

Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, September 12, 2016

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair
6. Representative Reports
 - A. City Council Liaison (Mike Judge)
 - B. Acting Deputy Director/Library and Senior Center (Laurie Dickinson)
 - C. Senior Services Acting Manager (Robert Martin)
 - D. Ventura County Area Agency on Aging (Neil Spector)
 - E. Task Force On Homelessness (June-Marie von Osinski)
7. Presentations
 - A. Volunteer of the Month
 - B. Food Share, Inc. (Stephanie Beth Armstrong, Program Coordinator)
8. Public Statements

This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair (Alan Fournier)
 2. Treasurer (Karen Cline)
 3. Corresponding Secretary (Stephanie Newbrook)
 - B. Liaison and Program Manager Reports
 1. Senior Share Liaison (Joe Beautz)
 2. Lifeline Liaison (Don Novell)
 3. Meals On Wheels Liaison (John H. Williams)
 4. Housing Liaison (Judy Pepiot) Report by Sharon McCann

<p>Council On Aging Mission Statement The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.</p>

- C. Ad Hoc Committee Reports
 - 1. Dance Committee (Helen Loring)
 - 2. Senior Support Committee (Karen Cline)
 - 3. Arts and Craft Fair Committee (Antoinette Olson) Report by Sharon McCann
 - 4. Bingo Bonanza Committee (Sharon McCann)
 - 5. Annual Fund Drive Committee (Sharon McCann)
 - 6. Ice Cream Social Committee (Ken Sinn)
- 10. Continued Business – None.
- 11. New Business
 - A. Discussion/Action on Renewing Membership with Meals on Wheels America.
 - B. Discussion/Comments on the Restructuring of the Community Projects Grant Program (Mara Malch, Acting Deputy Director)
 - C. Appointment of a COA Executive Board Recruitment and Nominating Committee Chair.
 - D. Appointment of a COA Wayne Templeton Volunteer of the year Award, Nominating Committee Chair.
- 12. Announcements of Upcoming Senior Center Events
 - A. Friday, October 7, 2016, 9:00 a.m. - 3:00 p.m., COA Fall Arts & Crafts Fair
 - B. Saturday, October 8, 2016, 8:00 a.m. - 3:00 p.m., COA Fall Arts & Crafts Fair
 - C. Saturday, October 8, 2016, 8:00 a.m. - 11:00 a.m., Rotary Club of Simi Valley-Pancake Breakfast
 - D. Friday, October 14, 2016, 7:30 p.m. - 10:00 p.m., COA Dance
- 13. Suggested Agenda Items for the October 10, 2016, COA meeting.
- 14. Adjournment

/s/ _____
Laurie Dickinson
Acting Deputy Director

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Sharon McCann called the meeting to order at 1:00 p.m. June-Marie von Osinski led the Pledge of Allegiance.
2. Roll Call – June-Marie von Osinski called Roll Call. Members present were Jean Cecil, Karen Cline, Al Fournier, Fred Goldberg, Char Jackowicz, Ed Mazeika, Sharon McCann, and June-Marie von Osinski. Stephanie Newbrook was excused.
3. Agenda Review – By consensus of the Executive Board, the agenda was approved with Item 9.B.3, combined with Item 11.B.
4. Approval of Minutes - The minutes of May 9, 2016 were approved by a consensus of the Executive Board.
5. Report of COA Chair – Sharon McCann reminded the COA that there will be no meetings in July and August. She thanked the Simi Sunrise Rotary for the luncheon they provided for the Older Americans Month celebration on May 11. The COA paid for lunch for 19 seniors who were 90 years of age or older. Mayor Huber presented a proclamation for Older Americans Month. Sharon thanked Ed Mazeika for arranging the COA booth shifts at the Street Fair. She stated that June 14 is Flag Day, and on June 27 Jean Cecil will present a report about the Council On Aging at the City Council meeting.
6. Representative Reports
 - A. City Council Liaison – Council Member Mike Judge reported that a burglary ring from Los Angeles and operating in Simi Valley has been broken up with 20 arrests to date. He also said that the City's budget has been approved by the City Council. Mr. Judge stated that the Aldi market is opening today, a new Marshalls store is on track to open, and a Starbucks drive-through is coming. In addition, a Smash Burger and an Applebee's are planned, a Wendy's is coming into the former Fat Burger site, and a Chinese buffet restaurant is coming into the former Elephant Bar site. He reported that there are some IRS phone scams going around. Citizens are warned not to give out any information over the phone and should notify the Police Department if such calls are received. Government agencies will always make contact by mail, never by telephone.
 - B. Deputy Director/Community Programs and Facilities – Laurie Dickinson reported that Senior Concerns will hold a workshop on frauds and scams on June 21, 2016 at the Senior Center. She also announced that she is the new temporary Acting Deputy Director of Community Services and

may be reached at 805-583-6874. Senior Services Managers Claudia Hapip and Robert Martin will be sharing the Senior Services Manager job.

- C. Senior Services Manager – No Report.
- D. Ventura County Area Agency on Aging Representative(s) – Neil Spector attended two meetings about services for the disabled and caregivers. He stated that fall prevention is a priority for seniors. He also reported that the Ventura County Area Agency on Aging program funding is on target and the Ombudsman program is being strengthened for seniors. Also, vouchers will be given out in July for the local Farmers Market.
- E. Task Force on Homelessness – June-Marie von Osinski reported that the Task Force met on May 12 and a review was done of the homeless count taken in February 2016. The count was considered inaccurate as the hours of the census takers were shortened (from eight hours to four hours) and the count was taken in mid-day when most of the homeless people are not in their camps. The actual headcount could be as much as three times higher. She stated there will be no Task Force meetings until November.

7. Presentations

- A. Volunteer of the Month – Mike Palacios, a driver for the Meals On Wheels program, received the Volunteer of the Month award. He also plays with the Gang'z All Here band.
- B. Cabrillo Economic Development Corporation: An update on the Camino Esperanza Affordable 55+ Apartment Complex project was presented by John Matthews, Eric Chen, Lauren Nichols, and Rod Babcock. The project is located by Knolls Elementary School at 1384 Katherine Road South. Currently, there is no bus stop in the area, but they are working with Simi Valley Transit to remedy this. This is an affordable senior housing project with 30 apartments in 6 buildings. Names will be taken for the wait list in October 2016. Seniors may sign up for project updates at cabrilloedc.org. HUD/Section 8 vouchers will be accepted and parking will be available onsite.

8. Public Statements – None.

9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

- A. Officer Reports
 - 1. Vice Chair – No Report.
 - 2. Treasurer – Karen Cline referred attendees to the Balance Sheet and Profit and Loss statement, stating the budget was in good financial shape.

3. Corresponding Secretary – Stephanie Newbrook reported that she sent out four thank you letters this past month.

B. Liaison & Program Manager Reports

1. Speakers Bureau Program Manager – No Report.
2. Senior Share Liaison – Joe Beautz said that the program is serving 86 clients. He also reported that 2,500 food items were donated by a local Girl Scout troop.
4. Lifeline Liaison – No Report.
5. Meals On Wheels Liaison – John Williams reported that 2,880 meals (158 meals per day) were delivered in May by 33 volunteer drivers – an all-time high. A new seventh route will be added in July and will require additional drivers. If interested in volunteering for this, please contact Suzanna Colwell. New drivers will be given the opportunity to ride along with existing drivers to learn the ropes.

C. Ad Hoc Committee Reports

1. Dance Committee – Helen Loring said this month's dance theme was Senior Prom. 71 people paid to attend and 74 raffle tickets were sold, resulting in a \$246 net profit from the dance. Free photographs were taken by a volunteer photographer.
2. Senior Support Committee – Karen Cline reported that a committee was being formed which would meet before the September meeting. Please email Ms. Cline if you are interested in serving on the committee.

10. Continued Business – None.

11. New Business

- A. Discussion/Action on awarding funds to Senior Concerns to support services at the Simi Valley Senior Center.

A motion was made to give \$10,000 to Senior Concerns to help out with their current shortfall. These funds will supplement the Community Project Grant of \$10,000 and will support the Senior Advocate, various presentations, Dial-A-Ride scholarships for ten people, and Adult Day Program scholarships.

Motion made by Al Fournier

Motion Seconded by Jean Cecil

Audience	Ayes	26	Noes	0	Abstentions	0
Board	Ayes	5	Noes	0	Abstentions	2

The motion passed.

- B. Discussion/Action on permitting the COA Housing Liaison to share the COA's comments on the Runkle Canyon project changes to the affordable housing agreement with the Planning Commission and City Council.

Prior to the discussion, the following motion was made by June-Marie von Osinski and seconded by Fred Goldberg:

MOTION; Recommend that the COA members' comments on the Runkle Canyon affordable housing buyout be taken to City Council.

Audience vote: 22 Ayes; 0 Noes; 0 Abstentions Passed

Executive Board vote: 6 Ayes; 0 Noes; 1 Abstention Passed

Summary of the Audience's Comments

The following concerns were expressed: money for services does no good if seniors do not have a place to live; existing affordable senior housing has wait lists of two to four years; seniors cannot afford to rent at market rates while on the wait lists and cannot move to less expensive areas because they depend on Simi Valley family members for care; 30% to 40% of all development projects never get built because of financing;

Summary of the Audience's Questions/Responses from City Staff

Why are affordable senior housing agreements approved by the City Council if it knows the developers always ask to buy out of the agreement; what guarantee will there be that the 3.9 million dollar non-housing in lieu fee will be reserved for seniors; what happens to residents when the affordability term ends; if we give up the 63 Runkle Canyon units, when would we have other affordable housing to replace it; what is the timeline for the two affordable senior projects; when the developer agreed to build 62 affordable units was that agreement a contract and if so, can the developer be forced to build the 62 units; are seniors being sold out for money; is the money awarded to developers money that must be paid back?

Affordable housing agreements are not always bought out, and sometimes they ask for the buyout due to financing; there is a contractual requirement to use the 3.9 million dollars for the purpose intended, such as for "anything senior", as long as it is not for affordable senior housing; City

staff works with Cabrillo Economic Development to transition residents to new affordable housing projects; there are two affordable senior housing projects on the horizon and the City expects the developers will go before City Council in the fall; City Council could hold the developer to the contract, but because the project is so far away from public transportation and services and the HOA fees are so high, it is better to put the money towards future projects; the buyout money can actually be leveraged towards future senior projects that are closer to transportation and services and includes 3.1 million dollars to be used specifically for affordable senior housing, along with \$900,000 previously committed; the award money is a long term loan that must be paid back.

12. Announcements of Upcoming Events
 - A. COA Dance, Friday, July 8, August 12 and September 9, 7:30 p.m. – 10:00 p.m.
 - B. Stars & Stripes Ice Cream Social, Saturday, July 16, 2:00 p.m. – 4:00 p.m.
 - C. Bingo Bonanza, Saturday, September 10, doors open at 9:30 a.m.
13. Suggestions of Agenda Items for the September 12, 2016, meeting.
14. Adjournment - Meeting adjourned at 3:07 p.m.

8:55 AM
09/06/16
Cash Basis

Council on Aging
Balance Sheet *
As of September 6, 2016

	<u>Sep 6, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
AMX Netflix	65.62
SVSS Endowment Fund	16,298.06
US Bank Checking	
Drama Club	1,047.87
US Bank Checking - Other	15,574.49
Total US Bank Checking	<u>16,622.36</u>
US Bank Savings	151,603.44
1040 · Petty cash	
1041 · Cash Drawer	300.00
1042 · Dance Cash Drawer	100.00
Total 1040 · Petty cash	<u>400.00</u>
Total Checking/Savings	<u>184,989.48</u>
Total Current Assets	<u>184,989.48</u>
TOTAL ASSETS	<u>184,989.48</u>
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	16,225.17
Net Income	4,549.28
Total Equity	<u>184,989.48</u>
TOTAL LIABILITIES & EQUITY	<u>184,989.48</u>

8:56 AM
09/06/16
Cash Basis

Council on Aging
Profit & Loss
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>
Ordinary Income/Expense	
Income	
4 · Contributed support	
4010 · Individual Contribution	490.59
Total 4 · Contributed support	<u>490.59</u>
5 · Earned revenues	
5310 · Interest-savings/short-term inv	2.56
5490 · Miscellaneous revenue	1,838.08
5560 · Tickets	5,499.00
5570 · Drawings	252.00
5580 · Table Reservations	2,400.00
Total 5 · Earned revenues	<u>9,991.64</u>
Total Income	<u>10,482.23</u>
Expense	
7200 · Contracted personnel services	
7220 · Musicians & bands	2,000.00
Total 7200 · Contracted personnel services	<u>2,000.00</u>
8100 · Non-personnel expenses	
Credit Card Fees	4.19
8110 · Supplies	190.94
8125 · Video Rentals	51.57
8170 · Printing & copying	79.44
Total 8100 · Non-personnel expenses	<u>326.14</u>
8500 · Misc expenses	
8515 · Grants	1,000.00
8590 · Other expenses	2,606.81
Total 8500 · Misc expenses	<u>3,606.81</u>
Total Expense	<u>5,932.95</u>
Net Ordinary Income	<u>4,549.28</u>
Net Income	<u><u>4,549.28</u></u>

9:00 AM
 09/06/16
 Cash Basis

Council on Aging Profit & Loss Budget vs. Actual July through October 2016

	Bingo Bonanza (Fund Raising)		Arts & Crafts Fair (Fund Raising)	
	Jul - Oct 16	Budget	Jul - Oct 16	Budget
Ordinary Income/Expense				
Income				
5 · Earned revenues				
5490 · Miscellaneous revenue	0.00	1,100.00	0.00	
5560 · Tickets	3,650.00	4,600.00	0.00	
5580 · Table Reservations	0.00		2,400.00	2,400.00
Total 5 · Earned revenues	<u>3,650.00</u>	<u>5,700.00</u>	<u>2,400.00</u>	<u>2,400.00</u>
Total Income	3,650.00	5,700.00	2,400.00	2,400.00
Expense				
8100 · Non-personnel expenses				
8110 · Supplies	0.00	200.00	0.00	
8112 · Food	0.00	300.00	0.00	
8160 · Equip rental & maintenance	0.00	310.00	0.00	
8170 · Printing & copying	0.00		53.75	200.00
Total 8100 · Non-personnel expenses	<u>0.00</u>	<u>810.00</u>	<u>53.75</u>	<u>200.00</u>
8500 · Misc expenses				
8590 · Other expenses	2,000.00	2,000.00	0.00	
Total 8500 · Misc expenses	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00</u>	
Total Expense	<u>2,000.00</u>	<u>2,810.00</u>	<u>53.75</u>	<u>200.00</u>
Net Ordinary Income	<u>1,650.00</u>	<u>2,890.00</u>	<u>2,346.25</u>	<u>2,200.00</u>
Net Income	<u><u>1,650.00</u></u>	<u><u>2,890.00</u></u>	<u><u>2,346.25</u></u>	<u><u>2,200.00</u></u>

COA Home Delivered Meals Report - FY16/17

	Total Meals	Senior Meals	Service Days	Average Meals per Day	Y - T - D Meals	Unduplicated Clients		Donations Received
						New	Y-T-D	
Jul	2888	2812	20	144.4	2888	166	166	\$ 3,129.50
Aug	3246	3191	24	135.3	6134	12	178	\$ 3,782.50
Sept	0	0		#DIV/0!	6134	0	178	\$ -
Oct	0	0		#DIV/0!	6134	0	178	\$ -
Nov	0	0		#DIV/0!	6134	0	178	\$ -
Dec	0	0		#DIV/0!	6134	0	178	\$ -
Jan	0	0		#DIV/0!	6134	0	178	\$ -
Feb	0	0		#DIV/0!	6134	0	178	\$ -
Mar	0	0		#DIV/0!	6134	0	178	\$ -
Apr	0	0		#DIV/0!	6134	0	178	\$ -
May	0	0		#DIV/0!	6134	0	178	\$ -
Jun	0	0		#DIV/0!	6134	0	178	\$ -
Totals:	6134	6003	44	139.41	6,134	178	178	\$ 6,912.00

Summer Meetings:

On July 1st, I met with 3 representatives from THE WATERFORD GROUP/C&C Development. They are builders of affordable housing & are interested in an under-utilized site on Tapo Street (near the Carriage Inn restaurant) where they are looking to build 80 senior apartments all for low income seniors. They are very experienced in this field, using tax credits for a major portion of the construction costs but will be asking our city to help by providing additional long term loans.

On July 6th, Robert Martin & I met with the Ventura County Area Housing Authority staff for an update on the proposed development on Sycamore at the present Rancho Simi Recreation & Park District site. The project is slated to bring both an affordable senior complex of 105 rental units, plus another area of the 13 acre lot with 212 - 1, 2, & 3 bedroom apartments for multifamily rental at market rate. This is a joint venture with the Housing Authority & USA Properties. The builder USA owns 2 other senior complexes in Simi Valley.

- Subsequently on July 25th, this project received a positive vote from our City Council at a pre-screening meeting so the applicants can proceed through the process which includes input at Neighborhood Council, Planning Commission & City Council for final decision.

On July 27th, the request from Runkle Canyon to remove the affordable contract on 62 of the 138 for-sale senior condos from the currently approved Development Agreement & pay a total of \$7,000,000 in-lieu fee was presented to the Planning Commission. The commissioners asked lots of questions of staff & I was asked to elaborate on our June 9th COA meeting where we were asked to give comments about the appropriateness of the buyout.

- *I thought our COA members would like to know that, like us, the Commissioners started out angry about the apparent loss of affordable units at the Runkle Canyon site, however after considering how the in-lieu fees could generate so many more units for much lower income seniors, the vote was unanimous to recommend that the City Council approve the request. The number of currently proposed senior rental projects provided reassurance to the commissioners that the funds will be well used to house more seniors at the lowest income level.*
- On August 15th, this request was debated by City Council. Mayor Huber had some concerns the language was not specific enough to make sure the funds could not be used for other than senior housing so the decision was postponed to the August 29 City Council Meeting for language clarification. The wording was changed to read "The City shall deposit the \$900,000 and the \$3.1 million in In-Lieu Fees paid pursuant to the terms of this Senior Housing Agreement (SHA) in the City's Local Housing Fund for use to increase, improve, and/or preserve the supply of affordable senior housing in the City". Motion was approved by the City Council members. Note: Peter Lyons has stated from this money these funds could fund up to 155 senior affordable units instead of the original planned 62 homes in Runkle Canyon and in a more desirable location.

Other Happenings:

Following the June 9th COA presentation & subsequent article in the ACORN about Camino Esperanza, many people contacted Cabrillo so they are at least taking a list of people *interested* in renting. An *official wait list* can't be done until about mid-September 2016. Construction is continuing. Contact info: Rod Babcock, rbabcock@cabrilloedc.org 805-671-5465

The nonprofit Many Mansions has plans to build an approximately 23 unit apartment complex on the vacant lot west of the Senior Center. It will be for senior veterans. Preliminary plans are under way & a pre-screening with City Council will be coming up soon.

Judy Pepiot – Housing Liaison



August 3, 2016

Mr. Robert Martin
Assistant Manager
Simi Valley Council on Aging
3900 Avenida Simi
Simi Valley, California 93063

Dear Mr. Martin,

We hope that you have been able to take advantage of the many invaluable benefits provided to Meals on Wheels America Members in the past year, including educational sessions at the Meals on Wheels America Annual Conference and through webinars, grant opportunities, and the revamped Member-Only Discount Program with Premier for discounts on a variety of goods and services (visit www.mealsonwheelsamerica.org for more information).

Enclosed, you will find your Membership renewal invoice. Please return a copy of it with your payment and your completed renewal survey to continue your access to the exclusive benefits available to Meals on Wheels America Members. The information on your completed survey allows us to best understand your operations.

Please note that as of January 1, 2016, our new dues structure has taken effect. The new dues structure contains tiered levels based on program size as defined by senior nutrition operating budget. The tiers are as follows:

- Programs with senior nutrition operating budgets less than \$500,000: **\$175 per year**
- Programs with senior nutrition operating budgets between \$500,000 and \$2,000,000: **\$225 per year**
- Programs with senior nutrition operating budgets greater than \$2,000,000: **\$300 per year**

We are proud to continue supporting programs like yours that are integral to our mission that no senior should go hungry and our vision where all seniors lead a nourished life with independence and dignity.

If you have any questions regarding your invoice or Meals on Wheels Membership, please contact me at todd@mealsonwheelsamerica.org or (571) 339-1610.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Turner', with a long horizontal line extending to the right.

Todd Turner
Chief Membership Officer

1550 Crystal Drive, Suite 1004, Arlington, VA 22202 • 888.998.6325

www.mealsonwheelsamerica.org