

RESOLUTION NO. 2022-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIMI VALLEY REGARDING CONFLICT OF INTEREST CODES AND ADOPTING AND INCORPORATING BY REFERENCE THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE, AND RESCINDING RESOLUTION NO. 2020-52

WHEREAS, the Political Reform Act, Government Code Sections 81000, et seq., requires every state or local government agency to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Fair Political Practices Commission (FPPC) has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard Conflict of Interest Code, which is incorporated by reference, and which will be amended by the FPPC to conform to amendments in the Political Reform Act after public notice and hearings conducted by the FPPC pursuant to the Administrative Procedure Act, Government Code Sections 11370, et seq.; and

WHEREAS, a designated position is anyone within the City of Simi Valley who is an officer, employee, committee member or consultant who is designated in the Code because the position entails the making or participation in making of decisions which may foreseeably have a material effect on any financial interest (Government Code Section 82019); and

WHEREAS, the City Council has previously designated employees, officers, and disclosure categories in Resolution No. 2020-52 which now needs to be revised; and

WHEREAS, the City Council finds and determines that the attached Appendices A and B, accurately set forth the City's Conflict of Interest Code, those positions that should be designated, and the categories of financial interests that should be made reportable.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIMI VALLEY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference and, along with the attached Appendixes A and B in which employees, members, and consultants are designated and disclosure categories are set forth, constitute the Conflict of Interest Code for the City of Simi Valley.

SECTION 2. Persons holding designated positions shall file Statements of Economic Interests pursuant to Government Code Section 18730(b)(4) of the Conflict of Interest Code which instructs that all designated employees file statements with the Code Reviewing Body. The City Clerk shall carry out the duties of Filing Officer for the City Council, which is the Code Reviewing Body.

SECTION 3. Resolution No. 2020-52 is hereby rescinded.

SECTION 4. The City Clerk shall forward a copy of this resolution to the Fair Political Practices Commission and each department in the City.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED and ADOPTED this 7th day of November 2022.

Attest:

DocuSigned by:
Lucy Blanco

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Lucy Blanco, City Clerk

DocuSigned by:
Keith L. Mashburn

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Keith L. Mashburn Mayor of the City of Simi Valley, California

Approved as to Form:

DocuSigned by:
David L. Caceres

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David L. Caceres, City Attorney

Approved as to Content:

DocuSigned by:
Brian Paul Gabler

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Brian Paul Gabler, City Manager

CERTIFICATION

I, City Clerk of the City of Simi Valley, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 2022-62 which was regularly introduced and adopted by the City Council of the City of Simi Valley, California, at a regular meeting thereof held on the 7th day of November 2022, by the following vote of the City Council:

AYES: Council Members Cavanaugh, Judge, Mayor Pro Tem Litster and Mayor Mashburn

NAYS: Council Members Luevanos

ABSENT: None

ABSTAINED: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Simi Valley, California, dated November 10, 2022.

DocuSigned by:
Lucy Blanco
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Lucy Blanco
City Clerk

**CITY OF SIMI VALLEY
CONFLICT OF INTEREST CODE
DESIGNATED POSITIONS**

<u>Department</u>	<u>Designated Position (Title)</u>	<u>Disclosure Category</u>
1. City Manager's Office	Assistant City Clerk	4
	Assistant City Manager	1, 2
	Assistant to the City Manager	1, 2
	Assistant Community Services Manager	5
	City Clerk	1, 2
	Deputy City Clerk	4
	<u>Deputy City Manager (Confidential)</u>	<u>1, 2</u>
	Community Services Coordinator	5
	Community Services Manager	5
	<u>Deputy Human Resources Director (Confidential)</u>	<u>1, 2</u>
	Deputy Director	4
	Human Resources Analyst	5
	Management Analyst	4
	Risk Manager	4
	<u>Senior Human Resources Analyst (Confidential)</u>	<u>5</u>
	Senior Management Analyst	4
Workers' Compensation Supervisor	5	
Workers' Compensation Manager	5	
2. City Attorney's Office	Assistant City Attorney	1, 2, 6
	<u>Deputy City Attorney</u>	<u>1, 2, 6</u>
	<u>Senior Assistant City Attorney (Confidential)</u>	<u>1, 2, 6</u>
3. Administrative Services	<u>Director (Confidential)</u>	<u>1, 2</u>
	Budget Officer	4
	Communications Systems Coordinator	5
	Customer Services Manager	5
	Deputy Director	5
	Enterprise Systems Analyst	5
	Management Assistant	5
	<u>Management Analyst</u>	<u>5</u>
	Senior Accountant	4
	Senior Management Analyst	4
	Treasury Officer	4
5. Environmental Services	Director	1, 2, 6

	Administrative Officer	5
	Assistant Planner	2, 3, 5, 6
	Associate Engineer	2, 3, 5, 6
	Associate Planner	2, 3, 5, 6
	Building Inspector I	2, 3, 5, 6
	Building Inspector II	2, 3, 5, 6
	Code Compliance Manager	5, 6
	Code Compliance Officer	6
	Deputy Director/Building Official	5, 6
	Deputy Director/City Planner	2, 3, 5, 6
	Electrical Inspector	2, 3, 5, 6
	Home Rehabilitation Coordinator	5
	Management Analyst	5
	Management Assistant	5
	Permit Services Coordinator	5, 6
	Planning Technician	5, 6
	Plans Examiner	5
	Principal Engineer	2, 3, 5, 6
	Principal Planner	2, 3, 5, 6
	Senior Building Inspector	2, 3, 5, 6
	Senior Code Compliance Officer	5, 6
	Senior Engineer	2, 3, 5, 6
	Senior Management Analyst	4
	Senior Planner	2, 3, 5, 6
	Supervising Building Inspector	2, 3, 5, 6
6.	Police Department	
	Chief of Police	1, 2, 6
	<u>Budget & Administrative Manager</u>	<u>4</u>
	Communications Manager	5
	Community Services Coordinator	5
	Crime Analysis and Prevention Manager	5
	Deputy Director	5
	Deputy Police Chief	5, 6
	Emergency Services Manager	5
	Management Analyst	5
	Management Assistant	5
	Police Commander	5, 6
	Police Maintenance Supervisor	5
	Police Records Manager	5
	Police Services Supervisor	5
	Senior Management Analyst	4
7.	Public Works	
	Director	1, 2, 6
	Assistant Public Works Director	2, 3, 5, 6
	Assistant Engineer	2, 3, 5, 6
	Associate Engineer	2, 3, 5, 6
	Budget & Administration Manager	4

	Deputy Director	2, 3, 5, 6
	Environmental Compliance Inspector	5, 6
	Environmental Compliance Program Coordinator	5, 6
	Laboratory Supervisor	5
	Landscape Architect	5, 6
	Maintenance Superintendent	5
	Maintenance Supervisor	5
	Management Analyst	5
	Management Assistant	5
	Plant Maintenance Supervisor	5, 6
	Plant Operations Manager	5, 6
	Plant Operations Supervisor	5
	Plant Support Systems Manager	5, 6
	Principal Engineer	2, 3, 5, 6
	Public Works Inspector	2, 3, 5, 6
	Senior Engineer	2, 3, 5, 6
	Senior Management Analyst	4
	Supervising Public Works Inspector	3, 5, 6
	Transit Finance Manager	5
	Transit Operations Manager	5
	Wastewater Collection System Supervisor	5
	Water Distribution Supervisor	5
	Water Operations Supervisor	5
	Waterworks Field Services Supervisor	5
8.	Ventura County	
	Waterworks District No. 8	
	Assistant Public Works Director	2, 3, 5, 6
	Assistant Engineer	2, 3, 5, 6
	Associate Engineer	2, 3, 5, 6
	Deputy Director	2, 3, 5, 6
	Environmental Compliance Inspector	5, 6
	Environmental Compliance Program Coordinator	5, 6
	Principal Engineer	2, 3, 5, 6
	Public Works Inspector	2, 3, 5, 6
	Senior Engineer	2, 3, 5, 6
	Senior Management Analyst	4
	Water Distribution Supervisor	5
	Water Operations Supervisor	5
	Waterworks Field Services Supervisor	5
9.	Successor Agency to the Simi Valley Community Development Agency	
	Assistant City Manager	1, 2

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| 10. | Community Development
Block Grant (CDBG)
Advisory Committee | 5 Member Board | 1, 2 |
| 11. | City Manager's Office
City Attorney's Office | Consultant | 1, 2* |

* A consultant shall disclose pursuant to Category 5, subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a "Designated Position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**CITY OF SIMI VALLEY
DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic investments that the designated position must disclose for each disclosure category to which he or she is assigned.¹

CATEGORY 1

All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the City.

CATEGORY 2

All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

CATEGORY 3

All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

CATEGORY 4

All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

CATEGORY 5

All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

CATEGORY 6

All investments and business positions and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the designated position's department, unit or division.

¹ This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)