



NEIGHBORHOOD COUNCIL #2
TUESDAY, OCTOBER 11, 7:30 P.M.
CITY HALL COMMUNITY ROOM
2929 TAPO CANYON ROAD

AGENDA

NC #2 Chair	Richard Grossman
NC #2 Vice Chair	Kimberly Drewes
NC #2 Secretary	Kimmy Tharpe
NC Coordinator	Emily Habib
City Council Liaison	Council Member Glen Becerra

1. Call to Order/Welcome/Pledge of Allegiance
2. Agenda Review
3. Approval of Minutes
4. Correspondence
5. Public Statements/Comments
This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the Executive Board not on the agenda. Statements and comments are limited to no more than five (5) minutes per speaker.
6. Informational Presentation
 - a. 211: A Comprehensive Information and Referral Service for Ventura County
7. New Business
 - a. Discussion and recommendations for the Simi Valley Public Library's Strategic Plan
8. Neighborhood Council Coordinator's Report
9. Executive Board Comments
This is the time allotted for Executive Board member statements or comments on matters within the subject matter and jurisdiction of the Neighborhood Councils, to request a future agenda item, or to give an Ad Hoc Committee Report. This is also the time to make any announcements related to community events and other items of interest.



10. Adjournment: Tuesday, November 8, 2016, 7:30 p.m.

/s/
Mara Malch
Acting Deputy Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the Neighborhood Council Coordinator at (805) 583-6756. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Welcome/Pledge of Allegiance/Introductions

Chair Rick Grossman called the meeting to order at 7:32 p.m. Secretary Kimmy Tharpe confirmed that a quorum was present.

Mike Brown	E	Rick Grossman	P
Robert McLaren	P	Corey Marshall	E
Jayesh Patel	P	Dan McBride	P
Jan Smith	P	Kimmy Tharpe	P
Shawna Smith	P	Marques Crutchfield	A
Medhat Beshai	P	Kimberly Drewes	P
Jim Clement	P	P=Present; E=Excused; A=Absent	

2. Agenda Review

Emily Habib informed the Executive Board that the presentation, titled “National Preparedness Month”, was canceled due to unforeseen circumstances and will be rescheduled to a future date. By consensus of the Executive Board, the agenda was approved as revised.

3. Approval of Minutes

A motion was made by Jan Smith and seconded by Jim Clement to approve the August 9, 2016 minutes as presented. The motion passed unanimously.

4. Correspondence: None

5. Public Statements/Comments

A citizen who lives above Sycamore Park reported that the park was converted to a disc golf course, which has been a positive change. The presence of the “golfers” has driven down crime and drug related problems seem to be reduced. The citizen also created “We Love Our Cops” bumper stickers and passed them around and informed the Executive Board that similar signs have been posted around the City.

6. Police Liaison Report

Bryan Samples, Community Liaison Officer for Neighborhood Council #2, provided a brief description of the program. His primary duties currently involve working with at-risk youth and providing training to the Simi Valley Unified School District about lockdown drills. He also informed the Executive Board that multiple arrests were made related to recent burglaries in the Big Sky area and since there have not been any additional incidents.

7. Informational Presentation

a. National Preparedness Month

This presentation will be rescheduled for a future date.

8. New Business

a. **The Executive Board and the audience provided the following comments on the Neighborhood Council Program:**

- Increase community outreach by having information booths at community events and at different locations throughout the City where there is high pedestrian foot traffic;
- Distribute Neighborhood Council information through homeowner associations and through City utility bills and business tax applications;
- Encourage City Council Liaisons to attend meetings on a quarterly basis so that their attendance could be advertised to increase meeting attendance;
- Utilize the Neighborhood Councils more to offer citizen input on a greater scope of City programs and projects;
- Recipients of Community Project Grant funds should be encouraged to have the Neighborhood Council Coordinator or an Executive Board member to make a presentation about their program at a meeting;
- Flyer distribution policies should be modified to post on social media outlets instead of in person;
- Utilize Facebook pages, or other social media sites to promote the program;
- Publish a weekly Neighborhood Council calendar with specific agenda items, a district map and meeting location information in the *Simi Valley Acorn* and the *Ventura County Star*;
- Publish the occasional human interest story about the Executive Boards or a specific Executive Board member in the *Simi Valley Acorn* and *Ventura County Star*;
- Increase visibility on meeting nights by having a sign posted in front of City Hall to advertise meetings;
- Review City Council agenda and minutes to find issues that may be coming to the City Council in the future that would be appropriate for Neighborhood Council review before any official actions are taken;
- Meet monthly with other City departments to discuss topics for Neighborhood Council review.

The Executive Board and the audience provided the following recommendations on the various sections of the Bylaws:

The following motion was made by Rick Grossman and seconded by Kimberly Drewes:

MOTION 1: Recommend that the City Council revise Article IV, Section 3H of the Neighborhood Council Bylaws to read as follows: “If a member of an Executive Board shall miss two (2) consecutive meetings, or three (3) meetings in any eight (8) month period, without a valid excuse or the approval of the other Executive Board members, the seat of such member shall be deemed immediately vacated. (Sec. 2-3.305(j))”

Executive Board vote:	9 Ayes;	0 Noes;	1 Abstention
Audience vote:	4 Ayes;	0 Noes;	0 Abstentions
Unincorporated Area vote:	None		

The motion carried.

The following motion was made by Rick Grossman and seconded by Jan Smith:

MOTION 2: Recommend that the City Council revise Article IV, Section 3A of the Neighborhood Council Bylaws to read as follows: “Before an applicant can be interviewed and appointed, s/he is required to attend one (1) of two (2) mandatory Neighborhood Council Orientation sessions for that appointment cycle, or provide evidence of either attendance at an orientation session in the past three (3) years or having served as an Executive Board member within the past two (2) years. (Sec. 2-3.305(a))”

Executive Board vote:	10 Ayes;	0 Noes;	0 Abstentions
Audience vote:	4 Ayes;	0 Noes;	0 Abstentions
Unincorporated Area vote:	None		

The motion carried.

The following motion was made by Rick Grossman and seconded by Kimmy Tharpe:

MOTION 3: Recommend that the City Council revise the title of Article IV, Section 5B of the Neighborhood Council Bylaws to replace the title, “Joint Chairs” to “Joint Neighborhood Council Committee” and revise the section to read as follows: “Each Neighborhood Council Executive Board Chair, Vice Chair, and Secretary shall be voting members of the Joint Neighborhood Council Committee. The Joint Neighborhood Council Committee shall meet twice per year, or more frequently as needed, to discuss matters of mutual concern among the Neighborhood Councils.”

Executive Board vote:	10 Ayes;	0 Noes;	0 Abstentions
Audience vote:	4 Ayes;	0 Noes;	0 Abstentions
Unincorporated Area vote:	None		

The motion carried.

9. Neighborhood Council Coordinator's Report

Emily Habib announced that the Neighborhood Councils will have an opportunity to inform the community about the City's Neighborhood Council program by having an information booth at the Rancho Simi Recreation and Park District's Snowfest Arts and Crafts Fair. The event will take place on Sunday, November 6, 2016, at Rancho Madera Community Park.

10. Executive Board Comments

Kimberly Drewes, who is the Neighborhood Council #2 representative on the Simi Valley Library Strategic Planning Committee, requested to discuss and provide recommendations about the Simi Valley Public Library's Strategic Plan. There was consensus to have the item scheduled for the October 11, 2016 meeting.

11. Adjournment: Tuesday, October 11, 2016, 7:30 p.m.

By the consensus of the Executive Board, the meeting was adjourned at 10:19 p.m.