



Simi Valley Council On Aging

3900 Avenida Simi, Simi Valley, CA 93063 Phone: 805.583.6041 Fax: 805.583.7921

Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, October 10, 2016

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Agenda Review

4. Approval of Minutes

5. Report of COA Chair

6. Representative Reports

A. City Council Liaison (Mike Judge)

B. Acting Deputy Director/Library and Senior Center (Laurie Dickinson)

C. Senior Services Assistant Manager (Robert Martin)

D. Ventura County Area Agency on Aging (Neil Spector)

E. Task Force On Homelessness (June-Marie Von Osinski)

7. Presentations

A. Volunteer of the Month (Al Roessig)

B. Strategic Plan, Simi Library (Matt)

8. Public Statements

This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair (Alan Fournier)
 2. Treasurer (Karen Cline)
 3. Corresponding Secretary (Stephanie Newbrook)

 - B. Liaison and Program Manager Reports
 1. Senior Share Liaison (Joe Beautz)
 2. Lifeline Liaison (Don Novell)
 3. Meals On Wheels Liaison (John H. Williams)
 4. Housing Liaison (Judy Pepiot)

 - C. Ad Hoc Committee Reports
 1. Fall Arts & Crafts Fair & Pancake Breakfast (Antoinette Olson)
 2. Rummage Sale (Jean Cecil)
 3. Dance Committee (Helen Loring)
 4. Senior Support Committee (Karen Cline)
 5. Annual Fund Drive Committee (Sharon McCann)

10. Continued Business – None.

11. New Business
 - A. Appointment of a Patio Design Ad Hoc Committee Chair
 - B. Discussion/Action on requesting a budget variance of up to \$500 to create patio covering design
 - C. Discussion/Action on requesting a budget variance of up to \$220 to increase the COA Monthly Entertainment Budget for Congregate Lunch Program (Michele Friend)

12. Announcements of Upcoming Senior Center Events
 - A. Friday, October 14, 2016, 7:30 p.m. - 10:00 p.m., COA Dance
 - B. Friday, November 4, 2016, 7:30 p.m. - 10:00 p.m., COA Dance

13. Suggested Agenda Items for the November 14, 2016 COA meeting

14. Adjournment

/s/

Laurie Dickinson
Acting Deputy Director

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Sharon McCann called the meeting to order at 1:00 p.m. Al Fournier led the Pledge of Allegiance.
2. Roll Call – June-Marie von Osinski called Roll Call. Members present were Jean Cecil, Karen Cline, Al Fournier, Fred Goldberg, Char Jackowicz, Ed Mazeika, Sharon McCann, Stephanie Newbrook, and June-Marie von Osinski.
3. Agenda Review – By consensus of the Executive Board, the agenda was approved as presented.
4. Approval of Minutes - The minutes of June 13, 2016 were approved by a consensus of the Executive Board.
5. Report of COA Chair - Sharon McCann welcomed everyone back after a two-month hiatus. She mentioned that several functions were held over the summer. An Ice Cream Social was held in July and was very well attended. A Bingo Bonanza was held in September and Sharon thanked the volunteers for their help in making this a successful event. Upcoming events include the Arts & Crafts Fair on October 7 and 8 and a Pancake Breakfast hosted by the Rotary Club on October 8. Sharon challenged each executive COA member to sell five tickets for the breakfast. Tickets are five dollars each.
6. Representative Reports
 - A. City Council Liaison – Council Member Mike Judge reported that all of the new grocery stores have opened. At the Simi Town Center, the new Marshall's store is scheduled to open at the end of September and the new Starbucks drive-thru will open in early October. Dunkin' Donuts with a hamburger restaurant attached to it will also open shortly. Two restaurants, Applebee's and Smash Burger, are also planned near Los Angeles Avenue and First Street. The City is still working on the criminal homeless population and pan handler issues. The City continues to advise residents not to give donations to pan handlers as they are not homeless and use this as their "job." Council Member Judge reminded residents to always protect their property and be alert to strange things happening around them. He advised that doorbell cameras can be great deterrent. Regarding mail theft, residents were encouraged to buy a locking mailbox or have mail delivered to a Post Office box. Council Member Judge said that elections are coming up and that he would be running for another term.

- B. Acting Deputy Director/Library and Senior Center - Laurie Dickinson stated that a staff report for kitchen renovations is going before the City Council on September 26. She also reported that the City is recruiting for her current acting position, Deputy Director of Community Services, and the position should be filled by the end of 2016; however, she said she will not be returning to manage the Senior Center but instead will work on special projects until the end of June 2017 when she plans to retire.
 - C. Acting Senior Services Manager - Robert Martin reported that he and Claudia Hapip will alternate serving as Acting Senior Services Manager until a recruitment is held. He said there were many good presentations coming up and residents should sign up for the newsletter and look at the bulletin boards for details.
 - D. Ventura County Area Agency on Aging Representative - Neil Spector reported that the Governor has approved two million dollars for senior nutrition programs in California for one year. He also said a Wellness and Caregiver Center is available and people should see him to obtain the phone number.
 - E. Task Force on Homelessness - No Report.
7. Presentations
- A. Volunteer of the Month – Heidi Dilley received the Volunteer of the Month award. Heidi started volunteering at the Senior Center two years ago, decorating the rotunda and serving meals. She also served as an Ambassador at the front desk.
 - B. Food Share, Inc. – Food Share Program Coordinator Stephanie Beth Armstrong stated its goal is to feed, nourish, and educate the hungry people of Ventura County. She discussed “food insecurity” and her partnership with Cal Fresh, the food pantries, and produce distribution sites in the County. She said Senior Share serves 1,900 seniors age 55 or older in Ventura County. Additional information is available at foodshare.com or by calling “Find a Pantry” at 805-988-7100, x133.
8. Public Statements – The “One of the Girls” organization presented the Council On Aging with a check for \$10,000 for the Meals On Wheels program. This group hosts fundraising events to help non-profit organizations.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
- A. Officer Reports
 - 1. Vice Chair – No Report.

2. Treasurer – Karen Cline referred to pages eight through ten in the agenda packet, stating that the net income for this month is \$4,549.28 which did not include the Bingo Bonanza proceeds which have not yet been deposited.
3. Corresponding Secretary - Stephanie Newbrook reported that ten thank you letters were sent out this month.

B. Liaison & Program Manager Reports

1. Speakers Bureau Program Manager – No Report.
2. Senior Share Liaison - Joe Beutz said that the program is currently serving 94 clients. A local Girl Scout group was recognized by the City Council for donating over 2,500 pounds of food items after a holding food drive. Albertson's is still donating and Marie Mickelson and her volunteer group continue to bring a carload of non-perishable food each month. The organization Food Forward also picks excess produce for pick up. Mr. Beutz stated that the COA recently purchased a whole truckload of food from Food Share for ninety-five dollars.
3. Housing Liaison – Judy Pepiot is away on vacation, but Sharon McCann referred members to Ms. Pepiot's Housing Liaison Report on page 12 of the agenda packet.
4. Lifeline Liaison - Don Novell said the program has a new state-of-the-art alert button called "GoSafe." That's why GoSafe works wherever you are in the continental U.S. and can even identify your location, leveraging the AT&T Wireless Network and 6 state-of-the-art locating technologies. The help button pendant can do it all: send an alert when you press the button, sense when you fall and send an automatic alert, and provide direct, two-way communication with a 24/7 Response Center. You are no longer tied to your house. The New GoSafe is waterproof and costs \$149. The monthly service is priced by Phillips Lifeline at \$64.95 per month. Because of community & COA donations, the monthly service is priced by Simi Valley Hospital at \$35.00 per month and can vary depending on applicant's ability to pay. This new button can be financed for smaller monthly payments.
5. Meals On Wheels Liaison - John Williams reported that 3,191 meals (158 meals per day) were delivered in August by 33 volunteer drivers. In order to start the 7th route, three more volunteer drivers are needed. Please contact Meals On Wheels Coordinator Suzanna Colwell at 805-583-6042 if you are interested in driving or want more information.

C. Ad Hoc Committee Reports

1. Dance Committee - Helen Loring said that 104 people attended the dance in August and 161 raffle tickets were sold, which brought in \$844 less expenses. In September, 95 people attended the dance and 96 raffle tickets were sold, collecting \$757 less expenses.
2. Senior Support Committee - Karen Cline reported that the first meeting of the committee was held on August 17 to establish basic ground rules. The next meeting will be held on September 14.
3. Arts & Crafts Fair Committee – Toni Olson is on vacation, but Sharon McCann reported that all of the vendor tables have been sold.
4. Bingo Bonanza Committee - Sharon McCann said that the Bingo Bonanza held this past Saturday on September 10 was very successful. All the numbers aren't in yet, but she estimated the event netted \$3,000.
5. Annual Fund Drive Committee - Sharon McCann stated that the committee has not met yet, but Board members will be speaking to classes at the Senior Center in October.
6. Ice Cream Social Committee - Ken Sinn reported that the Ice Cream Social held this summer was well attended and fun was had by all. 140 people attended and Congressman Steve Knight made a special guest appearance.

10. Continued Business – None.

11. New Business

- A. Discussion/Action on Renewing Membership with Meals on Wheels America. Robert Martin stated the renewal of this membership provides staff with training and grant opportunities.

A motion was made by Al Fournier and seconded by Fred Goldberg to renew the membership with Meals on Wheels America.

Audience	Ayes	16	Noes	0	Abstentions	1
Board	Ayes	8	Noes	0	Abstentions	0

The motion passed.

B. Discussion/Action on the Restructuring of the Community Projects Grant Program

Acting Community Services Deputy Director Mara Malch gave a PowerPoint presentation explaining the process for how the City has awarded this grant money in the past. She said that organizations have asked for 1.5 million dollars in funding, but the total grant amount is only \$150,000. Some members expressed that they felt there was insufficient information available prior to this meeting to know and understand the issues. It was suggested that the amounts that are awarded be lowered so that funds could be distributed to more organizations

C. Appointment of a COA Executive Board Recruitment and Nominating Committee.

By a consensus of the Executive Board, John H. Williams was appointed Chair of the COA Executive Board Recruitment and Nominating Committee Chair.

D. Appointment of a COA Wayne Templeton Volunteer of the Year Award Nominating Committee Chair.

By a consensus of the Executive Board, Toni Olson was appointed as Chair of the Wayne Templeton Volunteer of the Year Award Nominating Committee.

12. Announcements of Upcoming Events

- A. Friday, October 7, 2016, 9:00 a.m. - 3:00 p.m., COA Fall Arts & Crafts Fair
- B. Saturday, October 8, 2016, 8:00 a.m. - 3:00 p.m., COA Fall Arts & Crafts Fair
- C. Saturday, October 8, 2016, 8:00 a.m. - 11:00 a.m., Rotary Club of Simi Valley Pancake Breakfast

13. Suggestions of Agenda Items for the October 10, 2016 meeting.

14. Adjournment - Meeting adjourned at 2:31 p.m.



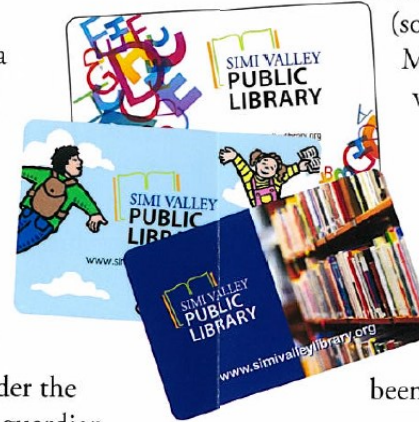
WELCOME TO YOUR SIMI VALLEY PUBLIC LIBRARY



2969 Tapo Canyon Road
Simi Valley, California 93063
www.SimiValleyLibrary.org
805-526-1735

Library Card

Everyone is welcome to use the Simi Valley Public Library. Any California resident may obtain a free card at the Simi Valley Public Library. Those individuals, over the age of 18, may register for a library card online by visiting the Library's website. Or, you may get a card in person by bringing a photo ID and proof of current address. Children under the age of 17 must have a parent or guardian sign for the card.



Using Your Library Card

You may borrow up to 30 items (some items have lower limits). Most items check out for 21 days with one renewal.

The first card you receive is free. If you lose or damage your card, you can obtain a replacement card for \$1.00. Please let us know immediately if your card has been lost or stolen.

Borrowing Materials from Outside the Simi Valley Public Library

The Simi Valley Public Library is a member of the Inland Library Network, a consortium of dozens of libraries across Southern California with over two million items available for loan to Simi Valley Public Library card holders. To borrow these materials, simply search for them in the online catalog and place holds for them.

If you cannot find an item in the online catalog, ask a member of the library staff about placing an interlibrary loan request to receive the item from outside the area.

Fines and Fees



Overdue items are charged a fine of .20 per day overdue to a maximum of \$6.00 per item. Replacement cost for lost or badly damaged items is the cost of the item plus a \$10.00 processing fee.

You can renew items online at www.SimiValleyLibrary.org.

The Simi Valley Public Library offers:

- Information assistance
- Programs for children, teens and adults
- Internet access
- Books, magazines, newspapers and free WiFi for all ages
- E-books and downloadable audio books
- Online resources
- Audio books
- Music CDs
- DVDs
- Literacy tutoring
- Meeting spaces and study rooms

Volunteer at the Library



The Library welcomes teen and adults to volunteer on either a regular basis or for special events and projects. Students earn community service credit. Check the Library's

Programs

Children

- School readiness story hours
- Art and music programs
- Summer Reading Program

Teens

- Book Clubs
- Art Programs
- College and career readiness events

Adults

- Art and literature programs
- Bookclubs
- Literacy Tutoring

For information on upcoming programs at the Library, check the online calendar of events on the Library's website at www.SimiValleyLibrary.org.



Simi Valley Friends of the Library

The Friends of the Simi Valley Public Library work to benefit the Library through fundraising efforts, primarily the Friends Book Store located in the Library. Membership forms are available



Loan Periods

Adult, Children's and Teen Books, CDs, and magazines

Up to 30 items for 21 days, with 1 renewal. Items from other libraries may have different loan periods.

Online Services

Your Library card and PIN can be used to access dozens of electronic resources and ebooks available via the Library's website at www.SimiValleyLibrary.org. These resources include online magazines, journals and newspapers, genealogy materials, Chilton Auto Repair, the *Ventura County Star Online*, language-learning programs, and much more.

Visit our Library catalog page to check the status of your Library account, place items on hold and renew items you have checked out.

Like us on

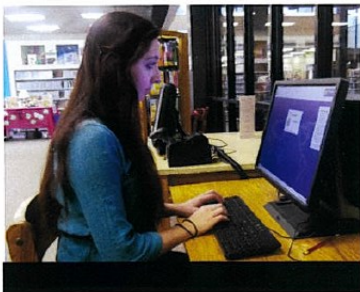


Confidentiality of Library Records

California law protects the confidentiality of public library records (Govt. Code Title 1, Division 7, Chapter 3.5). Under the terms of this law, library employees are not allowed to release information about what materials another person has checked out (even to a parent or spouse) unless that person has given permission in writing to access their record. Permission can be granted in writing and we will add that information to the record for future reference.

Public Computer Access and WiFi

The Library offers computers with productivity software and internet access for the public. You



will need a Library card to use these computers. The Library offers free WiFi access. Public internet service including WiFi access content is filtered according to the terms of the Children's Internet Protection Act (CIPA).

Library Hours

Monday: 10am-8pm

Tuesday: 10am-8pm

Wednesday: 10am-8pm

Thursday: 10am-8pm

Friday: 1pm-5pm

Saturday: 10am-5pm

Sunday: 1pm-5pm



2969 Tapo Canyon Road, Simi Valley, California 93063
805-526-1735

www.SimiValleyLibrarv.org

Council on Aging
Profit & Loss
July 1 through October 4, 2016

	<u>Jul 1 - Oct 4, 16</u>
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual Contribution	725.59
4015 · Business Contribution	10,155.78
Total 4 · Contributed support	<u>10,881.37</u>
5 · Earned revenues	
5310 · Interest-savings/short-term inv	3.80
5340 · Other investment income	142.84
5490 · Miscellaneous revenue	3,493.37
5560 · Tickets	6,865.00
5570 · Drawings	348.00
5580 · Table Reservations	2,525.00
Total 5 · Earned revenues	<u>13,378.01</u>
Total Income	<u>24,259.38</u>
Expense	
7200 · Contracted personnel services	
7220 · Musicians & bands	2,300.00
Total 7200 · Contracted personnel services	<u>2,300.00</u>
7500 · Other personnel expenses	
7540 · Professional fees - other	800.00
Total 7500 · Other personnel expenses	<u>800.00</u>
8100 · Non-personnel expenses	
Credit Card Fees	4.19
8110 · Supplies	1,269.33
8112 · Food	89.46
8125 · Video Rentals	68.76
8170 · Printing & copying	79.44
Total 8100 · Non-personnel expenses	<u>1,511.18</u>
8500 · Misc expenses	
8515 · Grants	1,000.00
8530 · Membership dues - organization	175.00
8590 · Other expenses	1,998.81
Total 8500 · Misc expenses	<u>3,173.81</u>
Total Expense	<u>7,784.99</u>
Net Ordinary Income	<u>16,474.39</u>
Net Income	<u><u>16,474.39</u></u>

Council on Aging
Balance Sheet
As of October 4, 2016

	<u>Oct 4, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
AMX Netflix	48.43
SVSS Endowment Fund	16,440.90
US Bank Checking	
Drama Club	1,047.87
US Bank Checking - Other	9,372.71
Total US Bank Checking	<u>10,420.58</u>
US Bank Savings	169,604.68
1040 · Petty cash	
1041 · Cash Drawer	300.00
1042 · Dance Cash Drawer	100.00
Total 1040 · Petty cash	<u>400.00</u>
Total Checking/Savings	<u>196,914.59</u>
Total Current Assets	<u>196,914.59</u>
TOTAL ASSETS	<u>196,914.59</u>
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	16,225.17
Net Income	16,474.39
Total Equity	<u>196,914.59</u>
TOTAL LIABILITIES & EQUITY	<u>196,914.59</u>

COA Home Delivered Meals Report - FY16/17

	Total Meals	Senior Meals	Service Days	Average Meals per Day	Y -T- D Meals	Unduplicated Clients		Donations Received
						New	Y-T-D	
Jul	2888	2812	20	144.4	2888	166	166	\$ 3,129.50
Aug	3246	3191	24	135.3	6134	12	178	\$ 3,782.50
Sept	3016	2967	21	143.6	9150	8	186	\$ 4,176.00
Totals:	9150	8970	65	140.77	9,150	186	186	\$11,088.00

COA 2016-17
SNP Monthly Entertainment
Schedule



Rendezvous Café

MONDAY'S

• 03	October	10.00	11:00AM - 11:55AM
• 10	October	10.00	11:00AM - 11:55AM
• 17	October	10.00	11:00AM - 11:55AM
• 24	October	10.00	11:00AM - 11:55AM
• 31	October	10.00	11:00AM - 11:55AM

TUESDAY'S

Please Note: Monthly Birthday Party- Second Tuesday of Every Month

• 04	October	20.00	11:00AM - 11:55AM
• 11	October	20.00	11:00AM - 12:45PM
• 18	October	20.00	11:00AM - 11:55AM
• 25	October	20.00	11:00AM - 11:55AM

WEDNESDAY'S

• 05	October	75.00	11:00AM - 11:55AM
• 12	October	75.00	11:00AM - 11:55AM
• 19	October	50.00	11:00AM - 11:55AM
• 26	October	50.00	11:00AM - 11:55AM

THURSDAY'S

• 06	October	Taped Music	Free	10:30AM – 1:00PM
• 13	October	Senior Chorus	Free	10:30AM – 1:00PM
• 20	October	Senior Chorus	Free	10:30AM – 1:00PM
• 27	October	Senior Chorus	Free	10:30AM – 1:00PM

FRIDAY'S

• 07	October	50.00	11:00AM - 11:55AM
• 14	October	50.00	11:00AM - 11:55AM
• 21	October	50.00	11:00AM - 11:55AM
• 28	October	50.00	11:00AM – 11:55AM

Yellow indicates new request	\$220.00
Current budget	\$350.00
Proposed New Budget	\$570.00