

Simi Valley Council On Aging (COA) Monthly Meeting

Agenda

Monday, November 9, 2015

1:00 p.m.

Simi Valley Senior Center

3900 Avenida Simi, Simi Valley, CA 93063

Please silence your cell phones

1. Call to Order and Pledge of Allegiance

2. Roll Call

3. Agenda Review

4. Approval of Minutes

5. Report of COA Chair

6. Representative Reports

A. City Council Liaison

B. Deputy Director/Community Programs & Facilities

C. Senior Services Manager

D. Ventura County Area Agency on Aging

E. Task Force On Homelessness

7. Presentations

A. Volunteer of the Month

B. Senior Housing

8. Public Statements

This is the time reserved for citizens who wish to make public statements or comments on items within the subject matter and jurisdiction of the COA.

9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports

A. Officer Reports

1. Vice Chair

2. Treasurer

3. Corresponding Secretary

Council On Aging Mission Statement

The mission of the Simi Valley Council On Aging, an advisory body elected by senior citizens and appointed by the Simi Valley City Council, is to identify the needs of senior citizens in this community. The Council On Aging serves as an advocate to support programs and services providing seniors with maximum independence, safety, and quality of life.

- B. Liaison and Program Manager Reports
 - 1. Speakers Bureau Program Manager
 - 2. Senior Share Liaison
 - 3. Housing Liaison
 - 4. Lifeline Liaison
 - 5. Meals On Wheels Liaison
 - C. Ad Hoc Committee Reports
 - 1. Dance Committee
 - 2. Arts & Crafts Fair Committee
 - 3. Annual Fund Drive Committee
 - 4. COA Executive Board Recruitment Committee
 - 5. Wayne Templeton Volunteer of the Year Committee
10. Continued Business
11. New Business
- A. Appointment of June-Marie von Osinski as the CDBG Advisory Board Committee Representative.
 - B. Appointment of Fred Goldberg as the Special Event Support Review Committee Representative.
 - C. Discussion/Action on signing an agreement with “One of the Girls” to put on a fundraiser for the Meals On Wheels program in August 2016.
12. Announcements of Upcoming Events
- A. COA Dance, Friday, November 13 & December 11, 7:30 to 10:00 p.m.
13. Suggestions of Agenda Items for the December 14, 2015 meeting.
14. Adjournment

/s/

Rob Bruce

Deputy Director/Community Programs & Facilities

If any individual has a disability that may require accommodation to participate in this meeting, please contact the Simi Valley Senior Center at (805) 583-6363. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.

DRAFT MINUTES

1. Call to Order and Pledge of Allegiance – Vice Chair Barbara Durham called the meeting to order at 1:00 p.m. Don Novell led the Pledge of Allegiance.
2. Roll Call – Members present were Jean Cecil, Barbara Durham, Fred Goldberg, Sharon McCann, Kenneth Sinn, June-Marie von Osinski and John H. Williams. Toni Olson was excused.
3. Agenda Review – By consensus of the Executive Board item 7. A. Presentations was moved to follow item 3. Agenda Review. The agenda was then approved with the change.
4. Approval of Minutes - The minutes of September 14, 2015 were approved by a consensus of the Executive Board.
5. Report of COA Chair – Vice Chair Barbara Durham announced some upcoming programs offered at the Simi Valley Library. She also had Senior Share Liaison Joe Beautz tell members about a Women’s Harley Motorcycle Club who made a generous food donation to the Senior Share program. She then introduced COA Executive Board member John Williams who gave a presentation on the history and purpose of Columbus Day. Barbara Durham then announced that COA Executive Board Member applications are currently available at the front desk.
6. Representative Reports
 - A. City Council Liaison – No Report.
 - B. Deputy Director/Community Programs and Facilities – No Report.
 - C. Senior Services Manager – Laurie Dickinson reminded members of the Oktoberfest scheduled for Thursday, October 15, in the Multipurpose Room. She also mentioned that nominations for the Wayne Templeton Volunteer of the Year Award and applications for the COA Executive Board are being accepted through November 30. Ms. Dickinson also announced that the Simi Valley Strikers, the Senior Center Wii Bowling team, won the Ventura County championship for the sixth consecutive year.
 - D. Ventura County Area Agency on Aging Representative(s) – No Report.
 - E. Task Force on Homelessness – No Report.

7. Presentations
 - A. Volunteer of the Month – Senior Center Manager Laurie Dickinson presented the award to Marilyn Krupnik for her dedication in setting up the Movies in the Lounge at the Senior Center for the past 10 years
 - B. Water Rates – Joe Deakin Assistant Director of Public Works gave a presentation on the proposed water rate increase. He described the origin of the City's water supply and then outlined the budget. He also explained that the cost of obtaining water continues to increase and the City has been operating at a loss since 2012. Mr. Deakin explained they have been using reserve funds to make up the difference between revenue and expenses. He said the proposed water rate increase will be gradual, over five years. He told members a public hearing on the proposed increase is scheduled for November 16.
8. Public Statements – A representative from Supervisor Linda Park's office announced the Senior Summit, scheduled for November 14 at California State University - Channel Islands. It is a free program for seniors and free transportation is provided. Registration will begin on October 26 at www.ventura.org/seniorsummit.
9. Officer, Liaison, Program Manager, and Ad Hoc Committee Reports
 - A. Officer Reports
 1. Vice Chair – No Report.
 2. Treasurer – Sharon McCann directed members to the handouts since there was not much change in the finances.
 3. Corresponding Secretary – Ken Sinn reported sending an acknowledgement for a \$500 donation to the Meals On Wheels Program.
 - B. Liaison & Program Manager Reports
 1. Speakers Bureau Program Manager – No Report.
 2. Senior Share Liaison – No Report.
 3. Housing Liaison – Judy Pepiot reported that the property at Madera and Los Angeles Avenue is waiting on a report on the water table before proceeding. She also said that the Camino Esperanza development on Katherine Road will begin construction in November. These are senior low income apartments and will

include 11 units for seniors with disabilities. In addition, the Ventura County Area Housing Authority is bidding on the 13 acre property on Sycamore Drive which is currently owned by the Rancho Simi Recreation and Park District. This project would include 160 affordable senior units and up to 373 market rate multifamily units. If the Housing Authority is awarded the bid it will be the first public housing in Simi Valley, available to Section 8 vouchers and seniors with very low incomes. Ms. Pepiot encouraged members to come to the Rancho Simi Recreation and Park District Board meeting on Thursday, October 15 at 6:30 p.m. at 1692 Sycamore to support the Housing Authority's bid.

4. Lifeline Liaison – Don Novell announced that Simi Valley Hospital remains committed to providing personalized and affordable service in the Lifeline program. He then thanked the COA for their support of the program.
5. Meals On Wheels Liaison – Assistant Senior Services Manager Robert Martin reported that 2,612 meals were delivered in September, which is 9% over the amount the Ventura County Agency on Aging Senior Nutrition grant allots. In addition, there are currently 26 clients being underserved or on a waiting list. Quarterly assessments are being conducted for continued eligibility for the program. He also informed members he has been attending meetings with the county to possibly change the formula for how the Senior Nutrition grant monies are distributed throughout the County.

C. Ad Hoc Committee Reports

1. Dance Committee – Jean Cecil declared that the Halloween dance, held October 9, was very successful with 61 participants.
2. Arts & Crafts Fair Committee – Since Toni Olson was absent, Senior Services Assistant Manager Claudia Hapip reminded members that the Arts & Crafts Fair will be held October 23 & 24 at the Senior Center. She also mentioned the \$5.00 “all you can eat” pancake breakfast on Saturday morning and encouraged members to attend.
3. Annual Fund Drive Committee – Sharon McCann reminded the members about the annual fund drive goes from October 1 through December 31. She said committee members have been going to the classrooms and encouraging students to contribute.

10. Continued Business

- A. Discussion/Recommendation on raising the age to qualify as a senior for fixed route bus fare to 65.

Following a discussion on the purpose of the increase, a motion was made by Sharon McCann and seconded by Fred Goldberg to raise the age to qualify as a senior for fixed route bus fare to 65.

Audience	16 Ayes	0 Noes	0 Abstentions
Board	6 Ayes	0 Noes	0 Abstentions

The motion passed.

- B. Discussion/Action on recommending raising the age to qualify as a senior for the Dial-A-Ride bus fare to 65.

A motion was made by Ken Sinn and seconded by John Williams to raise the age to qualify as a senior for the Dial-A-Ride bus fare to 65.

Audience	18 Ayes	0 Noes	0 Abstentions
Board	6 Ayes	0 Noes	0 Abstentions

The motion passed.

- C. Discussion/Action on recommending that all passengers who utilize the Dial-A-Ride services pay the same fare.

A motion was made by Sharon McCann and seconded by Ken Sinn that all passengers who utilize the Dial-A-Ride services pay the same fare.

Audience	18 Ayes	0 Noes	0 Abstentions
Board	6 Ayes	0 Noes	0 Abstentions

The motion passed.

- D. Discussion/Action on recommending that transit fares be increased to offset the cost of the service.

A motion was made by June-Marie von Osinski and seconded by Fred Goldberg that transit fares be increased to offset the cost of the service.

Audience	16 Ayes	0 Noes	1 Abstentions
Board	5 Ayes	0 Noes	1 Abstentions

The motion passed.

11. New Business

- A. Appointment of Barbara Durham as the COA Executive Board Nomination Committee Chair.

Barbara Durham was appointed as the COA Executive Board Nomination Committee Chair by a consensus of the Executive Board.

- B. Appointment of John Williams as the Wayne Templeton Volunteer of the Year Committee Chair.

John Williams was appointed as the Wayne Templeton Volunteer of the Year Committee Chair by a consensus of the Executive Board,

- C. Appointment of Fred Goldberg as the COA Special Event Support Review Committee Representative.

Fred Goldberg was appointed as the COA Special Event Support Review Committee Representative by a consensus of the Executive Board.

12. Announcements of Upcoming Events

- A. COA Fall Arts & Crafts Fair Friday, October 23, 9:00 a.m. to 3:00 p.m. and Saturday, October 24, 8:00 a.m. to 3:00 p.m.
B. Pancake Breakfast, Saturday October 24, 8:00 a.m. to 3:00 p.m.

13. Suggestions of Agenda Items for the November 9, 2015 meeting.

14. Adjournment - Meeting adjourned at 2:32 p.m.

Council on Aging
Profit & Loss Budget vs. Actual
July 1 through November 3, 2015

	<u>Jul 1 - Nov 3, 15</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
4 · Contributed support		
4010 · Individual Contribution	4,465.17	3,300.00
4015 · Business Contribution	355.14	550.00
Total 4 · Contributed support	<u>4,820.31</u>	<u>3,850.00</u>
5 · Earned revenues		
5310 · Interest-savings/short-term inv	26.77	0.00
5490 · Miscellaneous revenue	6,795.26	4,930.00
5560 · Tickets	6,427.00	6,814.00
5570 · Drawings	455.00	307.50
5580 · Table Reservations	4,724.00	4,200.00
Total 5 · Earned revenues	<u>18,428.03</u>	<u>16,251.50</u>
Total Income	<u>23,248.34</u>	<u>20,101.50</u>
Expense		
7200 · Contracted personnel services		
7220 · Musicians & bands	3,150.00	3,195.50
Total 7200 · Contracted personnel services	<u>3,150.00</u>	<u>3,195.50</u>
8100 · Non-personnel expenses		
8110 · Supplies	3,331.67	3,188.00
8112 · Food	1,251.87	705.00
8115 · MOW Program Expense	0.00	8,500.00
8120 · Advertising	0.00	100.00
8125 · Video Rentals	68.76	102.50
8160 · Equip rental & maintenance	342.61	300.00
8165 · Equipment Purchase	4,570.50	100.00
8170 · Printing & copying	96.54	100.00
Total 8100 · Non-personnel expenses	<u>9,661.95</u>	<u>13,095.50</u>
8500 · Misc expenses		
8515 · Grants	1,000.00	1,000.00
8530 · Membership dues - organization	150.00	0.00
8535 · Participation Fees	0.00	50.00
8545 · Mileage	377.30	615.00
8590 · Other expenses	2,212.49	2,250.00
Total 8500 · Misc expenses	<u>3,739.79</u>	<u>3,915.00</u>
Total Expense	<u>16,551.74</u>	<u>20,206.00</u>
Net Ordinary Income	<u>6,696.60</u>	<u>-104.50</u>
Net Income	<u><u>6,696.60</u></u>	<u><u>-104.50</u></u>

Council on Aging
Balance Sheet *
As of November 3, 2015

	<u>Nov 3, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of America Checking	
Drama Club	865.31
Bank of America Checking - Other	15,694.99
Total Bank of America Checking	<u>16,560.30</u>
Bank of America Maximizer	133,561.28
SVSS Endowment Fund	16,615.27
1040 · Petty cash	
1041 · Cash Drawer	297.99
1042 · Dance Cash Drawer	100.00
Total 1040 · Petty cash	<u>397.99</u>
Total Checking/Savings	<u>167,134.84</u>
Total Current Assets	<u>167,134.84</u>
TOTAL ASSETS	<u>167,134.84</u>
LIABILITIES & EQUITY	
Equity	
Activities	96,769.50
Discretionary	24,533.29
LifeLine	1,317.68
Meals On Wheels	-12,055.55
Reserve	41,806.27
Services & Programs	-1,559.11
3001 · Opening Bal Equity	13,402.95
3010 · Unrestrict (retained earnings)	-3,776.79
Net Income	6,696.60
Total Equity	<u>167,134.84</u>
TOTAL LIABILITIES & EQUITY	<u>167,134.84</u>

Runkle Canyon – Status

Current Report:

We have just finished major grading now importing dirt to balance and stabilize site. Roads are in, Sequoia center median improvements complete, vertical construction just starting on one phase. I have not heard a date for models. When I get additional info going forward I'll let you know.

Dean Kunicki Business & Development Consulting - A Land Use & Government Policy Consulting Firm

Overview

Runkle Canyon is at the south end of Sequoia. It is a joint venture between KB Home & Lennar Homes & was 1st approved in 2004. Grading finally began in 2014 on the 1,600-acre project.

The 461-home project includes 298 single-family homes, 25 custom homes & **138 senior condominiums (62 of those reserved for lower income seniors, age 55+)**. There will also be a neighborhood park, a senior recreation center & 1,100 acres of open space with hiking trails.

According to KB Home, the development will include sustainable features like solar panels, charging stations for electric cars & drought-tolerant landscaping...making homes more affordable.

The Senior Element – Quick Facts

26 total buildings (Three (3) duplex buildings; Thirteen (13) 4-plex buildings;

Ten (10) 8-plex buildings)

138 total units (stacked-flat condos – ALL 1-story units)

- Forty (40) 1-bedroom / 1 bath units
- Thirty-two (32) 2-bedroom / 2 bath units
- Sixty-six (66) 3-bedroom / 2 bath units (*for each of these units, the third bedroom can be optioned as a den or bedroom*)
- Elevators serve all above ground condos
- A senior community recreation facility & nearby public neighborhood park

62 units will be sold as Affordable Units for 80% Area Median Income (45%)

Judy Pepiot – Housing Liaison

COA Home Delivered Meals Report - FY15/16

	Total Meals	Senior Meals	Service Days	Average Meals per Day	Y -T- D Meals	Unduplicated Clients		Donations Received
						New	Y-T-D	
Jul	3006	2907	23	130.7	3006	11	11	\$ 2,731.50
Aug	2595	2502	21	123.6	5601	4	15	\$ 2,539.00
Sept	2713	2612	22	123.3	8314	3	18	\$ 3,234.00
Oct	2694	2616	22	122.5	11008	7	25	\$ 2,187.50
Totals:	11008	10637	88	125.09	11,008	25	25	\$ 10,692.00



One Of The Girls

1464 Madera Rd #N345
Simi Valley, Ca 93065

Dear

We are pleased to consider Simi Valley Council on Aging as the benefactor of our Little Black Dress Fashion and Accessory Show. Our 6th annual show will be held at Hummingbird Ranch on August 11, 2016.

Our event can only be successful if both organizations are fully committed to making it the best ever. Therefore, we have a few requirements from our benefactor:

- ***Promote “The Little Black Dress Fashion and Accessory Show within your organization and our community.***
- ***Any and all press releases or promotional materials must be pre-approved by the “One of the Girls” Board***
- ***Sell a minimum of 30 event tickets***
- ***Provide support with organizing, set-up and break-down of the event (6 able bodies(preferably male) @3:30pm and again at 9:30pm, to help put up/take down chairs/tables, carry supplies, and help our DJ with equipment.***
- ***Assist in securing donated door prize items for our raffle baskets (at least two raffle baskets or substantial raffle items).***
- ***Recruit a minimum of 2 sponsors (financial or services) of \$250 for the event. OOTG will provide the sponsor solicitation letter.***

By signing this agreement, you agree to the above terms and conditions. Should you be unable to meet them, it will affect the mutual success our event.

We look forward to partnering with you for a fun and successful event!

Representative

Date

One Of The Girls

Date