



NEIGHBORHOOD COUNCIL #3
THURSDAY, APRIL 14, 2016, 7:30 P.M.
CITY HALL COMMUNITY ROOM
2929 TAPO CANYON ROAD

AGENDA

NC #3 Chair	Robert Sherman
NC #3 Vice Chair	Andrew Gorden
NC #3 Secretary	Pamela Dean
NC Coordinator	Emily Habib
City Council Liaison	Mayor Pro Tem Keith Mashburn

1. Call to Order/Welcome/Pledge of Allegiance/Introductions

2. Agenda Review

3. Approval of Minutes

4. Correspondence

5. Public Statements/Comments

This is the time allotted for public statements or comments on matters within the subject matter and jurisdiction of the Executive Board not on the agenda. Statements and comments are limited to no more than five (5) minutes per speaker.

6. Informational Presentations

a. The City's Cultural Arts Center: 20 Years of Entertainment

7. Continued Business: None

8. New Business

a. Election of Interim Officers

9. Neighborhood Council Coordinator's Report

10. Executive Board Comments

This is the time allotted for Executive Board member statements or comments on matters within the subject matter and jurisdiction of the Neighborhood Councils, to request a future agenda item, or to give an Ad Hoc Committee Report. This is also the time to make any announcements related to community events and other items of interest.

11. Adjournment: Thursday, May 12, 2016

/s/ _____
Mara Malch
Acting Deputy Director

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the Neighborhood Council Coordinator at (805) 583-6756. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Welcomes/Pledge of Allegiance

Chair Robert Sherman called the meeting to order at 7:31 p.m. Secretary Pamela Dean confirmed a quorum was present.

Marco Andrade	P	Lois Ann Lengel	P
Ashley Chelonis	E	Elaine Litster	P
Tracy Fessler	P	Kelly Tinker	E
Jackie Sheldon	P	Andrew Gorden	E
Robert Sherman	P	Gary King	P
Pamela Dean	P	Vacant	
Shannon Johnson	P	P=Present; E=Excused; A=Absent	

2. Agenda Review

By consensus of the Executive Board, the agenda was approved as presented.

3. Approval of Minutes

A motion was made by Pam Dean and seconded by Gary King to approve the February 11, 2016, minutes as presented. The motion passed unanimously.

4. Correspondence: None

5. Public Statements/Comments

Mayor Pro Tem Keith Mashburn stated his appreciation for the hard work of the Executive Board members.

A resident expressed displeasure that the City offers services, resources and materials at the library, city administration offices, senior center and police department in Spanish.

A resident addressed the Executive Board about his concerns that the Simi Valley Unified School District is considering the recommendation of their Bond Consultant to put forth more and higher valued bonds than they actually need in the November 2016 election. The resident was concerned that the consultant made inflated recommendations in order to make more money since they are paid according to the number and value of bonds approved by the voters. The resident invited the Executive Board to go to Dropbox and view a video that the resident made which explains the situation in detail.

A resident expressed concern over the condition of Claridge Court. The resident stated the street's loose gravel and uneven pavement poses a slip and fall danger to pedestrians, including children who live and play on the street. The resident said the City explained such repairs will be a long time coming since there are many much higher priorities for street repairs.

6. Informational Presentations

a. The City's Code Enforcement Division: What Do They Do?

Kevin Murphy, Senior Code Enforcement Officer gave an overview of code enforcement policies in the City. The division enforces property maintenance violations, trash abatement violations, public nuisance issues and permit violations, shopping cart pick up, illegal haulers, project landscape conditions, door-to-door solicitors, food cart vendors, temporary signage violations, illegal uses of property, animal nuisance problems, illegal parking on private property and stagnant pool issues. Residents with complaints can contact the Code Enforcement Division by phone, email or stopping by in person. The department tries to work in a proactive way with residents, giving warnings before issuing fines and only filing criminal charges as a last resort.

b. The City's Cultural Arts Center: 20 years of entertainment

The presentation was postponed to the April 14, 2016, meeting.

7. Continued Business: None

8. New Business

a. A request to construct 18 single-family detached residences at 4307 Walnut Street.

Questions and comments from the audience/responses from the applicant:

Will the back portion of the property remain at a higher elevation than the front of the property?

No, the site will be graded at a uniform elevation.

Is there a specific change in elevation proposed for the rear of the property?

The applicant will look into this and respond directly to the questioner.

What type of fencing will be used in the rear of the property?

A six foot block wall will surround the entire property.

Will proposed walls be adjacent to the existing walls of the adjacent properties or will the walls be replaced?

The proposed walls will be located on the property lines, so if an existing wall is inside an owner's property, there could be two walls adjacent to each other. Due to the complexity of the subject, the applicant will meet with individual owners once the property has been surveyed.

What will the setback be between the northernmost houses and the existing houses?

It will be at least 21 feet.

Several audience members commented that the two northernmost houses should be single story. It was expressed that single story homes are more in demand and will preserve the views from the adjacent houses as much as possible.

Questions and comments from the Executive Board/responses from the applicant:

Will the development have both sidewalks and street parking?

No, there is not enough width for both, so the applicant has chosen to have street parking but no sidewalks.

Will there be access issues to the development during pick up and drop off times at the adjacent school?

The City reviewed the anticipated Level of Service of the street after the development and didn't foresee any issues.

Is there concern about any potential hazardous materials such as, asbestos being found during the demolition of the existing building?

This is a possibility. The situation will be evaluated during demolition and dealt with accordingly.

Are the sizes of the proposed homes similar to the surrounding homes?

Yes they are.

MOTION: Upon conclusion of the discussion, the following motion was made by Gary King and seconded by Shannon Johnson:

Recommend that the Planning Commission approve the request to construct 18 single-family detached residences at 4307 Walnut Street with the recommendation that both lots 9 and 10 be single story homes.

Executive Board vote:	8 Ayes; 0 Noes;	1 Abstention
Audience vote:	7 Ayes; 0 Noes;	0 Abstentions
Unincorporated Area vote:	None	

The motion carried.

10. Executive Board Member Comments

Gary King gave an overview of the Citizens Election Advisory Commission which is looking for people to serve on its board. The board meets mostly during election periods.

11. Neighborhood Council Coordinator's Report

Emily Habib updated the Executive Board members about the community meeting that was held on March 5, 2016, to discuss a possible drug detox house on Cisco Court. Several members stated that, while they understood that under current regulations the City cannot block such a use, they feel very strongly that the City should write a letter to the State requesting that regulations be changed so that cities can have permitting authority over such uses. Mayor Pro Tem Keith Mashburn stated that he agreed with them and that the City Council would discuss writing the letter at their March 14 meeting.

12. Adjournment: Thursday, April 14, 2016, 7:30 p.m.

By the consensus of the Executive Board, the meeting was adjourned at 10:01 p.m.