

YOUTH EMPLOYMENT SERVICE (YES) ADVISORY BOARD

Wednesday, January 20, 2016, 8:15 a.m.

City Hall Community Room

2929 Tapo Canyon Road

AGENDA

1. Call to Order/Pledge of Allegiance
2. Introductions
3. Agenda Review
This is the time to reorder and/or remove items from the agenda by consensus of the Youth Employment Service Advisory Board. Any individual member who will be abstaining from a discussion item should announce his/her intentions at this time.
4. Approval of Minutes
5. Correspondence
6. Public Statements/Comments
This is the time allotted for statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board. Statements and comments are limited to no more than five (5) minutes per speaker.
7. Continued Discussion
Discussion of the YES Job and Career Expo Flyer Contest
8. New Business
 - a. Election of Officers
 - b. Discussion of the 2016 Interview Skills Workshops
 - c. Discussion of the 29th Annual YES Job and Career Expo on April 30, 2016
 - d. Discussion of the Simi Valley Chamber of Commerce Networking Breakfast on Friday, March 11, 2016
 - e. Discussion and Selection of a YES Advisory Board Comments Presenter to the City Council on Monday, March 21, 2016
 - f. Discussion and rescheduling the March 16, 2016, YES Advisory Board meeting date
 - g. Discussion of the Junior Achievement Program
9. Youth Employment Service Advisory Board Reports and Comments
This is the time for Youth Employment Service Advisory Board members' statements or comments on matters within the subject matter and jurisdiction of the Youth Employment Service Advisory Board or to request a future agenda item. This is also the time to make any announcements related to community events and other items of interest.
10. Coordinator's Report



CITY OF SIMI VALLEY

2929 Tapo Canyon Road, Simi Valley, CA 93063-2199

805.583.6766

www.simivalley.org

11. Adjournment: Wednesday, February 17, 2016, 8:15 a.m., City Hall Community Room

/s/

Rob Bruce
Deputy Director/Community Programs & Facilities

If any interested individual has a disability that may require accommodation to participate in this meeting, please contact the YES Coordinator at (805) 583-6766. Upon advance notification, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order/Welcome/Pledge of Allegiance

Youth Employment Service (YES) Advisory Board Chair Gloria Bowman called the meeting to order at 8:25 a.m., and verified that a quorum was present.

P*	John Baxter	P	Brian Miller		Alternates
A	Jeremy Bower	P	Sandy Porter	E	Nick Steinwender
P	Gloria Bowman	P	Bruce Yi	P	Jennifer Wigdor
P	Zorko Jezina	V	Chamber of Commerce	V	Alternate
E	Kiana Kenik	V	Local Business Rep	P	= Present
E	Jim King	V	Neighborhood Council	E	= Excused
E	Jessica DePew	V	Youth Council	A	= Absent
P	Kilian Magness	*Arrived after approval of minutes.		V	= Vacant

Staff: Kristin Tignac, YES Coordinator.

Guest: Trevor Strasser, Rancho Simi Recreation and Park District Representative.

2. Agenda Review

There being no objections, the agenda was approved as presented.

3. Approval of Minutes

ACTION: A motion to approve the October 21, 2015, minutes as written was made by Brian Miller and seconded by Zorko Jezina.

YES Advisory Board vote: 7 Ayes; 0 Noes; 0 abstentions

The motion passed.

4. Correspondence

Ms. Tignac stated that the YES Advisory Board received a certificate from the Ventura County Special Education Local Plan Area (SELPA) Project WorkAbility honoring the Boards five years of service to local students with special needs.

5. Public Statements/Comments

No public statements or comments were made.

6. Information Presentation

Young Entrepreneur Association of California by Annika Paseta

High school student Annika Paseta, founder and President of the Young Entrepreneur Association of California (YEACal), gave a brief overview of the purpose and goals of the new organization for teens in California. Middle and

high school students interested in joining the organization are encouraged to visit www.yeacal.org for further program details and meeting information.

Ms. Pasetta also discussed her background and experiences as a young entrepreneur and business owner.

Board members extended an invitation for YEACal to have a booth at the Job and Career Expo on April 30, 2016.

7. Continued Business

Discussion of the 2016 YES Job and Career Expo Flyer Contest

Board members discussed the draft Job and Career Expo flyer contest rules and made recommendations for revisions. Ms. Tignac stated that she would send the flyer guidelines form to the Simi Valley Unified School District for approval, and then distribute to the school representatives for contest promotion.

8. New Business

a. Discussion of YES Annual Recognition Breakfast Date and Location

Ms. Tignac announced that the date for the YES Recognition Breakfast had been changed to Wednesday, December 2, 2015. She also stated that she was pleased to announce that the event would be held in the Citizen Scholar Institute (CSI) room at Royal High School and would be catered by the school's Culinary Arts and Hospitality program.

Chair Gloria Bowman stated that she had a prior commitment on that day and would not be able to attend. John Baxter volunteered to lead introductions during the program.

Zorko Jezina stated that he would send Ms. Tignac a campus map with detailed directions to the CSI room for event attendees. Ms. Tignac thanked Mr. Jezina for coordinating the venue.

b. Discussion of New YES Interview Skills Workshop Video

Zorko Jezina stated that Royal High School was interested in updating and filming a new version of the Interview Skills Workshop supplemental video for the 2017 Interview Skills Workshops. He stated that he would coordinate a meeting to discuss details prior to winter break.

Members discussed ideas for filming locations and cultivating partnerships with members in the business community that specialize in human resources.

9. Youth Employment Service Advisory Board Reports and Comments

Bruce Yi reported that the Boys and Girls Club of Simi Valley would be hosting a Glow Run on Saturday, December 5, 2015. For more information, visit www.bgcsimi.com.

10. Coordinator's Report

Ms. Tignac invited all current and past board members to attend the December 7, 2015, City Council meeting. That evening, the Youth Employment Service would be recognized for 45 years of service.

Ms. Tignac announced that the Ask the Mayor – A Town Hall Meeting with Mayor Bob Huber is scheduled on Saturday, November 28, 2015, at the Simi Valley Town Center from 10:00 a.m. to 12:00 p.m. For more information, call (805) 583-6701.

Ms. Tignac stated that she would offer a new board member orientation prior to the January 20, 2016, YES Advisory Board meeting.

11. Adjournment

Youth Council Chair Gloria Bowman adjourned the meeting at 9:23 a.m.