - B. Travel Training (Barbara Waite)
9. Continued Business: None

ADA Paratransit Advisory Committee Meeting Agenda

July 19, 2018

Page 2

10. New Business
  - A. Introduction of newly-appointed ADA Paratransit Advisory Committee Members (Christopher Latham)
  - B. Committee Orientation and Duties (Christopher Latham)
  - C. Real-time Passenger Information Technology (Ben Gonzales)
11. ADA Paratransit Advisory Committee Member Comments

This time is allotted for Committee members to make a statement or comment on matters within the subject matter and jurisdiction of the ADA Paratransit Advisory Committee, which may include announcements and/or requests for future agenda items.
12. ADA Paratransit Advisory Committee Coordinator's Report (Christopher Latham)
13. Adjournment: Thursday, October 18, 2018, 3:00 p.m. at the Simi Valley Transit Maintenance Facility Training Room (Special Location)

/s/ \_\_\_\_\_  
Ron Fuchiwaki  
Acting Community Services Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the City of Simi Valley Transit's Dial-A-Ride services at (805) 583-6464. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

**DRAFT MEETING MINUTES**

1. Call to Order and Pledge of Allegiance

Barbara Waite called the meeting to order at 3:05 p.m. and verified a quorum was present.

2. Roll Call

John Mooers	P
Barbara Waite	P
Donna Delaney	P
David Lavoie	A
Steven Dean	P
Ruth Lauro (alternate)	P
Marie Spells (alternate)	A

P: Present A: Absent V: Vacant

Staff: Sommer Barwick, Community Services Director  
Ben Gonzales, Transit Operations Manager  
Patricia Burns, Transit Operations Assistant  
Sherry Garrison, Transit Dispatcher

3. Agenda Review

No revisions were made to the agenda.

4. Approval of Minutes

John Mooers moved to approve the minutes of January 18, 2018. Steven Dean seconded the motion. The minutes were approved by a consensus of the ADA Paratransit Advisory Committee.

5. Report of the ADA Paratransit Advisory Committee Chair: None

6. Representative Reports

A. City Council Liaison

Council Member Judge mentioned that the City Council had received a report for the Short Range Transit Plan (SRTP), and had not read the report on recommendations. Council Member Judge also mentioned that he and Council Member Mashburn conducted interviews for the ADA Paratransit Advisory Committee. He reiterated that no decisions had been made regarding service, pending review of the SRTP.

B. Community Services Director: None

C. Transit Operations Manager: None

7. Public Statements

Fern Williams inquired on the pick-up window times and if the phone calls were mandatory or a courtesy.

Ruth Lauro stated that the window times are inconsistent.

Rebecca McCann stated that they canceled her friend's trip and didn't transport her. Sommer Barwick requested that she provide her friend's name to a Transit Supervisor.

8. Reports

A. Update on Passenger Statistics

Sherry Garrison discussed the ADA/DAR ridership data for the last quarter. The statistical chart outlines ADA ridership and senior ridership for January through March of 2018.

B. Travel Training

Barbara Waite stated they have Travel Training each quarter and the next scheduled Travel Training is May 24, 2018 at the Senior Center. Travel Training provides information on ADA accessible fixed-route transportation services for those who have not used fixed-route before, complete with a ride on a bus.

9. Continued Business

A. Short Range Transit Plan Update

Transit Operations Manager, Ben Gonzales, shared that the consultants finished their assessments on fixed-route, ADA, and local services for the SRTP. Sommer Barwick mentioned other options they are exploring for service, including streamlining to reduce costs, increasing efficiencies, private entities and other transportation service options such as community service routes.

10. New Business

A. ADA/DAR New Rider Welcome Packets

Ben Gonzales provided an overview of the ADA/DAR New Rider Welcome Packet and what is mailed out to new riders of the paratransit service.

B. Benefits of Riding Fixed-Route

Ben also discussed benefits of riding the fixed-route service over Dial-A-Ride, including no reservations, cheaper fare rate, and the freedom of

traveling without a designated time schedule. All fixed-route service is ADA accessible.

C. ADA Certification Process and Renewals

Patricia Burns discussed the certification process for ADA certification and renewals, explaining how an individual is evaluated and makes appointments.

D. Update on Connect InterCity Service – Saturday hours and extended service to begin in July

Ben Gonzales mentioned that the Connect InterCity Service will extend their hours and include Saturday service starting in July 2018.

11. ADA Paratransit Advisory Committee Member Comments

Ruth Lauro mentioned that she would like the Committee to be informed about vacancies.

Steven Dean and Donna Delaney offered to assist with any area of statistics or information regarding service. They felt their prior work experience could prove beneficial.

Ben Gonzales said that he would keep that in mind and solicit assistance if needed.

12. ADA Paratransit Advisory Committee Coordinator's Report: None

13. Suggested Future Agenda Items: None

14. Adjournment: By consensus of the Committee, the meeting adjourned at 4:30 p.m.