

Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, December 14, 2015

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Report of COA Chair

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

6. Representative Reports
 - A. City Council Liaison
 - B. Deputy Director/Community Programs & Facilities
 - C. Senior Services Manager
 - D. Ventura County Area Agency on Aging
 - E. Task Force On Homelessness

7. Presentations
 - Volunteer of the Month

8. Public Statements
This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair
 2. Treasurer
 3. Corresponding Secretary
 - B. Liaison and Program Manager Reports
 1. Speakers Bureau Program Manager
 2. Senior Share Liaison
 3. Housing Liaison

4. Lifeline Liaison
 5. Meals On Wheels Liaison
- C. Ad Hoc Committee Reports
1. Dance Committee
 2. Annual Fund Drive Committee
 3. COA Executive Board Recruitment Committee
 4. Wayne Templeton Volunteer of the Year Committee
 5. Bingo Bonanza Committee
10. Continued Business - None
 11. New Business – None
 12. Announcements of Upcoming Events
COA Dance, Friday, January 8, 2016, 7:30 to 10:00 p.m.
 13. Suggestions of Agenda Items for the January 11, 2016 COA meeting.
 14. Adjournment

/s/

Rob Bruce

Deputy Director/Community Programs & Facilities

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Chair Toni Olson called the meeting to order at 1:00 p.m. John Schick led the Pledge of Allegiance.
2. Roll Call – Members present were Jean Cecil, Barbara Durham, Fred Goldberg, Sharon McCann, Toni Olson, Kenneth Sinn, June Marie Von Osinski and John H. Williams.
3. Agenda Review – By consensus of the Executive Board item 7. A. and item 9. C.4. were deleted. The agenda was then approved as amended.
4. Approval of Minutes - The minutes of October 12, 2015, were approved by a consensus of the Executive Board.
5. Report of COA Chair – Toni Olson thanked Vice Chair Barbara Durham for chairing the meeting last month. She then reminded the members that the Senior Center would be closed on Wednesday, November 11, in honor of Veterans Day and asked members too recognize the veterans present at the meeting. Ms. Olson then reminded members about the jewelry sale November 16 – 20 at the Senior Center and the Senior Summit on November 14.
6. Representative Reports
 - A. City Council Liaison – Council Member Mike Judge informed members there will be a 20 year anniversary celebration of the Cultural Arts Center on November 8. He also mentioned the Christmas tree lighting ceremony that will be held at the Simi Valley Town Center this weekend. When members inquired about upcoming developments, he said several grocery stores have expressed interest in relocating into the empty storefronts in Simi Valley including Smart & Final, Stater Brothers, Sprouts, and Aldi's. Council Member Judge also said that Denny's is closing and Chick-fil-A is moving into its space. He then told members the Task Force on Homelessness would meet this Thursday.
 - B. Deputy Director/Community Programs & Facilities – Rob Bruce announced that a new library director, Matthew Hortt, has been hired.
 - C. Senior Services Manager – Robert Martin, Assistant Senior Services Manager, reported that the Rotary Club is not sponsoring a Thanksgiving Eve dinner anymore due to Health Department concerns. Instead, it is going to donate the funds they would have spent on the event to the COA to help fund an additional Meals On Wheels route, which will begin on

December 1. Instead, the Senior Center will offer an expanded Thanksgiving menu for lunch that day for 100 seniors.

- D. Ventura County Area Agency on Aging Representative – Toni Olson reported that the VCAAA will meet this Thursday. One of the agenda items addresses revising the formula to allocate funds for the Senior Nutrition Program.
- E. Task Force on Homelessness - June Marie Von Osinski mentioned that the Task Force would meet this Thursday, November 12, at 3:30 p.m.

7. Presentations

- A. This item was deleted under item 3, Agenda Review.
- B. Senior Housing – Josefina Aguilar, Department of Environmental Services, discussed some reasons for the lack of an adequate amount of affordable housing in the City of Simi Valley. She said although 434 affordable units are presently approved and under review, 360 units will go back to market rate by 2018 due to the affordable housing agreements expiring. In addition, there has been a 20% increase in rental rates simultaneously with reductions in median income which have resulted in long waiting lists. Ms. Aguilar told members there is a Senior Housing Guide for Simi Valley and also a Quarterly Development Summary which provides an overview of commercial and residential projects in review. Both are available on the City website under Environmental Services Department, Planning Services.

8. Public Statements – None.

9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

- 1. Vice Chair – No Report.
- 2. Treasurer – Sharon McCann reported that the budget continues to be in good shape. Then bookkeeper Don Novell gave a year-end report on COA expenditures made last year including the sound loops, window tinting, freezer for the Senior Share program, low vision keyboards, new sound system for the Multipurpose room, and new projectors for Classroom 106 and the Tech Lab.
- 3. Corresponding Secretary – Ken Sinn reported responding to several Meals On Wheels donations.

B. Liaison & Program Manager Reports

1. Speakers Bureau Program Manager – No Report.
2. Senior Share Liaison – Joe Beautz told the COA that the program is presently giving out 104 bags per week. The Fresh & Easy market closures have resulted in less donated food. He said Albertson's still donates and the Center for Spiritual Living is donating special baskets for Thanksgiving. He also said holding a food drive is a possibility. In response to a question about the agency Food Forward, he responded that he already accesses this resource.
3. Housing Liaison – Judy Pepiot gave an update on current projects, including Runkle Canyon.
4. Lifeline Liaison – No Report.
5. Meals On Wheels Liaison – Ed Mazeika reported that 2,616 meals were delivered in October. He also informed members they will be adding a new route December 1. There are presently 26 drivers with 3 more in training. They are presently looking for one additional driver.

C. Ad Hoc Committee Reports

1. Dance Committee – Jean Cecil urged members to purchase their tickets to the New Year's Eve, Eve, dance before it is sold out.
2. Arts & Crafts Fair Committee - Toni Olson announced that the Fair had been successful. Revenue for the COA was \$2,300 from the vendors, \$1,800 for the pancake breakfast, and \$2,100 for the rummage sale.
3. Annual Fund Drive Committee – Sharon McCann reported that the drive was continuing on schedule and to date \$3,200 had been raised.
4. This item was deleted under item 3, Agenda Review.
5. Wayne Templeton Volunteer of the Year Committee – John Williams stated that several nominations had been received.

10. Continued Business – None.

11. New Business

- A. Appointment of June Marie Von Osinski as the CDBG Advisory Board Committee Representative.

June Marie Von Osinski was appointed to this position by a consensus of the Executive Board.

- B. Appointment of Fred Goldberg as the Special Event Support Review Committee Representative.

Fred Goldberg was appointed to this position by a consensus of the Executive Board.

- C. Discussion/Action on signing an agreement with "One of the Girls" to put on a fundraiser for the Meals On Wheels program in August 2016.

A motion was made by Sharon McCann and seconded by Barbara Durham to sign the fundraising agreement with "One of the Girls".

Audience	16 Ayes	1 Noes	1 Abstentions
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Board	7 Ayes	0 Noes	0 Abstentions
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The motion passed.

12. Announcements of Upcoming Events

COA Dance, Friday, November 13 & December 11, 7:30 to 10:00 p.m.

13. Suggestions of Agenda Items for the December 14, 2015 meeting.

14. Adjournment - Meeting adjourned at 2:16 p.m.

Council on Aging
Balance Sheet *
As of December 8, 2015

	<u>Dec 8, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of America Checking	
Drama Club	865.31
Bank of America Checking - Other	21,050.95
Total Bank of America Checking	<u>21,916.26</u>
Bank of America Maximizer	133,568.15
SVSS Endowment Fund	16,526.13
1040 · Petty cash	
1041 · Cash Drawer	297.99
1042 · Dance Cash Drawer	100.00
Total 1040 · Petty cash	<u>397.99</u>
Total Checking/Savings	<u>172,408.53</u>
Total Current Assets	<u>172,408.53</u>
TOTAL ASSETS	<u>172,408.53</u>
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	-3,776.79
Net Income	11,970.29
Total Equity	<u>172,408.53</u>
TOTAL LIABILITIES & EQUITY	<u>172,408.53</u>

Council on Aging
Profit & Loss Budget vs. Actual
 July 1 through December 8, 2015

	Jul 1 - Dec 8, 15	Budget
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Individual Contribution	5,800.17	6,077.42
4015 · Business Contribution	2,455.14	1,025.81
Total 4 · Contributed support	8,255.31	7,103.23
5 · Earned revenues		
5310 · Interest-savings/short-term inv	33.64	0.00
5340 · Other investment income	-89.14	0.00
5490 · Miscellaneous revenue	10,031.95	7,206.45
5560 · Tickets	7,043.00	7,439.35
5570 · Drawings	556.00	394.35
5580 · Table Reservations	4,724.00	4,200.00
Total 5 · Earned revenues	22,299.45	19,240.15
Total Income	30,554.76	26,343.38
Expense		
7200 · Contracted personnel services		
7220 · Musicians & bands	4,075.00	4,069.84
Total 7200 · Contracted personnel services	4,075.00	4,069.84
8100 · Non-personnel expenses		
8110 · Supplies	3,983.81	4,001.29
8112 · Food	1,454.57	762.90
8115 · MOW Program Expense	0.00	10,693.55
8120 · Advertising	0.00	100.00
8125 · Video Rentals	85.95	131.45
8160 · Equip rental & maintenance	342.61	300.00
8165 · Equipment Purchase	4,570.50	100.00
8170 · Printing & copying	237.76	100.00
Total 8100 · Non-personnel expenses	10,675.20	16,189.19
8500 · Misc expenses		
8515 · Grants	1,000.00	1,258.06
8530 · Membership dues - organization	150.00	0.00
8535 · Participation Fees	0.00	50.00
8545 · Mileage	410.90	788.71
8590 · Other expenses	2,273.37	2,250.00
Total 8500 · Misc expenses	3,834.27	4,346.77
Total Expense	18,584.47	24,605.80
Net Ordinary Income	11,970.29	1,737.58
Net Income	11,970.29	1,737.58

Update on the sale of current Rancho Simi Recreation & Park District headquarters site:

Last month the district's board chose the Ventura County Area Housing Authority's bid to purchase their existing headquarters at 1692 Sycamore Drive. USA Properties will be the developing partner on this 13.2 acre site.

Before the sale can close, the parties have to negotiate final terms & both agencies' governing boards have to approve them, so at this point, a "potential buyer" has been selected.

The proposed project will demolish the decades-old buildings & construct two different areas of multifamily housing:

1. *Up to 95 rental apartments for low income seniors (Section 8 vouchers accepted)*
2. Up to 251 general-occupancy, market rate rental units in the other area
 - a. These market rate units would provide the cash flow to support the affordable senior units & also provide additional multifamily rental options in Simi Valley

If all final terms of the sale are successfully completed, the proposed project still must go through the city's planning process for approval.

Judy Pepiot

COA Home Delivered Meals Report - FY15/16

	Total Meals	Senior Meals	Service Days	Average Meals per Day	Y -T- D Meals	Unduplicated Clients		Donations Received
						New	Y-T-D	
Jul	3006	2907	23	130.7	3006	11	11	\$ 2,731.50
Aug	2595	2502	21	123.6	5601	4	15	\$ 2,539.00
Sept	2713	2612	22	123.3	8314	3	18	\$ 3,234.00
Oct	2694	2616	22	122.5	11008	7	25	\$ 2,187.50
Nov	2446	2372	21	116.5	13454	3	28	\$ 2,304.50
Totals:	13454	13009	109	123.43	13,454	28	28	\$ 12,996.50



Simi Valley Council On Aging

3900 Avenida Simi, Simi Valley, CA 93063 Phone: 805.583.6041 Fax: 805.583.7921

2016 Calendar of Important COA Events

January

8 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
11 – Monday	COA Annual Meeting	1:00 p.m.

February

8 – Monday	COA Meeting	1:00 p.m.
12 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
27 – Saturday	Bingo Bonanza	9:30 a.m. – 3:00 p.m.

March

11 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
14 – Monday	COA Meeting	1:00 p.m.
27 – Sunday	Easter Sunrise Breakfast – FREE (Pending Completion of Kitchen Remodel)	8:00 a.m. – 11:00 a.m.

April

8 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
11 – Monday	COA Meeting	1:00 p.m.
20 – Wednesday	Wellness Expo	8:00 a.m. – 12:00 p.m.

May

9 – Monday	COA Meeting	1:00 p.m.
13 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.

June

10 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
13 – Monday	COA Meeting	1:00 p.m.

July

	<i>COA Dark – No Meeting</i>	
8 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
16 – Saturday	Stars & Stripes Ice Cream Social	12:30 p.m. – 4:30 p.m.

August

	<i>COA Dark – No Meeting</i>	
12 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.

September

9 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
10 – Saturday	Bingo Bonanza	9:30 a.m. – 3:00 p.m.
12 – Monday	COA Meeting	1:00 p.m.



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2016 Calendar of Important COA Events

October

10 – Monday	COA Meeting	1:00 p.m.
14 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
14 – Friday	Fall Arts & Crafts Fair	9:00 a.m. – 3:00 p.m.
15 – Saturday	Fall Arts & Crafts Fair	8:00 a.m. – 3:00 p.m.
15 – Saturday	Pancake Breakfast <i>Rotary Club of Simi Valley</i>	8:00 a.m. – 11:00 a.m.

November

4 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
14 – Monday	COA Meeting	1:00 p.m.

December

9 – Friday	COA Dance	7:30 p.m. – 10:00 p.m.
12 – Monday	COA Meeting	1:00 p.m.
30 – Friday	COA New Year's Eve Eve Dance	7:00 p.m. – 11:00 p.m.