



Simi Valley Council On Aging

3900 Avenida Simi, Simi Valley, CA 93063 Phone: 805.583.6041 Fax: 805.583.7921

Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, November 13, 2017

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports
 - A. City Council (Mike Judge)
 - B. Community Services (Mara Malch)
 - C. Senior Center (Angel Sierra)
 - D. Ventura County Area Agency on Aging (Antoinette Olson & Neill Spector)
7. Presentations
 - A. Parliamentary Procedures - City of Simi Valley Attorney's Office (Dion O'Connell, Assistant City Attorney)
 - B. Senior Housing Development on Sycamore- Area Housing Authority, to provide follow up to questions from October COA meeting 10/9/2017
8. Public Statements

This is the time reserved for individuals who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
9. Informational Presentations
 - A. Overview of the Public Input Process for the FY 2018-19 Budget Priorities
 - B. Certificate of Commendation to Don Novell (Mike Judge)

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

10. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair (Char Jackowitz)
 2. Treasurer (Karen Cline, Balance Sheet, Profit & Loss Budget vs. Actual, see attached)
 3. Corresponding Secretary (Kenneth Sinn)
 - B. Liaison and Program Manager Reports
 1. Senior Share Liaison (Joe Beautz, Ralph Sardon)
 2. Lifeline Liaison (Don Novell)
 3. Meals On Wheels Liaison (John H. Williams, see attached)
 4. Housing Liaison (Judy Pepiot, see attached)
 5. Senior Kits (Antoinette Olson)
 - C. Ad Hoc Committee Reports
 1. Dance Committee (Char Jackowitz & Stephanie Newbrook)
 2. Senior Support Committee (Karen Cline)
 3. Arts & Crafts Fair (Antoinette Olson)
 4. COA Executive Board Nomination (Ken Sinn)
 5. Wayne Templeton Volunteer Nomination (Sharon McCann)
 6. Annual Fund Drive (Sharon McCann)
11. Continued Business - none
12. New Business
 - A. Discussion/Action on a request by Rancho Simi Recreation and Park District's that the COA purchases a Glass Kiln, not to exceed \$1,200 (see attached)
13. Announcements of Upcoming Senior Center Events
 - A. COA Dance - Friday, December 8, 2017 from 7:30 to 10:00 p.m.
 - B. New Year's Eve Dance - Saturday, December 30, 2017 from 7:00 to 11:00 p.m.
14. Suggested Agenda Items for the December 11, 2017 COA meeting
15. Adjournment

/s/

Mara Malch
Deputy Community Services Director

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Sharon McCann called the meeting to order at 1:03 p.m. Dale Kaufman led the Pledge of Allegiance.
2. Roll Call - Stephanie Newbrook called Roll Call. Members present were Karen Cline, Al Fournier, Ed Mazeika, Sharon McCann, Stephanie Newbrook, Antoinette Olson and Ken Sinn. Jean Cecil and Char Jackowicz were excused. Recording Secretary Stephanie Newbrook verified there was a quorum present.
3. Agenda Review – By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes - The minutes of September 11, 2017 were approved by a consensus of the Executive Board.
5. Report of COA Chair – Sharon McCann announced that the COA is now accepting applications for COA Executive Board members and application forms are available. Nomination forms are also available for the Wayne Templeton Volunteer of the Year Award. Both application and nomination periods close on November 30. She also announced the 2017 Senior Summit. "Seniors in the Digital Age" will take place on Saturday, October 21, at CSU-Channel Islands. Interested seniors can register online to attend the Summit and for free bus transportation from the Senior Center online.
6. Representative Reports
 - A. City Council - Mayor Pro Tem Mike Judge mentioned the strong winds and asked audience members to call the City's Public Works Department to report downed trees and abandoned shopping carts at (805) 583-6400. He said Chick-fil-A is still planning to build a new restaurant at the Denny's site. The owners of the Town Center have bought the Macy's "box" store location and would like to replace it with a housing element if the area can be successfully rezoned.
 - B. Community Services - Mara Malch announced that Angel Sierra will be the Senior Services Manager beginning October 30. Community Services Director Sommer Barwick recognized Senior Center staff members for their outstanding performance over the last year while the Center has been without a Senior Services Manager.
 - C. Senior Center - Robert Martin announced there will be a welcome reception for Angel Sierra following the November 13 COA meeting. He highlighted upcoming Senior Center events. There will be a "Changes to Medicare" presentation on October 17, a "One-Stop Medicare Shop"

workshop on October 24, a free downsizing and organizing presentation on October 26, and a free presentation about in-home caregiving services on October 10. There will also be an Oktoberfest celebration sponsored by the Simi Valley Kiwanis on October 19. Senior Concerns will host a showing of the movie "Gen Silent" about LGBT seniors on October 18 in Camarillo.

- D. Ventura County Area Agency on Aging - Toni Olson said that a group in Thousand Oaks has created a dementia-simulation van so that visitors to the van can experience first-hand what it is like to have dementia. She said VCAAA members recently participated in this eye-opening dementia demonstration experience.

7. Presentations

- A. Area Housing Authority of the County of Ventura re: Sycamore Senior Development - Royce Patch with USA Properties and Linda Fisher-Helton from the Area Housing Authority presented slides, information, and handouts about "Sycamore Landing" located at 1692 Sycamore. There will be 212 market rate units in phase one. In phase two there will be 98 senior units, all of which will be affordable. At "Vintage at Sycamore," a senior community, the rent charged for all units will be approximately 30% of the tenants' incomes. Ms. Patch described a beautiful environment with Italianate architecture, landscaping, walking trails, and many amenities. For more information, attendees of the meeting were invited to take a card from the Area Housing Authority and sign up for e-mail announcements at <http://www.ahacv.org> The occupancy date is June 2020.

- 8. Public Statements – A senior inquired about the Senior Kit program and it was noted that the Senior Kit Liaison will give a report under Agenda Item 10.B.5.

- 9. Informational Presentation – None

10. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

- 1. Vice Chair - Char Jackowitz had no report.
- 2. Treasurer – Karen Cline explained Contributed Support (\$10,000) on Page 7 of the agenda packet is from a large donation from an organization. She said the COA is in "good shape" and has no debt.
- 3. Corresponding Secretary - Kenneth Sinn reported that he sent out two thank you letters last month.

B. Liaison & Program Manager Reports

1. Senior Share Liaison - Joe Beautz referred to Page 11 of the agenda packet, a memo from Robert Martin to the COA. This memorandum explains why additional financial support is needed from the COA to establish a closed food pantry at the Senior Center to replace the current Senior Share program.
2. Lifeline Liaison - Don Novell had no report.
3. Meals On Wheels Liaison - John Williams referred members to Page 9 of the agenda packet. He also said there are seven routes that serve 158 meals a day. To be eligible for the program, individuals must be over the age of 60 and homebound.
4. Housing Liaison - Sharon McCann reported for Judy Pepiot and referred to the report included in the agenda packet. She said that Mountain View Apartments, a 50-unit senior complex with five affordable units, is nearing completion. To be placed on the interest list, prospective tenants should contact the manager at (805) 416-0019. Occupancy should begin around the first of December.
5. Senior Kits - Toni Olson reported that last month a total of 120 senior kits were distributed, up from 80 kits the previous month. The goal is to distribute 150 kits per month. Since receiving the grant money for this program is dependent on participation, she encouraged everyone to help spread the word about the program.

C. Ad Hoc Committee Reports

1. Dance Committee - Stephanie Newbrook reported that the next COA dance will be held this Friday, October 13. She invited audience members to attend, reminding them that the cost is only \$7.00 per ticket and that the evening includes a free ballroom dance lesson, a light meal, and a live band! Stephanie also mentioned that the Committee is still looking for volunteers. New Year's Eve tickets will be available around November 1.
2. Senior Support Committee – Karen Cline had no report.
3. Arts & Crafts Fair - Toni Olson talked about the Fair and the Pancake Breakfast and encouraged members to post flyers around the community. Breakfast tickets are \$5.00 each. The COA needs a volunteer to place directional signs to the Senior Center on the day of the events. Volunteers are also needed for the rummage sale and to help with hospitality and vendors. The fifty available vendor booths have sold out.

4. Annual Fund Drive - Sharon McCann stated that the Annual Fund Drive begins in October and runs through December. She said that donation forms are available at the sign-in table.

11. Continued Business – None

12. New Business

- A. Discussion/Action of COA Financial Support to Establish a Closed Food Pantry at the Senior Center to Replace the Current Senior Share Program. (see attached). The COA is being asked to provide additional financial support in the amount of \$2,500. This will bring the total COA support to \$5,300 annually for the new program format.

Motion made by Al Fournier and seconded by Antoinette Olson.

Audience	Ayes	23	Nays	0	Abstentions	0
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Board	Ayes	6	Nays	0	Abstentions	0
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Motion passed.

- B. Appointment of Ken Sinn as the COA Executive Board Nomination Ad Hoc Committee Chair

By a consensus of the Executive Board, Ken Sinn was appointed as the COA Executive Board Nomination Ad Hoc Committee Chair.

- C. Appointment of Sharon McCann as the Wayne Templeton Volunteer of the Year Ad Hoc Committee Chair.

By a consensus of the Executive Board, Sharon McCann was appointed the Wayne Templeton Volunteer of the Year Ad Hoc Committee Chair.

13. Announcements of Upcoming Senior Center Events

- A. COA Dance - Friday, October 13, 2017, from 7:30 to 10:00 p.m.
- B. Senior Summit "Seniors in the Digital Age"- Saturday, October 21, 2017, from 9:00 a.m. to 2:30 p.m.
- C. Arts & Crafts Fair – Friday, October, 27, 2017, from 9:00 a.m. to 3:00 p.m. and Saturday, October 28, 2017, from 8:00 a.m. to 3:00 p.m.
- D. Pancake Breakfast – Saturday, October 28, 2017, from 8:00 to 11:00 a.m.

14. Suggested Agenda Items for the November 13, 2017 COA Meeting – None

15. Adjournment

By consensus of the Executive Board, the meeting was adjourned at 2:15 p.m.

12:03 PM
10/27/17
Cash Basis

Treasurer's Report - November 13, 2017
Council on Aging
Balance Sheet *
As of October 27, 2017

AGENDA ITEM NO.
10.A.2

	<u>Oct 27, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
SVSS Endowment Fund	18,235.30
US Bank Checking	
Drama Club	1,455.13
US Bank Checking 5601	288.64
US Bank Checking - Other	-137.83
Total US Bank Checking	<u>1,605.94</u>
US Bank Savings	
MOW Rst.	30,000.00
US Bank Savings - Other	179,264.10
Total US Bank Savings	<u>209,264.10</u>
1040 · Petty cash	
1041 · Cash Drawer	300.00
1042 · Dance Cash Drawer	100.00
Total 1040 · Petty cash	<u>400.00</u>
Total Checking/Savings	<u>229,505.34</u>
Total Current Assets	<u>229,505.34</u>
TOTAL ASSETS	<u>229,505.34</u>
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	49,722.77
Net Income	15,567.54
Total Equity	<u>229,505.34</u>
TOTAL LIABILITIES & EQUITY	<u>229,505.34</u>

12:03 PM
 10/27/17
 Cash Basis

Treasurer's Report - November 13, 2017
 Council on Aging
Profit & Loss Budget vs. Actual
 July 1 through October 27, 2017

	Jul 1 - Oct 27, 17	Budget
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Individual Contribution	1,087.00	1,904.84
4015 · Business Contribution	10,149.74	1,419.35
4 · Contributed support - Other	100.00	0.00
Total 4 · Contributed support	11,336.74	3,324.19
5 · Earned revenues		
5310 · Interest-savings/short-term inv	4.90	18.71
5340 · Other investment income	476.92	280.65
5450 · Advertising revenues	210.37	0.00
5490 · Miscellaneous revenue	3,879.94	5,858.06
5560 · Tickets	7,282.00	6,900.00
5570 · Drawings	45.00	367.74
5580 · Table Reservations	2,730.00	3,980.65
Total 5 · Earned revenues	14,629.13	17,405.81
Total Income	25,965.87	20,730.00
Gross Profit	25,965.87	20,730.00
Expense		
7200 · Contracted personnel services		
7220 · Musicians & bands	2,775.00	3,611.29
7200 · Contracted personnel services - Other	100.00	0.00
Total 7200 · Contracted personnel services	2,875.00	3,611.29
7500 · Other personnel expenses		
7540 · Professional fees - other	800.00	774.19
Total 7500 · Other personnel expenses	800.00	774.19
8100 · Non-personnel expenses		
8110 · Supplies	2,843.50	2,974.19
8112 · Food	348.01	1,515.32
8115 · Program Expense	0.00	10,277.42
8125 · Video Rentals	51.45	69.68
8160 · Equip rental & maintenance	97.50	600.00
8170 · Printing & copying	53.63	175.00
Total 8100 · Non-personnel expenses	3,394.09	15,611.61
8500 · Misc expenses		
8515 · Grants	1,000.00	1,870.97
8530 · Membership dues - organization	175.00	300.00
8545 · Mileage	135.24	280.65
8590 · Other expenses	2,019.00	2,093.55
Total 8500 · Misc expenses	3,329.24	4,545.17
Total Expense	10,398.33	24,542.26
Net Ordinary Income	15,567.54	-3,812.26
Net Income	15,567.54	-3,812.26

COA Home Delivered Meals Report - FY17/18

	Total Meals	Senior Meals	Service Days	Average Meals per Day	Y -T- D Meals	Unduplicated Clients		Donations Received
						New	Y-T-D	
Jul	2845	2821	20	142.3	2845	170	170	\$ 3,072.00
Aug	3408	3384	24	142.0	6253	10	180	\$ 3,017.00
Sept	2880	2860	20	144.0	9133	4	184	\$ 2,223.50
Oct	3149	3110	22	143.1	12282	11	195	\$ 3,205.60
Totals:	12282	12175	86	142.81	12,282	195	195	\$ 11,518.10

Council on Aging – Housing Liaison Report

Pepper Tree Court Apartments – 1415 Patricia Avenue

Existing 38 studio, 1 & 2 bedroom units – 22 affordable & 16 market rate is in the process of being sold to the Area Housing Authority of the County of Ventura. The existing Affordable Housing agreement is set to expire in 2020 however the buyer's plan is to execute a new agreement & extend the life of Pepper Tree Court's affordability, as well as do some rehabilitation of the aging complex.

New Proposed Senior Apartments – 1424 Patricia Avenue

A new 28 unit complex for age 62+ has cleared the Planning Commission on Oct. 18th. It is a 3 story building with parking as the first floor, on a 1.17 acre lot that backs the Arroyo.

The plans include (20) 1 bedroom, (8) 2 bedroom, 36 total parking places & lots of amenities including washer/dryer in units. (25) units will rent at market rate – (2) 1 bedroom & (1) 2 bedroom unit will be affordable to lower-income (60% of the Area Median Income). A density bonus will be granted for the 3 affordable units but no financial incentives through the City to fund those units. City Council approval is required before the project goes forward.

Note: This is the 2nd upscale senior project in the workings, with Mountain View Apartments located at 4862 Cochran expecting occupancy by Jan. 2018

Sycamore Landing – Proposed 99 senior affordable apartments – scheduled for Neighborhood Council 2 & 3 in November.

Judy Pepiot – Housing Liaison

AGENDA ITEM NO.

12.A

Glass Fusion Kiln

Hi Sharon,

Great event this weekend. So much fun!

Here are the details on the glass kiln we would love to have. There are 2 models that would work. One is larger than the other (and slightly more expensive), the smaller version will work as well, it will just accommodate fewer glass pieces for each firing. The Paragon Fusion 14, is 14 square inches, the cost is \$845.00 including shipping. The Paragon Fusion 16, is 16 square inches at a cost of \$1,036.00 including shipping. I will drop the photos and specifications in your office mailbox.

My lesson plan would be to schedule 2 classes per day - definitely on Tuesdays). Each class will be one 1/2 hours long with 6 students per class. One class will be for beginners, the other would be for continuing students. With 12 students per day and 6 sessions per year that would teach 72 students. Each session would coincide with the ceramics sessions which are 7 weeks long. When I offered the glass fusion class in January (I was firing the pieces at my home studio) the classes had a wait list because of the interest. With a kiln at the Senior Center, I could continue teaching the glass fusion and believe it would be a very popular class.

If you have any further questions, please feel free to email me, or leave a note for me with the Senior Center office.

Thank you for your consideration.

Joanne King-Kramer

jkingkramer@aol.com

Glass Kiln - November 13, 2017



RANCHO SIMI RECREATION AND PARK DISTRICT

1692 Sycamore Drive, Simi Valley, California 93065 • (805) 584-4400 • FAX (805) 526-7025

Web Page: www.rsprd.org

November 1, 2017

To Whom It May Concern,

Rancho Simi Recreation & Park District would like to start Glass Fusion classes as part of its curriculum. Currently, the District does not own a Glass Kiln and would be most appreciative of any donation that the Council on Aging might be able to give for purchase of this kiln.

Thank you in advance for your donation to this worthwhile 50+ Program.

Sincerely,

Karen Kalsman

Stan Kalsman

Bryan Horstmanshof

Henry Kraus

Rancho Simi Recreation & Park District

50+Programs



\$0.00

Search



Paragon Fusion 14 Glass Kiln

SELECT

Quick Overview

The Paragon Fusion 14 digital glass kiln operates on a standard household outlet and is perfect for making small bowls, pendants, earrings, cufflinks, and bracelets.

As Low As:
\$845.00
FREE SHIPPING

The Fusion series lid elements use a new element groove that eliminates element pins. The element coils are wider than the groove opening, so the elements stay in place without pins. The kiln features a heavy galvanized steel base that supports the reversible brick bottom.

All Fusion kilns include a **3-key electronic controller**.

Degree F (max) 1,700°F

Volt 120

BACK TO TOP



\$0.00

Search



Paragon Fusion 16 Glass Kiln

SELECT

Quick Overview

The Paragon Fusion 16 digital glass kiln operates on only 120 volts and is perfect for making small bowls, pendants, earrings, cufflinks, and bracelets.

As Low As:

\$1,036.00

FREE SHIPPING

The Fusion series lid elements use a new element groove that eliminates element pins. The element coils are wider than the groove opening, so the elements stay in place without pins. The kiln features a heavy galvanized steel base that covers the reversible brick bottom.

All Fusion kilns include a **3-key electronic controller**. An 18" tall stand comes standard with this model.

Degree F (max) 1,700°F

BACK TO TOP